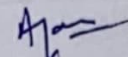
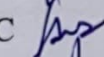
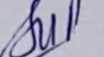


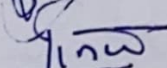


# GANDHI MEMORIAL NATIONAL COLLEGE, AMBALA CANTT

## NOTICE

Dated: 01.07.2018

The following members of IQAC are requested to attend the meeting of IQAC on today i.e. July 01, 2018 at 11:00 AM in IQAC office to discuss the academic planner, IQAC initiatives etc. for the session 2018-19.

- |                                   |   |
|-----------------------------------|---|
| 1. Dr. Gurdev Singh               | Management Representative   |
| 2. Dr. Anju Jain                  | Advisor IQAC  |
| 3. Dr. S.S. Nain                  | Convener IQAC  |
| 4. Dr. S.K. Pandey                | Dy.-Convener   |
| 5. Sh. S.K. Bathla                | Member         |
| 6. Ms. Kamlesh                    | Member         |
| 7. Ms. Pinki                      | Member         |
| 8. Ms. Parul Mittal               | Member  |
| 9. Mr. Ravinder Singh, Head Clerk | Member  |
| 10. Dr. A.S. Mahajan              | Educationist Member   |
| 11. Sh. Jaswant Jain              | Industrialist Member  |
| 12. Sh. Y.M. Saini                | Alumni Member   |
| 13. Mr. Avdesh Kumar (M.A.)       | Students representative   |
| 14. Ms. Kanishka (B.Sc.-NM)       | Students representative   |

  
Principal

## MINUTES OF MEETING OF THE IQAC

Date: July 01, 2018

Time: 11:00 a.m.

Venue: IQAC Office, Gandhi Memorial National College, Ambala Cantt.

- **Opening remarks by the Hon'ble Principal, Dr. Raj Pal Singh, Chairman, IQAC and welcome to the members of IQAC.**  
The Principal, Dr. Raj Pal Singh, Chairman, IQAC welcomed the members to the IQAC meeting with special mention of Dr. Gurdev Singh, Sh. A.S. Mahajan, Sh. Jaswant Jain and Sh. Y.M. Saini.
- **Confirmation of the minutes of IQAC last meeting.**  
Resolved that the minutes of IQAC last meeting be confirmed.
- **Report of the follow-up action on the decision taken by the IQAC last meeting.**  
The follow-up actions taken on the decisions of the IQAC last meeting were noted.
- **To consider the new initiatives and practices in college**
- **To revise submitted SSR and maintain all documents for NAAC peer team visit.**  
It has been decided that college should go for Third cycle of NAAC Accreditation. All the HODs should be informed regarding the NAAC Accreditation so that the concerned departments maintain their records effectively. **(Action to be taken by the concerned departments)**
- **Faculty Development Programme**  
The Department of Computer Science of the college will organize Faculty Development Programme to enhance the knowledge of the teachers about Google forms and Google classrooms. The detailed report along with the list of participants should be put in the next IQAC meeting. Sh. Shyam Raheja, Assistant Professor, Department of Computer Science will be the convener of FDP. **(Action to be taken by the concerned convener)**
- **Workshop on Intellectual Property Rights**  
The Department of Commerce will organize workshop on IPR to sensitize teachers and students regarding IPR related issues. Sh. Rammurti and Dr. Bharti Vij will be the conveners of the programme. The detailed report of IPR should be put in the next IQAC meeting. **(Action to be taken by the concerned conveners)**
- **Leveraging IT in teaching and learning effectively**  
With the commencement of the session in July, the college will organize a workshop/training session for faculty members to work on Smart Boards. Ms. Upinder Kaur, HOD, Department of Computer Science will be the convener. **(Action to be taken by the concerned convener)**
- **Women Empowerment through Skill Building**  
The college will organize more and more workshops for girl students for imparting job-oriented skills. Dr. Anupama Sihag will act as the convener of the programme. **(Action to be taken by the concerned convener)**

- **Job-oriented Courses/ Short-term Courses/ Value-added Courses**

It was decided that Job-oriented Courses/ Short-term Courses/ Value-added Courses would be introduced in the new session. The main emphasis will be on the French Language Course. Teachers from various departments will be the conveners of the courses. **(Action to be taken by the concerned conveners)**

- **Celebration of National Unity Day**

The college will celebrate National Unity Day on the Birth Anniversary of Sardar Vallabh Bhai Patel. Dr. Rakesh Kumar, NSS P.O. will be the convener of the programme. **(Action to be taken by the concerned convener)**

- **Blood Donation Camp**

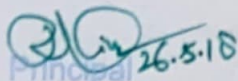
The college will organize Blood Donation Camp in the coming session. Blood Bank Committee of the college will see all the arrangements of the camp. Painting and Slogan Writing Competition will also be organized on the same day. **(Action to be taken by the concerned convener)**

- **Women Empowerment through different activities**

The college will organize more and more activities to promote women empowerment through rallies, workshops and other activities. The Women Cell unit of the college will take initiative to organize these activities. **(Action to be taken by the concerned convener)**

The Chairman, IQAC, Dr. Raj Pal Singh informed the house that next meeting of IQAC will be held in November 2018.

The meeting ended with thanks to the Hon'ble Chairman, IQAC, Dr. Raj Pal Singh and other members of the IQAC.

  
Principal 26.5.18

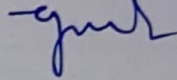

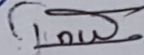

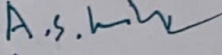
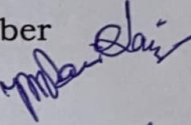
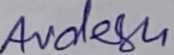
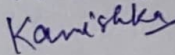
Gandhi Memorial National College  
Ambala Cantt

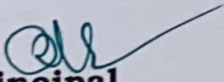
# GANDHI MEMORIAL NATIONAL (P.G.) COLLEGE, AMBALA CANTT

## NOTICