



# **Gandhi Memorial National College Ambala Cantt**

Call us: 0171-2640321

Mail us: [gmncollege@gmail.com](mailto:gmncollege@gmail.com)

Log in: [www.gmncollegeambala.ac.in](http://www.gmncollegeambala.ac.in)

## **ADMISSION BROCHURE 2020-21**



# ABOUT THE COLLEGE

Gandhi Memorial National College, popularly known as GMN College, is situated in Ambala Cantt, Haryana. It has been seven decades since the College and its staff has been preparing students for the future. With a number of courses and significant guidance from the teachers, the students from GMN College are recognized for their zeal, zest and dedication in achieving various milestones. GMN College has gained an exclusive reputation around the city and within the state, leading to its recognition as one of the most premier institutions offering higher academic learning at **UnderGraduate** and **Postgraduate courses**.

The college has an exceptional aura which nurtures academic and intellectual aspects, diverse extracurricular activities, civic engagements and outreach initiatives. The college has been rendering a unique combination of resources composed of a tremendous faculty and hardworking students building up their life in a dynamic environment. GMN College provides a comfortable space to both teachers and students reinforcing a very special interaction between students and faculty. **The college offers both Undergraduate Courses and Post Graduation Courses.**

What makes this **college** stand out amongst the rest is the quality in education which focuses on research and is exposure drive. Students are engaged in all projects and are given a platform to discover their potential and polish their skills. Our highly qualified, experienced, dedicated and professional faculty graces the college lecture rooms and labs making it simple for students to have a conversation at ease with our teachers and resolve their issues whenever required.

We, as a team, strive to do our best.



## Principal's Message

### Dear students

On behalf of the management, faculty and staff of the college, I welcome you to the new academic session 2020-21. GMN College Ambala Cantt has now been serving the cause of higher education since 1948. We offer traditional, innovative, job-oriented and skill-based short-term courses to cater to the diverse needs of the stakeholders. The college Placement Cell has a very impressive track record with 169 students being placed in different placement drives during 2019-20. To provide an all-round development of the students' personality, the college NCC Wings, NSS Units, Cultural and Sports Departments provide ample opportunities to combine academics with co-curricular activities. Girl students can showcase their talent and skill through a dedicated Women Cell.

Our institution is the institution of choice for the students seeking admission to various courses in higher education. This year we have upgraded and re-designed our college website [www.gmncollegeambala.ac.in](http://www.gmncollegeambala.ac.in) for the benefit of all concerned. You will find it a very valuable resource for accessing information related to all aspects of the institution.

Due to the unprecedented situation arising out of Covid-19 pandemic, the college has strived very hard to equip its faculty with the latest tools in Online Teaching-Learning process for the benefit of the stakeholders. It is an earnest endeavor towards giving our students the first priority.

I wish you all the best throughout your stay in the institution. Jai Hind!

**Dr. Raj Pal Singh**

# COLLEGE FACULTY

**PRINCIPAL: DR. RAJPAL SINGH**  
*M.Sc. (Physics), Ph.D.*

## FACULTY OF ARTS

### DEPARTMENT OF ENGLISH

Dr. Anju Jain

*M.A., M.Phil, Ph.D.*

Dr. Amit Kumar

*M.A., M.Phil, Ph.D.*

Mrs. Kamlesh Kumari

*M.A., M.Phil*

Dr. Nishtha Saxena

*M.A., Ph.D. Dip. in French Lang*

Dr. Anshu Chaudhary

*M.A., M.Phil, Ph.D.*

Dr. Neena

*M.A., Ph.D.*

Dr. Jyoti Sorout

*M.A., M.Phil, Ph.D.*

### DEPARTMENT OF ECONOMICS

Dr. Seema Kansal

*M.A., M.Phil, Ph.D.*

### DEPARTMENT OF POLITICAL SCIENCE

Dr. S.S. Nain

*M.A., M.Phil, Ph.D.*

Dr. Rakesh Kumar

*M.A., Ph.D., PGDJMC*

Dr. Parvesh Kumar

*M.A., M.Phil, Ph.D.*

Dr. Saroj Bala

*M.A., M.Phil, Ph.D.*

Dr. Tripti Sharma

*M.A., M.Phil, Ph.D.*

### DEPARTMENT OF MATHEMATICS

Ms. Pinki

*M.Sc., M.Phil*

Ms. Sujata Goyal

*M.Sc., Gate*

Dr. Rajesh

*M.Sc., Ph.D.*

### DEPARTMENT OF SANSKRIT

Dr. Rajendra

*M.A. Ph.D.*

### DEPARTMENT OF HINDI

Dr. Ritu Gupta

*M.A. Ph.D.*

Dr. Rajinder Kumar

*M.A. Ph.D.*

Dr. Anish

*M.A. Ph.D.*

### DEPARTMENT OF PSYCHOLOGY

Sh. Sajjan Singh

*M.A.*

Dr. Anupama Sihag

*M.A. Ph.D., PGDEM*

### DEPARTMENT OF SOCIOLOGY

Mrs. Rachna Khanna

*M.A., M.Phil.*

### DEPARTMENT OF HISTORY

Dr. Dharamveer Saini

*M.A., M.Phil, Ph.D.*

**DEPARTMENT OF PHYSICAL  
EDUCATION**

Sh.BrijeshKumar  
*M.P.Ed.M.Phil.*

**DEPARTMENT OF PUBLIC  
ADMINISTRATION**

Dr. KrishanKumar  
*M.A.,Ph.D.*

**DEPARTMENT OF PUNJABI**

Dr. SudarshanGasso  
*M.A., Punjabi (Hons), M.A. (Hindi), M.Phil,Ph.D.*

**DEPARTMENT OF MUSIC**

Dr.ManjeetKaurJosan  
*M.A., Ph.D.*

Dr. Chander Pal Punia  
*M.A., M.Phil, Ph.D.,PGDJMC*

**DEPARTMENT OF MASS  
COMMUNICATION & VIDEO**

**PRODUCTION** (Self Finance)  
Dr. ChanderPalPunia(*C o -ordinator*)

**FACULTY OF SCIENCE**

**DEPARTMENT OF PHYSICS**

Dr.S.K.Pandey  
*M.Sc.,M.Phil.,PGDCA*

Dr. Niyti  
*M.Sc., Ph.D.*

**DEPARTMENT OF CHEMISTRY**

Dr. V.K. Bindal  
*M.Sc., M.Phil., Ph.D.*

Dr.NehaAggarwal  
*M.Sc.,Ph.D.*

**DEPARTMENT OF BOTANY**

Dr. KuldeepYadav  
*M.Sc.,Ph.D.*

Dr. MeenuRathi  
*M.Sc.,Ph.D.*

**DEPARTMENT OF ZOOLOGY**

Dr. ShikhaJaggi  
*M.Sc., Ph.D.,Gate*

**DEPARTMENT OF COMPUTER SCIENCE**

Ms. UpinderKaur  
*M.Sc.,M.Phil*

Dr. SurjeetSingh  
*M.Tech.,M.Phil, Ph.D.*

Ms. NeelamKharanger  
*M.C.A.*

**DEPARTMENT OF ELECTRONICS**

Sh.SunilBathla  
*M.Sc.,M.Phil*

## FACULTY OF COMMERCE & MANAGEMENT

### DEPARTMENT OF COMMERCE

Dr. V.K. Jain

*M.Com., Ph.D.*

Sh. RamMurti

*M.Com., M.A. (Eco.)*

Dr. Anuradha Sheokand

*M.Com., M.Phil, Ph.D.*

Ms. Pinki Gupta

*M.Com, M.Phil*

Dr. Suman

*M.Com. M.Phil, Ph.D.*

Dr. Surender Kumar

*M.Com., M.Phil., Ph.D.*

Sh. Satish Moudgil (Type Instructor)

*M.A. (Pub. Admn.), P.G.D.S.P., P.G.D.C.A., P.G.D.E.E.*

### DEPARTMENT OF MANAGEMENT

Dr. Bharti Vij

*M.B.A., Ph.D.*

Dr. Ravneet Kaur

*M.B.A., Ph.D.*

Dr. Amita

*M.B.A., M.Com., Ph.D.*

## OFFICERS / CO-ORDINATORS

### Public Information Officer

Principal

G.M.N. College, Ambala Cantt

### 1st Appellate Authority

General Secretary Governing  
Body

G.M.N. College, Ambala Cantt

### Bursar

Dr. V.K. Jain

### Anti-Ragging / Grievance Cell

Dr. Seema Kansal

### Dean Academic Affairs

Dr. Anju Jain

### Dean Student Welfare

Sh. Sajjan Singh

### Estate Officer

Sh. Satish Kumar Moudgil

### PRO

Dr. Amit Kumar

### Time Table

Principal

### NAAC / IQAC

Dr. Anju Jain

### College Publications

Dr. Seema Kansal

### Examination

Mrs. Rachna Khanna

### Edusat

Dr. S.K. Pandey

### IGNOU Study Centre

Dr. Anju Jain

### Alumni Association

Sh. Satish Kumar Moudgil

### Medical Officer

Dr. Gulshan Nagpal

## CURRICULAR OPPORTUNITIES

<b>Career Guidance &amp; Placement Cell</b>	:	Dr. Anupama Sihag
<b>NCC Boys Unit</b>	:	Dr. (Capt.) S.S.Nain
<b>NCC Girls Unit</b>	:	Dr. Sujata Goyal
<b>NSS</b>	:	Dr. Dharamvir Saini Dr. Anish Dr. Saroj Bala
<b>Women Cell</b>	:	Dr. Bharti Vij
<b>Youth &amp; Cultural Affairs</b>	:	Dr. Rajendra
<b>ECO Club</b>	:	Dr. V.K. Bindal
<b>Blood Bank Society</b>	:	Dr. Kuldeep Yadav
<b>Red Ribbon Society</b>	:	Dr. Rakesh Kumar
<b>Red Cross Society</b>	:	Dr. Parvesh Kumar
<b>Legal Literacy Cell</b>	:	Mrs. Rachna Khanna

## SUBJECT SOCIETIES

<b>Planning Forum</b>	:	Dr. Seema Kansal
<b>Kautilya Society (Pol.Sci.)</b>	:	Dr. Rakesh Kumar
<b>Physics Society</b>	:	Dr. Niyti
<b>Chemistry Society</b>	:	Dr. Neha Aggarwal
<b>Biology Society</b>	:	Dr. Shikha Jaggi
<b>Computer Sc. Society</b>	:	Dr. Surjeet Singh
<b>Commerce &amp; Management Society</b>	:	Ms. Pinki Gupta
<b>Hindi Society</b>	:	Dr. Rajinder Kumar
<b>English Literary Society</b>	:	Dr. Nishtha Saxena
<b>Mathematics Society</b>	:	Dr. Rajesh
<b>Psychology Society</b>	:	Dr. Anupama Sihag
<b>Sanskrit Society</b>	:	Dr. (Mrs.) Rajendera
<b>History Society</b>	:	Dr. Dharamvir
<b>Mass Comm. Society</b>	:	Dr. Chander Pal Punia
<b>Punjabi Society</b>	:	Dr. S.K. Gasso
<b>Sociology Society</b>	:	Ms. Rachana Khanna
<b>Music Society</b>	:	Dr. Manjeet Kaur
<b>Co-ordinator Harit Karanti</b>	:	Dr. Rakesh Kumar

## NON-TEACHINGSTAFF

Mr.RavinderSingh	HeadClerk	Sh. SudeshKumar	Peon
Ms.Suman	Clerk	Sh. SanjeevanRam	Peon
Mr.SanjeevDhiman	Clerk	Smt. RajinderKaur	Peon
Ms.Meena	Clerk	Mr. MandeepSaini	Peon
Mr.Naresh	L.A.	Mr. AmitChawla	Peon
Mr.SanjeevKumar	L.A.	Mr. SanjeevKumar	Peon
Mr.VikramSingh	L.A.	Mr. KuldeepSingh	Peon
Mr.Anil	L.A.	Mr. DharamSingh	Peon
Mr.Gunjeet	L.A.	Mr. RamBahadur	Chowkidar
Ms.AnjuDhiman	L.A.	Mr. GianChand	Chowkidar
Mr.AnkitSaini	L.A.	Mr.Deepak	Sweeper
Ms.PoojaSharma	L.A.	Mr.Rakesh	Sweeper
Mr.Tarunbirsingh	TablaPlayer	Sh.Sunil	Mali
Ms. Preeti Mehta	Asstt. Librarian	Sh. Ganga Prasad	Mali



# ACADEMIC ACHIEVERS

**Our MA Political Science students  
who cleared UGC-NET Exam in 2019**

Success is Achieved by Those Who Aren't Afraid of Failure



[www.gmncollegeambala.ac.in](http://www.gmncollegeambala.ac.in)



**Ashish Singh**



**Harpreet Singh**



**Komal**

gmncollege@gmail.com 0171-2640321

Made with **KINEMASTER**

## *University Position Holders in Academic*



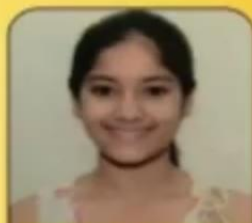
**Ms. DIVYADEEP**  
M.A. (ENGLISH) 1st SEMESTER



**Ms. DHANANJAY**  
M.A. (POL. SC) 3rd SEMESTER



**MS. NAVALPREET KAUR**  
B.COM (HONS) 1st SEMESTER



**Ms. RABNOOR**  
B.A. (HONS) 1st SEMESTER



**Ms. DIKSHA ANAND**  
B.A. (HONS) 3rd SEM POL. SC.

## **ADMISSION RULES AND GUIDELINES**

### **ONLINE ADMISSION SCHEDULE 2020-21**

- Online admissions will start shortly
- For session 2020-21 a unique 10 digits mobile number and E-mail ID is mandatory for all.
- The students can make query from the college office regarding admissions from 9:00 am to 3:30 pm

**“Admission schedule will be uploaded shortly”**

### Admission committee

- |  |   |   |
|--|---|---|
| • <b>Dr. V. K. Jain</b>                        | - | <b>Overall incharge</b>                 |
| • <b>Sh. S. K. Bathla</b>                      | - | <b>Nodal officer</b>                    |
| • <b>Dr. Amit Kumar</b>                        | - | <b>Coordinator Arts stream</b>          |
| • <b>Dr. S. K. Pandey</b>                      | - | <b>Coordinator Science stream</b>       |
| • <b>Dr. Anuradha Sheokand</b>                 | - | <b>Coordinator Commerce stream</b>      |
| • <b>Dr. Ravneet Kaur</b>                      | - | <b>Coordinator Job oriented courses</b> |
| • <b>Mr. Sanjeev Kumar<br/>(Lab Attendant)</b> | - | <b>Coordinator Fee</b>                  |

### **DOCUMENTS TO BE ATTACHED FOR ADMISSION**

- (i) **Original character Certificate** (from school/Institute last attended). In Case of Gapyear/ Private Candidates- Issued by Sarpanch/M.C/Any Gazetted Officer.
- (ii) **Matric Certificate** (One copy)
- (iii) **10+2 certificate** (TwoCopy)
- (iv) **Migration certificate** ( Original and onecopy)
- (v) **Mark sheet of last Qualifying Exam** (Onecopy)
- (vi) **S.C/B.C/S.T/BPL Certificate**(Onecopy)
- (vii) Haryana Domicile for ReservedCategories.
- (viii) Gap year Candidates to attach affidavit as perProspectus.

- (ix) Any other Certificate (Specify)
- (x) Photocopy of Bank Passbook or Aadhar Card or Voter Id.
- (xi) Any other relevant document for claim of weightage like NCC/NSS/SPORTS/RURAL AREA etc as per Prospectus.

## **CONDUCT RULES FOR THE STUDENTS**

- **Students must follow all standard procedures related to Covid-19 like:**
  - **Wearing a mask at all times**
  - **Hand sanitizing**
  - **Maintaining social-distancing**
- Students must abide by all the rules and regulations of the college.
- They must read the notices/ instructions put on the notice-board everyday.
- Smoking, spitting, gambling and usage of any kind of intoxicant are strictly prohibited.
- Students are advised to contact their respective mentor for redressal of their grievances.
- They must keep the college campus neat and clean. Any damage to the college property is punishable.
- Ragging in the college premises is strictly banned and punishable as per law.
- Entry of outsiders is strictly prohibited and punishable.
- A student found guilty of misconduct, making noise in the verandas, damaging/disfiguring furniture, walls etc. shall be severely punished.
- Usage of mobile phone is banned in the classrooms.
- Students are directed to attend their classes regularly and fulfil the conditions laid down by Kurukshetra University, Kurukshetra to become eligible for university exams.
- Students found guilty of non-complying with the code of conduct will be fined and punished.

## Placement @G.M.N

169 students out of 287 got placed in prestigious companies like **HDFC Life**, **Dreamz Group**, **Sachdeva Resource Management (SRM)** for **Max Life/Renewbuy** in two placement drives on 10<sup>th</sup> Feb. 2020 and 5<sup>th</sup> March 2020.



## National Service Scheme Unit



- Bagged second position at the **Golden Jubilee NSS Day celebrations** held at Kurukshetra University
- Organized a One-Day **Tree Plantation and Cleanliness Drive Camp**.
- Organized a rally to create awareness regarding cleanliness in collaboration with **Sant Nirankari Mission, Sant Nirankari Bhawan**.
- Organized a **Seven-Day NSS Camp** at the adopted village Khuda Kalan from 03-10 January 2020.

# COURSES OF STUDY

## U.G COURSES

### B.A

#### Semester I and II

#### Compulsory Subjects:

- (i) English (ii) Hindi/ Punjabi/Sanskrit  
(iii) Environmental Studies (iv) Computer Education.

Note: students can opt any one combination of the following:

#### Elective Subjects combinations:-

1	English,Hindi,music (V),Sanskrit (Elective)	23	English,Hindi,Political Science,Health and Physical education
2	English,Hindi,Sociology,Economics	24	English,Hindi,History,Health and Physical education
3	English,Hindi,Sociology,History	25	English,Hindi,History,Political Science
4	English,Hindi,Economics,Political Science	26	English,Hindi,Mass Communication & Video Production,Political Science
5	English,Hindi,Economics,Sanskrit (Elective)	27	English,Hindi,History,Mass Communication & Video Production
6	English,Hindi,Economics,Psychology	28	English,Hindi,Sociology,Sanskrit (Elective)
7	English,Hindi,Psychology,Public Administration	29	English,Hindi,Psychology,Political Science
8	English,Hindi,Punjabi (Elective),Sociology	30	English,Punjabi,Hindi (Elective),History
9	English,Hindi,Sanskrit (Elective),Music (I)	31	English,Hindi,Public Administration,Economics
10	English,Hindi,Punjabi (Elective),Music (I)	32	English,Hindi,Public Administration,History
11	English,Hindi,Punjabi (Elective),music (V)	33	English,Hindi,Political Science,Sociology
12	English,Hindi,Sanskrit (Elective),Health and Physical education	34	English,Hindi,music (V),History
13	English,Hindi,Punjabi (Elective),Health and Physical education	35	English,Hindi,Music (I),Political Science
14	English,Hindi,Sanskrit (Elective),Political Science	36	English,Hindi,Music (I),History
15	English,Hindi,Punjabi (Elective),Political Science	37	English,Hindi,Mathematics,Political Science
16	English,Hindi,Sanskrit (Elective),History	38	English,Hindi,Mathematics,History

17	English,Sanskrit,Hindi (Elective),Political Science	39	English,Hindi,Mathematics,Sanskrit (Elective)
18	English,Punjabi,Hindi (Elective),Political Science	40	English,Hindi,music (V),Political Science
19	English,Hindi,Punjabi (Elective),History	41	English,Hindi,Sociology,Mass Communication & Video Production
20	English,Hindi,Sanskrit (Elective),Mass Communication & Video Production	42	English,Hindi,Public Administration,Mass Communication & Video Production
21	English,Sanskrit,Hindi (Elective),Public Administration	43	English,Hindi,Music (Vocal),Economics
22	English,Punjabi,Hindi (Elective),Public Administration		

**Note:** Language offered as compulsory subject shall not be offered as an Elective Subject.

### **Semester III, IV, V & VI**

Students will continue with the same subject combination.

## **HONOURS GROUP**

### **B.A ENGLISH (Hons.)**

#### **Semester I**

#### **Compulsory Subjects:**

- (i) Paper 1 Literature in English1555-1660-I
- (ii) Paper 2 Literature in English1660-1750-I
- (iii) Hindi
- (iv)EnvironmentalStudies
- (v) Computer Education.

#### **One Elective Subject out of the following:**

Political Science, Public Administration, History, Economics, Mass Communication.

## **Semester II**

### **Compulsory Subjects:**

- (i) Paper 3 Literature in English 1555-1660-I
  - (ii) Paper 4 Literature in English 1660-1750-I
  - (iii) Hindi
  - (iv) Environmental Studies
  - (v) Computer Education.
- (i) Note :- Elective subject will remain the same.

## **Semester III**

### **Compulsory Subjects:**

- (ii) Paper 5 Literature in English 1760-1830-I
  - (iii) Paper 6 Literature in English 1830-1900-I
  - (iv) Paper 7 Grammar & Contemporary Usage-I
- Note :- Elective subject will remain the same.

## **Semester IV**

### **Compulsory Subjects:**

- (i) Paper 8 Literature in English 1760-1880-II
  - (ii) Paper 9 Literature in English 1880-1900-II
  - (iii) Paper 10 Grammar & Contemporary Usage-II
- Note :- Elective subject will remain the same.

## **Semester V**

### **Compulsory Subjects:**

- (i) Paper 11 Modern British Writing-I

(ii) Paper 12 Indian Writing in English-I

(iii) Paper 13 Modern World Literature-I

Note :- Elective subject will remain the same.

## **Semester VI**

### **Compulsory Subjects:**

(i) Paper 14 Modern British Writing-II

(ii) Paper 15 Indian Writing in English-II

(iii) Paper 16 Modern World Literature-II

Note :- Elective subject will remain the same.

## **B.A POLITICAL SCIENCE (Hons.)**

### **Semester I**

#### **Compulsory Subjects:**

(i) Paper 1 Indian Constitution-I

(ii) Paper 2 Principles of Political Science-I

(iii) Hindi/English

(iv) Environmental Studies

(v) Computer Education.

#### **One Elective Subject out of the following:**

Public Administration, Health and physical Education, History, Sociology.

### **Semester II**

#### **Compulsory Subjects:**

(i) Paper 3 Indian Constitution-II

(ii) Paper 4 Principles of Political Science-II

(iii) Hindi /English

(iv) Environmental Studies



(v) Computer Education.

Note :- Elective subject will remain the same.

### **Semester III**

#### **Compulsory Subjects:**

- (i) Paper 5 Western Political Thinkers-I
- (ii) Paper 6 Indian Political Thinkers-I
- (iii) Paper 7 India's Foreign Policy-I

Note :- Elective subject will remain the same.

### **Semester IV**

#### **Compulsory Subjects:**

- (i) Paper 8 Western Political Thinkers-II
- (ii) Paper 9 Indian Political Thinkers-II
- (iii) Paper 10 India's Foreign Policy-II

Note :- Elective subject will remain the same.

### **Semester V**

#### **Compulsory Subjects:**

- (i) Paper 11 Comparative Govt. & Politics of U.K & U.S.A-I
- (ii) Paper 12 International Relations and international Organization-I
- (iii) Paper 13 Public Administration-I

Note :- Elective subject will remain the same.

### **Semester VI**

#### **Compulsory Subjects:**

- (i) Paper 14 Comparative Govt. & Politics of U.K & U.S.A-II
- (ii) Paper 15 International Relations and international Organization-II
- (iii) Paper 16 Public Administration-II

Note :- Elective subject will remain the same.

## Women Cell



- To curb the rising menace of drug abuse and to create awareness among the masses regarding the harmful effects of drugs, a Poster making Competition and an **Online Extension Lecture on “Drug De-addiction”** were organized on 26th August 2019 and 15th January 2020 respectively.
- An Extension Lecture on **“Health and Hygiene”** was organized in collaboration with **Health Department, Civil Hospital, Ambala Cantt.** at Govt. School, Tundla on 20th July 2019
- In collaboration with village Shahpur and village Bandi organized a programme on **“Adult Education”** at village Shahpur, Ambala on 1st October 2019.
- On the occasion of World Hepatitis Day a **Health Checkup Camp** was organized in collaboration with **Health Department, Civil Hospital, Ambala Cantt.** at Govt. High School, Kalarheri, Ambala Cantt. on 27th July 2019.
- Vivacious volunteers held a rally on **“AIDS Awareness”** and sensitized the masses about HIV and AIDS on 16th January 2020.
- Various Programmes like **Hariyali Teej** and a **Professional training programme on “Make-up and Hair Styling”** were also organized.

## **B.Sc (Bachelor of Science)**

### **Semester I & II**

#### **Compulsory Subjects:**

(i) English (ii) Environmental Studies (iii) ComputerScience(Level-1)

#### **Elective Subjects:-**

<b>Group I Medical</b>	<b>Group II Non- Medical</b>	<b>Group III Non- Medical</b>	<b>Group IV Non- Medical</b>	<b>Group V Non- Medical</b>
1.Zoology 2.Botany 3.Chemistry	1. Physics 2. Chemistry 3. Mathematics	1.Electronics 2.Physics 3.Mathematics	1.Computer Science 2.Physics 3.Mathematics	1.Computer Science 2.Electronics 3.Mathematics

### **Semester III & IV**

**Compulsory Subjects:** One Subject either Hindi, Sanskrit or Punjabi.

**Elective Subjects:-**Same as in B.sc -I

### **Semester V & VI**

**Compulsory Subjects:** Nil

**Elective Subjects:-**Same as in B.sc –II

## **B.C.A (Bachelor in Computer Applications)**

**Eligibility:** 10+2 with Minimum 50% marks in any stream. Mathematics is not compulsory.

### **SemesterI**

### **SemesterII**

BCA-111	Computer and Programming Fundamentals	BCA-121	Advanced Programming in C
BCA-112	Windows and PC Software	BCA-122	Logical Organization of Computers - II
BCA-113	Mathematical Foundations-I	BCA-123	Mathematical Foundations-II
BCA-114	Logical Organization of Computers	BCA-124	Office Automation Tools
BCA-115	Communicative English	BCA-125	Structured System Analysis and Design
BCA-116	Programming in C	BCA-126	Personality Development

BCA-131 Lab-I Based on BCA-112 & BCA-124

BCA-132 Lab - II Based on BCA-116 & BCA-121

### **SemesterIII**

BCA-231 Object Oriented  
Programming Using C++

BCA-232 Data Structures

BCA-233 Computer Architecture

BCA-234 Software Engineering

BCA-235 Fundamentals of Data Base  
Systems

BCA-236 Computer Oriented  
Numerical Methods

### **SemesterIV**

BCA-241 Advanced Data Structures

BCA-242 Advanced Programming using C++

BCA-243 E-Commerce

BCA-244 Relational Data Base Management System

BCA-245 Computer Oriented Statistical Methods

BCA-246 MIS

BCA-251 Lab - I Based on BCA-231 & BCA242

BCA-252 Lab - II Based on BCA-232 & BCA241

### **SemesterV**

BCA-351 Web Designing Fundamentals

BCA-352 Operating System-I

BCA-353 Artificial Intelligence

BCA-354 Computer Networks

BCA-355 Programming Using Visual  
Basic

BCA-356 Multimedia Tools

### **SemesterVI**

BCA-361 Web Designing Using Advanced Tools

BCA-362 Operating System-II

BCA-363 Computer Graphics

BCA-364 Internet Technologies

BCA-365 Advanced Programming with Visual Basic

BCA-366 Programming in Core Java

BCA-371 Lab - I Based on BCA-351 & 361

BCA-372 Lab - II Based on BCA-355 & 365

## Sports Meet



- **51st Annual Athletic Meet** was organized on 6 Mar, 2020. **Sh. Sandeep Singh, Hon'ble Minister of Sports and Youth Affairs, Government of Haryana** was the **Chief Guest**. **Arashdeep Singh** of B.A IInd year was declared the best athlete (Men) and **Radhika** from M.Com. Ist year was declared the best athlete (Women). The meet was inaugurated by **Sh. Jaswant Jain, Vice President, G.M.N College Trust and Management Society**. **Guest of Honour** was **Sh. Ajay Baweja, Vice President, Cantonment Board, Ambala Cantt.**



## **B.Com. (Bachelor of Commerce)**

### **General and Honours**

#### **Semester-I**

BC 101 Financial Accounting-I  
BC 102 Micro Economics  
BC 103 Principles of Business Management  
BC 104 Computer Applications in Business  
BC 105 Business Mathematics-I  
BC 106 Business Communication

**\*Internal Assessment based on Practical.**

#### **Semester-III**

BC 301 Corporate Accounting-I  
BC 302 Business Statistics-I  
BC 303 Business Laws-I  
BC 304 Company Law-I  
BC 305 Indian Financial System

#### **Optional Subjects**

BC 306 (i) Rural Marketing  
(ii) Foreign Trade of India

**\*Internal Assessment based on Practical.**

#### **Semester-V**

BC 501 Cost Accounting  
BC 502 Financial Management  
BC 503 Goods and Services Tax  
BC 504 Income Tax-I  
BC 505 Auditing

#### **Semester- II**

BC 201 Financial Accounting-II  
BC 202 Macro Economics  
BC 203 Fundamentals of Marketing  
BC 204 E-Commerce  
BC 205 Business Mathematics-II  
BC 206 Business Environment of Haryana  
BC 207 Environmental Studies (Qualifying Paper)

**\*Internal Assessment based on Practical.**

#### **Semester-IV**

BC 401 Corporate Accounting-II  
BC 402 Business Statistics-II  
BC 403 Business Laws-II  
BC 404 Company Law-II  
BC 405 Computerized Accounting System

#### **Optional Subjects**

BC 406 (i) Advertising  
(ii) Entrepreneurship Development

**\*Internal Assessment based on Practical.**

#### **Semester-VI**

BC 601 Management Accounting  
BC 602 Fundamentals of Insurance  
BC 603 Human Resource Management  
BC 604 Income Tax-II  
BC 605 Business Environment

**Optional Subjects**

BC506 (i) Supply Chain Management

(ii) Fundamentals of Stock Market

**Optional Subjects**

BC 606 (i) Retail Management

(ii) Industrial Laws

**B.Com. (Bachelor of Commerce)**  
**Principles and Practice of Insurance**  
**(Vocational Course)**

**Semester-I**

BC-101 Financial Accounting-I

BC-102 Micro Economics

BC-103 Principles of Business Management

BC-104 Computer Applications in Business

BC(Voc)-105 Life Insurance-I

BC(Voc)-106 General Insurance -I

**\*Internal Assessment based on Practical.****Semester-II**

BC-201 Financial Accounting-II

BC-202 Macro Economics

BC-203 Fundamentals of Marketing

BC-204 E-Commerce

BC(Voc)-205 Life Insurance- II

BC(Voc)-206 General Insurance-II

BC-207 Environmental Studies (Qualifying Paper)

**\*Internal Assessment based on Practical.****Semester-III**

BC-301 Corporate Accounting-I

BC-302 Business Statistics-I

BC-303 Business Laws-I

BC-304 Company Law-I

BC(Voc)-305 Fire Insurance BC(Voc)-405-Marine Insurance

BC(Voc)-306 – Insurance Business Regulations

BC(Voc)-307 On-the-Job Training Report

**Semester-IV**

BC-401 Corporate Accounting-II

BC-402 Business Statistics-II

BC-403 Business Laws-II

BC-404 Company Law-II

BC(Voc)-406- Insurance and Finance

**Semester-V**

BC-501 Cost Accounting

BC-502 Financial Management

BC-503 Goods and Services Tax

BC-504 Income Tax-I

BC(Voc)-505 Property and Liability Insurance-I  
Insurance-II**Semester-VI**

BC-601 Management Accounting

BC-606 (ii) Corporate Governance

BC-603 Human Resource Management

BC-604 Income Tax-II

BC(Voc)-605 Property and Liability

BC(Voc)-506 Group Insurance and Retirement  
Benefit Schemes

BC(Voc)-606 Agriculture &  
Rural Insurance

BC(Voc)-507 On-the-Job Training Report

The students shall undergo four to six weeks On-the-Job Training after second and fourth semester examination (during vacations) to get a practical experience of principles and practices of insurance. The faculty will supervise the students for their training. Training Report shall be submitted to the college before the commencement of the third and fifth semester examination. Training Reports will be sent for evaluation to an external examiner by the University. There will be no Viva-Voce of the training reports. The candidates shall be issued B.Com. (vocational) with Principles and practices of Insurance. They shall be eligible to get admission to M. Com and other Post-graduate classes after passing the said course just like other B.com students.

**B.Com. (Bachelor of Commerce)**  
**Foreign Trade- Practices and Procedures**  
**(Vocational Course)**

**Semester-I**

BC-101 Financial Accounting-I  
BC-102 Micro Economics  
BC-103 Principles of Business Management  
BC-104 Computer Applications in Business  
BC(Voc)-105 Basics of Foreign Trade-I  
BC(Voc)-106 India's Foreign Trade-I

**\*Internal Assessment based on Practical.**

**Semester-II**

BC-201 Financial Accounting-II  
BC-202 Macro Economics  
BC-203 Fundamentals of Marketing  
BC-204 E-Commerce  
BC(Voc)-205 Basics of Foreign Trade-II  
BC(Voc)-206 India's Foreign Trade -II  
BC-207 Environmental Studies (Qualifying Paper)

**\*Internal Assessment based on Practical.**



**Semester–III**

BC-301 Corporate Accounting-I

BC-302 Business Statistics-I

BC-303 Business Laws-I

BC-304 Company Law-I

BC(Voc)-305 Elements of Export Marketing-I

BC(Voc)-306 – Foreign Trade Financing

And Procedures-I

Financing &amp; BC(Voc)-307 On-the-Job Training Report

**Semester–IV**

BC-401 Corporate Accounting-II

BC-402 Business Statistics-II

BC-403 Business Laws-II

BC-404 Company Law-II

BC(Voc)-405 Elements of Export

Marketing-II

BC(Voc)-406 Foreign Trade

Procedures-II

**Semester–V**

BC-501 Cost Accounting

BC-502 Financial Management

BC-503 Goods and Services Tax

BC-504 Income Tax-I

BC(Voc)-505 Shipping &amp; Insurance Practices

Procedures-I

BC(Voc)-506 Foreign Trade Documentation

BC(Voc)-507 On-the-Job Training Report

**Semester-VI**

BC-601 Management Accounting

BC-602 Fundamentals of Insurance

BC-603 Human Resource Management

BC-604 Income Tax-II

BC(Voc)-605 Shipping &amp; Insurance Practices &amp;

Procedures-II

BC(Voc)-606 Foreign Trade Documentation

&amp; Procedures-I &amp; Procedures-II

The students shall undergo four to six weeks On-the-Job Training after second and fourth semester examination (during vacations) to get a practical experience of foreign trade practices and procedure. The faculty will supervise the students for their training. Training Report shall be submitted to the college before the commencement of the third and fifth semester examination. Training Reports will be sent for evaluation to an external examiner by the University. There will be no Viva-Voce of the training reports. The candidates shall be issued B.Com. (vocational) with foreign trade practices and procedure.. They shall be eligible to get admission to M. Com and other Post-graduate classes after passing the said course just like other B.com students

**B.Com. (Bachelor of Commerce)**  
**Computer Applications**  
**(Vocational Course)**

**Semester-I**

BC-101 Financial Accounting-I  
BC-102 Micro Economics  
BC-103 Principles of Business Management  
BC-106 Business Communication  
BC(Voc)-105 Computer Fundamentals &  
Logical Organizations  
BC(Voc)-106 Business Data Processing &  
PC Software-I

**\*Internal Assessment based on Practical Exam  
conducted by Internal Examiner**

**Semester-II**

BC-201 Financial Accounting-II  
BC-202 Macro Economics  
BC-203 Fundamentals of Marketing  
BC-204 E-Commerce  
BC(Voc)-205 Programming in C  
BC(Voc)-206 Business Data Processing  
and PC Software-II

BC-207 Environmental Studies (Qualifying Paper)  
**\*Internal Assessment based on Practical Exam  
conducted by Internal Examiner**

**Semester-III**

BC-301 Corporate Accounting-I  
BC-302 Business Statistics-I  
BC-303 Business Laws-I  
BC-304 Company Law-I  
BC(Voc)-305 Data Structure  
BC(Voc)-306 – Fundamentals of Database  
Management System

BC(Voc)-307 On-the-Job Training Report  
**\*Internal Assessment based on Practical Exam  
conducted by Internal Examiner**

**Semester-IV**

BC-401 Corporate Accounting-II  
BC-402 Business Statistics-II  
BC-403 Business Laws-II  
BC-404 Company Law-II  
BC(Voc)-405 Programming in Java  
BC(Voc)-406 Advanced Computer Applications

**\*Internal Assessment based on practical Exam  
conducted by Internal Examiner**

**Semester–V**

BC-501 Cost Accounting

BC-502 Financial Management

BC-503 Goods and Services Tax

BC-504 Income Tax-I

BC(Voc)-505 Web Technology  
Analytics

BC(Voc)-506 System Analysis &amp; Design

BC(Voc)-507 On-the-Job Training Report

**\*Internal Assessment based on****Practical Exam conducted by****Internal Examiner****Semester-VI**

BC-601 Management Accounting

BC-602 Fundamentals Of Insurance

BC-603 Human Resource Management

BC-604 Income Tax-II

BC(Voc)-605 Social Networking and Data

BC(Voc)-606 Enterprise Resource Planning

**\*Internal Assessment based on****Practical exam conducted by****Internal Examiner**

The students shall undergo four to six weeks On-the-Job Training after second and fourth semester examination (during vacations) to get a practical experience of the Computer Applications in Business. The faculty will supervise the students for their training. Training Report shall be submitted to the college before the commencement of the third and fifth semester examination. Training Reports will be sent for evaluation to an external examiner by the University. There will be no Viva-Voce of the training reports. The candidates shall be issued B.Com. (vocational) with Computer applications. They shall be eligible to get admission to M. Com and other Post-graduate classes after passing the said course just like other B.com students.

**B.Com. (Bachelor of Commerce)****Tax Procedure and Practice****(Vocational Course)****Semester–I**

BC-101 Financial Accounting-I

BC-102 Micro Economics

BC-103 Principles of Business Management

BC-104 Computer Applications in Business

**Semester-II**

BC-201 Financial Accounting-II

BC-202 Macro Economics

BC-203 Fundamentals of Marketing

BC-204 E-Commerce

BC(Voc)-105 Indian Taxation System

BC(Voc)-106 Income Tax Law- I

**\*Internal Assessment based on Practical**

BC(Voc)-205 Income Tax Law-II

BC(Voc)-206 Goods and Service Tax-I

BC-207 Environmental Studies (Qualifying Paper)

**\*Internal Assessment based on Practical**

### **Semester-III**

BC-301 Corporate Accounting-I

BC-302 Business Statistics-I

BC-303 Business Laws-I

BC-304 Company Law-I

BC(Voc)-305 Income Tax Law-III

BC(Voc)-306 – Goods and Service Tax-II

BC(Voc)-307 On-the-Job Training Report

### **Semester-IV**

BC-401 Corporate Accounting-II

BC-402 Business Statistics-II

BC-403 Business Laws-II

BC-404 Company Law-II

BC(Voc)-405 Goods and Service Tax-III

BC(Voc)-406 Corporate Taxation-I

### **Semester-V**

BC-501 Cost Accounting

BC-502 Financial Management

BC-505 Auditing

BC-506 (ii) Indian Economy

BC(Voc)-505 Customs Procedure and Practice-I

BC(Voc)-506 Corporate Taxation-II

BC(Voc)-507 On-the-Job Training Report

### **Semester-VI**

BC-601 Management Accounting

BC-602 Fundamentals Of Insurance

BC-603 Human Resource Management

BC-605 Business Environment

BC(Voc)-605 Customs Procedure and Practice-II

BC(Voc)-606 Corporate Taxation-III

The students shall undergo four to six weeks On-the-Job Training after second and fourth semester examination (during vacations) to get a practical experience of the tax procedure and practices. The faculty will supervise the students for their training. Training Report shall be submitted to the college before the commencement of the third and fifth semester examination. Training Reports will be sent for evaluation to an external examiner by the University. There will be no Viva-Voce of the training reports. The candidates shall be issued B.Com. (vocational) with tax procedure and practices. They shall be eligible to get admission to M. Com and other Post-graduate classes after passing the said course just like other B.com students.

# **Bachelor of Business Administration(BBA)**

## **Scheme of Examination(w.e.f. 2012-13) in phasedmanner**

### **Semester-I**

BBA-101 Business Organisation  
BBA-102 Business Accounting  
BBA-103 Managerial Economics-I  
BBA-104 Business Mathematics-I  
BBA-105 Hindi  
BBA-106 Computer Fundamentals  
BBA-107 Seminar

### **Semester-III**

BBA-201 Understanding Human Behaviour  
BBA-202 Micro Business Environment  
BBA-203 Business Statistics-I  
BBA-204 Management Accounting  
BBA-205 Fundamentals of DBMS and  
ORACLE  
BBA-206 Business Communication-II  
BBA-207-A Seminar

The students are required to undergo 6 to 8 weeks training in company/ organization of high repute. The students must obtain prior approval of the Principal before going for his/ her training. On completion each student will be required to submit training report not exceeding 60 to 70 pages which shall be evaluated in the Fifth Semester. Training Report must be submitted 15 days before the start of the 5th Semester Examination.

### **Semester-V**

BBA-301 Business Laws-I  
BBA-302 Principles of Retailing  
BBA-303 Principles of Banking  
BBA-304 Fundamentals of E-Commerce  
BBA-305 Export Procedure and Documentation  
BBA-306 Principles of Production Management  
BBA-307 Viva-Voce  
BBA-307-A Training Report

### **Semester-II**

BBA-108 Principles of Management  
BBA-109 Analysis of Financial Statements  
BBA-110 Managerial Economics-II  
BBA-111 Understanding Social Behaviour  
BBA-112 Business Mathematics-II  
BBA-113 Business Communication-I  
BBA-114 Viva-Voce

### **Semester-IV**

BBA-208 Human Behaviour at work  
BBA-209 Macro Business Environment  
BBA-210 Business Statistics-II  
BBA-211 Marketing Management  
BBA-212 Financial Management  
BBA-213 Principles of Material Management  
BBA-214 Viva-Voce

### **Semester-VI**

BBA-308 Entrepreneurship Development  
BBA-309 Business Laws-II  
BBA-310 Logistic Management  
BBA-311 Principles of Insurance  
BBA-312 Introduction to Financial Services  
BBA-313 Viva-Voce  
BBA-314\* Environment Management

## National Cadet Corps



- Tree plantation is not just something that should be done; instead it is the urgent need of the hour. To this end the NCC cadets (Girls Wing) of the college organized a tree plantation drive on 15th July 2019.
- Organized a tree plantation drive to mark the occasion of ‘Kargil Vijay Diwas’.
- Organized a cleanliness campaign in association with Army Public School.
- Organised a campaign on “Beti Bachao Beti Padhao” in collaboration with Gram Panchayat, Ugara.



## **P.G. COURSES**

### **M.A. (ENGLISH)**

#### **IstSemester**

Paper I: Literature inEnglish(1550-1660)-I  
Paper II :Literature in English (1660-1798)-I  
Paper III : Literature inEnglish(1798-1914)-I  
Paper IV : Literature inEnglish(1914-2000)-I  
Paper V : Study of a Genre:Fiction-I

#### **IIIrdSemester**

Paper XI:CriticalTheory-I  
Paper XII:AmericanLiterature-I  
Paper XIII : Indian WritingInEnglish-I  
Paper XIV : Linguistics, Stylistics and ELT-IPaper XV : LiteratureandGender-I

#### **IIndSemester**

Paper VI: Literature in English(1550-1660)-II  
Paper VII:Literature in English (1660-1798)II  
Paper VIII : Literature in English(1798-1914)-2  
Paper IX: Literature in English (1914-2000)-II  
Paper X : Study of a Genre :Fiction-II

#### **IVthSemester**

Paper XVI: CriticalTheory-II  
Paper XVII : American Literature-II  
Paper XVIII : Indian Writing In English-II  
Paper XIX : Indian Writing InEnglish-II  
Paper XX : Literature andGender-II

### **M.A. (POLITICAL SCIENCE)**

#### **IstSemester**

Paper I: WesternPoliticalThought-I  
Paper II :Indian Government&Politics-I  
Paper III : InternationalRealtionsTheory-I  
Paper IV :PublicAdministration-I  
Paper V :ResearchMethodology-I

#### **IIIrdSemester**

Paper XI:PoliticalTheory-I  
Paper XII:ComparativePolitics-I  
Paper XIII : India's ForeignPolicy &  
Relations-I  
Paper XIV :InternationalLaw-I  
Paper XV : International Organization and  
GlobalOrderStudies-I

#### **IIndSemester**

Paper VI: Western PoliticalThought-II  
Paper VII : Indian Government &Politics-II  
Paper VIII : International Realtions Issues  
Paper IX : PublicAdministration-II  
Paper X : ResearchMethodology-II

#### **IVthSemester**

Paper XVI: Political Theory-II  
Paper XVII : Comparative Politics -II  
Paper XVIII : India's Foreign Policy&  
Relations-II  
Paper XIX : International Law -II  
Paper XX : International Organization and  
Global OrderStudies-II

## **M.Com-(Master of Commerce)**

### **Ist Semester**

MC101 Organisational Behaviour  
MC 102 Business Environment  
MC 103 Managerial Economics  
MC 104 Company Law  
MC 105 Accounting for Managerial Decisions  
MC 106 Marketing Management

### **IInd Semester**

MC 201 Human Resource Management  
MC 202 International Business Environment  
MC 203 Strategic Marketing  
MC 204 Financial Management & Policy  
MC 205 Corporate Accounting  
MC 206 Business Statistics  
MC 207 Viva-Voce cum Case Study

### **IIIrd Semester**

#### **Compulsory Papers**

MC 301 Computer Applications in Business MC 401 IT and E-Commerce

#### **Optional Group I (Finance & Taxation)**

MC 302 Advanced Financial Management  
MC 304 Financial Institutions and Markets

#### **Optional Group I (Marketing)**

MC 308 Marketing Research  
MC 309 Advertising Management

#### **Optional Group I (HRM and General Management)**

MC 316 Human Resource Development

### **IVth Semester**

#### **Compulsory Papers**

#### **Optional Group I (Finance & Taxation)**

MC 403 Project Planning and Control

#### **Optional Group I (Marketing)**

MC 408 Sales Management

MC 409 Services Marketing

MC 410 Supply Chain Management

#### **Optional Group I (HRM and General Management)**

MC 414 Corporate Governance

MC 420 Viva-Voce cum Case Study

Note: In M.Com. (Final), a student will take six papers in all taking one compulsory paper and not more than two papers from each of the three optional groups.



## **M.sc (Mathematics)**

### **IstSemester**

MM 401 : Advanced AbstractAlgebra-I

MM 402:RealAnalysis-I

MM403:Topology-I

MM 404 :ComplexAnalysis-I

MM 405 :DifferentialEquations-I

MM 406:Practical-I

### **IIndSemester**

MM407:AdvancedAbstractAlgebra-II

MM 408 : RealAnalysis-II

MM 409 : Computer ProgrammingTheory

MM 410 : ComplexAnalysis-II

MM 411 : DifferentialEquations-II

MM 412 : Practical-II

### **IIIrdSemester**

MM 501 :FunctionalAnalysis

MM 502 :Analytical MechanicsandCalculus  
Variations

### **OptionalPapers:**

MM 503 : opt(i)Elasticity

MM 504 : opt (ii)FluidMechanics-I

MM 505 : opt (iii)IntegralEquations-I

MM 506:Practical-III

### **IVthSemester**

MM 507: General Measure and IntegrationTheory

MM 508 : Partial DifferentialEquations of

### **OptionalPapers:**

MM 509 : opt (i) Mechanics of solid-II

MM 510 : opt (ii) Fluid Mechanics-II

MM 511 : opt (iii) Mathematical Aspectsof  
Seismology

MM 512 :Practical-IV

## **P.G.D.C.A(POST GRADUATE DIPLOMA IN COMPUTER APPLICATIONS)**

CS-DE-11 Computer Organisation& NetworkingFundamentals

CS-DE-12 Problem Solving Through‘Ç’

CS-DE-13 DataStructures

CS-DE-14 Data Base Management system

CS-DE-15 Operatingsystem

CS-DE-16 Software Lab-I Programming usingC

CS-DE-17 Software Lab-IIWord,Excel,Access/SQL

## **JOB ORIENTED DIPLOMA COURSES IN COMPUTERS**

**Eligibility:** Students of all Streams.

### **DISM :- Diploma in Software Management**

Student of first year enrolled in DISM and expertise in **Desktop Applications**

### **HDSE :- Higher Diploma in Software Engineering**

Student of second year enrolled in HDSE and expertise in **Development area and in languages**

### **ADSE :-Advanced Diploma in Software Engineering**

Student of third year to be enrolled in ADSE and expertise in **Web Development and Cloud technologies using XML XSL as database as a backend.**

**For further details students may contact Sh. ShyamRaheja of Department of Computer Science.**

## **ADD-ON-JOB ORIENTED COURSES**

**(RECOGNISED BY U.G.C AND K.U.K)**

### **UGC sponsored courses offered**

### **Co-ordinators**

(i) Business Skills Development (Deptt.OfCommerce)	Dr. V.K Jain
(ii) Soft Skills Management (Deptt.OfPsychology)	Sh. Sajjan Singh
(iii) Pharmaceutical Chemistry based on Ayurveda( Deptt.OfSanskrit)	Dr. Rajendra
(iv) Electronics Equipment maintenance (Deptt.OfElectronics)	Sh. S.K Bathla

### **Paper-I Theory**

### **Paper-II Practical**

### **Paper-III Projectwork**

- These courses are in addition to the normal course of studies and can be opted by any regular student from any faculty or class.
- Those who qualify shall be awarded.  
Part-I –Certificate  
Part-II- Diploma  
Part-III- Advance Diploma

## **SHORT TERM CERTIFICATE COURSES**

### **COURSES OFFERED**

### **CO-ORDINATORS**

Defence Studies	Dr. S.S Nain
Yoga	Sh. Brijesh Kumar
Detection of adulterants in common food items	Dr. V.K Bindal
Photoshop	Mrs. Upinder Kaur
Self Defence strategies for girls	Dr. Bharti Vij
Course in French Language	Dr. Nishtha
Spoken English /Hindi and Communications Skills.	Dr. Anshu
	Dr. Ritu Gupta

## Activities by IQAC



IQAC of the college organized a number of seminars to acquaint the faculty members with the seven criteria of NAAC and to illuminate them with the requirements of NAAC.

- A **One Day Seminar** on “**Quality Initiatives in Curriculum Enrichment**” was organized on 22 July 2019. Dr. Gurdev Singh, Vice President, Governing Body, G.M.N College, Ambala Cantt presided over the seminar and gave his suggestion on curriculum planning and implementation so as to upgrade the score of college.
- In order to facilitate research-based learning and NAAC related training, IQAC organized a **One Day National Seminar** on “**Role of Stakeholders in Imparting Quality Higher Education**” on 7<sup>th</sup> Nov. 2019. The seminar was sponsored by NAAC, Bengaluru.
- A **One Day Seminar** on the topic “**New Guidelines for SSR- Jan.2020**” was organised by IQAC of the college on Feb. 15, 2020. Dr. Dinesh Kumar, IQAC Co-ordinator, Kurukshetra University, Kurukshetra was the chief speaker of the seminar.

## **LEAVE RULES**

- (i) The students may apply for leave on the prescribed form available in the college office. The leave application must be recommended by the mentor and submitted to the Principal before it is availed.
- (ii) A Mentor may grant leave up to one week.
- (iii) Only the Principal shall grant leave of a longer duration.
- (iv) A medical certificate from the college doctor or from the Govt. dispensary/ Hospital must accompany the leave application.

## **LIST OF GOVT/KUK/OTHER SCHOLARSHIP**

1. **Scholarship:** Post Matric Scholarship to Scheduled Caste Students.

**Eligibility :** Lower Examination Passed Income Limit 250000/- only per annum. Domicile of Haryana, Scheduled Caste Certificate of Haryana, Other Conditions as per Govt. of Haryana.

2. **Scholarship:** Backward Class Scholarship.

**Eligibility :** Lower Examination Passed Income Limit 100000/- only per annum. Domicile of Haryana Backward Class Certificate of Haryana, Other Conditions as per Govt. of Haryana.

3. **Scholarship:** Dr Radha Krishan Foundation Scholarship of U.G and P.G Classes.

**Eligibility :** Lower Examination Passed with 60% Marks for science stream students and 55% marks for other stream students / P.G. The applicant should not be in receipt of any other scholarship/stipend/ Financial Aid. The applicant should be on the roll of the college. Other conditions as per KUK. Rate of scholarship RS.250/ per month for U.G and Rs. 300/- per month for P.G.

4. **Scholarship:** Haryana State Merit/Silver Jubilee Celebration Scholarship for P.G Students

**Eligibility :** Student must score at least a second division in the specified examination subject to further condition that in case of scholarship meant for M.A/M.Sc Classes. No Income Limit Other conditions as per KUK.

5. **Scholarship:** Guru Harikrishan Educational Society Scholarship.

6. **Scholarship:** Kumari Rukmani Devi Memorial Trust Scholarship.

7. **Scholarship:** Verma Ji Charitable Trust Scholarship (only for girls).

8. **Scholarship:** Grand Daughters Freedom Fighter Scheme (only for girls)

9. **Scholarship:** Sports Scholarship from KUK & Sports Deptt. of Haryana.

10. **Scholarship:** Dr. K. K Jain (5 Scholarship of Rs.10000/each)

11. **Scholarship :** Anjali Vadhawan Scholarship

Rs.5100/- per head per annum for fatherless girl child.

**Note:** Scholarship of SC/BC/Merit etc. category will be distributed through bank account based on Aadhar card. Eligible students are required to open their bank accounts after the admission.

## **FINE**

**Late Fee Fine:** If the fees and dues are not paid within the notified period in the specified month, then the name of the student shall be struck off the college rolls. He/ She can be re-admitted on the payment of arrears and the re-admission fee rs.500/. The re-admission can be made only at the discretion of the Principal.

**Absence Fine:** Absence from the classes is punishable with the fine of Rs.5 per lecture/day. Absence from Practical/Tutorial/Composition is punishable with fine of Rs.10 per practical. Absentees of class test will be fined Rs50/.

Fees and Dues are refundable as per Kurukshetra University, Kurukshetra rules.

## **FEE CONCESSION / BOOK BANK FACILITY**

Fee concession facility would be available to Meritorious Students/Economically Poor Student/ Extraordinary/Sports Persons/Siblings.

Book Bank facility would be available only for Meritorious /Needy Students.

## **LIBRARY RULES**

1. There will be no separate Membership card for the library. The ID card of the College will be considered as a Library membership card. One should carry Library Membership card while entering into the library.
2. All the students/teachers entering the Library shall put their bags and other belongings at the property counter.
3. All the readers are advised not to leave their valuables at the Check Point. The library is not responsible for any loss of personal belongings.
4. The library is an academic area. It is always expected to seat in a decent, disciplined and dignified way and maintains good ambiance for reading. Any type of violation like keeping legs on Chairs, Tables, Sofa, making noise, damaging and stealing of library infrastructures / Property, may lead to a disciplinary action.
5. All the users are directed to verify the issued items/checked out items at the security counter by the library staff. Violation of this rule may lead to the disciplinary action.
6. All readers advised to check and carry your belongings like Laptop, personal books etc while leaving the library. The Library will not be responsible for the loss of personal items or left behind by readers in the library.
7. No material from the Library should be taken out without proper issue/ recording. Any type of violation may lead to disciplinary action.
8. If any reader found taking the book out from the library without following formal procedure, with

intention/ by mistake will be considered as an unauthorized act, s/he will be penalized as per library disciplinary procedure.

9. All the users will present themselves in “Q” for a Check at the 'Check Point' while going out of the library to ensure that they take out only checked out documents from the library.

10. The borrowing facility can be restricted or suspended in case of misbehavior or misuse of the Library facilities/materials

11. Readers should not deface, mark, cut, mutilate or damage library resources in any way. If anyone is found doing so, he will be charged the full replacement cost of the resource.

12. Borrowers, faculty, staff going on the leave with or without salary, deputation, study leave will have to return all borrowed material before leaving the station.

13. On the loss of library Book, the matter has to be reported to the Librarian immediately.

14. On the loss of ID card/ Library membership Card has to be reported to the Librarian immediately.

15. Borrowers are advised not to issue Books to others on their names / Card. The membership card is not transferrable.

16. Reference Documents like Dictionary, Encyclopedia, Year Books, Journals (Loose&Bound), Theses, Project Reports, Census, Handbooks will not be issued out.

17. All users are requested to keep their mobiles switched off / keep on silent mode in the Library.

18. Conversation and discussion disturb library ambiance. Therefore, all are requested to maintain a dignified silence. If the discussion is necessary, the Group Study room should be utilized for the same.

19. Smoking is not permitted in the Library.

20. Beverages and Eatables are not allowed inside the library.

21. No visitor or guest is permitted to use the Library without the prior permission of the Librarian. She/he is required to produce a proper introduction letter from the concerned Institution/Organization to which he/she is attached.

22. Books Borrowed should be protected from RAIN, DUST, INSECT, etc.

23. Books removed from the shelves by students, if not required for reference, should be kept on the book trolley or on table nearest to them. Please do not try to shelve them yourself. Please remember that a book misplaced is a book lost.

24. The Librarian reserves the right to call back any issued book/item at any time from any user.

25. Feed Back forms are available at the circulation counter.

26. QR code of GMN library available on the College Website

Anybody can Scan it through their mobile camera/Browser/Apps and will be directly able to access the

library Website/ Webopac

## **CRITERIA FOR INTERNAL ASSESSMENT**

Modalities/ Guidelines for implementation of the criteria for awarding Internal Assessment Marks in all Undergraduate and MA courses are as follows:

1. 20 marks in each paper shall be earmarked for Internal Assessment. The Following parameters (with weightage of each) forming the basis of award of Internal assessment shall be adopted:

### **A. For All Undergraduate Courses**

1. Two handwritten Assignments : 10 marks  
(1<sup>st</sup> Assignment after one month  
& 2<sup>nd</sup> assignment after two months)
2. One class test/House test (one period duration) : 5 marks
3. Attendance : 5 marks

### **B. For all M.A/M.Com. Courses**

1. One test/Seminar for each paper : 10 marks
2. One Class Test : 5 marks
3. Attendance : 5 marks

### **C. For Practicals:**

1. One Seminar/Test/Viva/Sessional : 10 marks  
For each practical paper
2. One class test : 5 marks  
(one period duration)
3. Attendance : 5 marks

**Marks for Attendance will be given as under:**

1. 91% onwards : 5 Marks
2. 81% to 90% : 4 Marks
3. 75% to 80 % : 3 Marks
4. 70% to 74% : 2 Marks\*
5. 65% to 69% : 1 Mark\*

\* Only for students engaged in co-curricular activities of the college/ authenticated medical grounds duly approved by the concerned Principal.

## **MENTORSHIP SYSTEM (2020-21)**

The students are directed to contact their mentors in case of any problem related to subject combinations, Lecture shortage, Assessment, Leave applications, Library Books or any other problem related to their studies.

## **IGNOU STUDY CENTER**

Indira Gandhi National Open University has chosen GMN College, Ambala Cantt as its New Study Center (06024) from the session 2015-16. The Objective is to democratize higher education by taking it to the doorsteps of the learners/students and providing access to high quality education.

The Programmers/ courses offered by IGNOU are very cost effective, socially and academically relevant and high flexible in terms of admission rules, pace and duration of programme. GMN college IGNOU study center is offering in the session 2019-20 M.A Pol Scienc, Bachelor's Degree programmes(BDP) - B.A and B.Com and Bachelor's Preparatory Programme (BPP). BPP is offered to those students who wish to do Bachelor's Degree of IGNOU but do not have qualifying Certificate of 10+2. To enroll such students to enter higher education stream, IGNOU has designed this preparatory programme in which eligibility criteria is no formal education and minimum age limit 18 years.

The college now plans to start following programmes in the coming session.

- (i) MA Hindi
- (ii) MA Economics

### **Schedule of Admission**

<b>For July Session</b>	<b>For January Session</b>	<b>Late Fee (Rs.)</b>
1 <sup>st</sup> February to 31 <sup>st</sup> March	1 <sup>st</sup> August to 1 <sup>st</sup> October	Nil
1 <sup>st</sup> April to 30 <sup>th</sup> April	3 <sup>st</sup> October to 31 <sup>st</sup> October	200
1 <sup>st</sup> May to 31 <sup>st</sup> May	1 <sup>st</sup> November to 30 <sup>th</sup> November	500
1 <sup>st</sup> June to 30 <sup>th</sup> June	1 <sup>st</sup> December to 20 <sup>th</sup> December	1000

**For any other enquiry, contact college office or coordinator IGNOU study center Dr. Anju Jain.**



## **BAN ON RAGGING: RAGGING IS A CRIMINAL OFFENCE**

The students are advised to read carefully the following instructions issued by the Vice-Chancellor of Kurukshetra University based on the orders of the Hon'ble Supreme Court of India regarding ragging:

“Ragging in educational institutions is banned and anyone indulging in ragging is likely to be punished appropriately with punishment which may include expulsion from the institution, suspension from the Institution or classes for a limited period or fine with a public apology. The punishment may also take the shape of (i) Withholding scholarships or other benefits, (ii) Withholding results (iii) Suspension or expulsion from hostel or mess, and the like. If the individuals committing or abetting ragging are not/ cannot be identified, collective punishment can be awarded to act as a deterrent.

Definition of ragging provided by the Hon'ble Supreme Court of India includes “ragging as any act which violates the dignity of the individual student or is perceived to violate his/ her dignity.” The ragging is neither a means of familiarization nor an introduction with fresher's but a form of psychopathic behavior and a reflection of deviant personalities. It reproduces the entrenched power configurations prevalent in civil society. Ragging can be either of the following forms or acts:

A. **Verbal:** Where senior causes mental harassment, discomfort for the junior by facing him/her to answer unacceptable/ personal questions, dance, sing etc. is said to rag the junior. It also includes its ambit cyberragging.

**Punishment:** One-year imprisonment with fine.

B. **Severe Verbal Ragging:** Where the mental harassment, discomfort to such an act as forces the junior to withdraw from the college.

**Punishment:** 7-year imprisonment with fine.

C. **Physical:** Any act by the senior towards the junior which inflicts bodily injury on the junior. Like beating the junior, hitting him/her with the object etc.

**Punishment:** 7-year imprisonment with fine

D. **Sexual Ragging:** Where the senior asks the junior to do an act which damages sexual dignity of the junior.

**Punishment:** 7-year imprisonment with fine

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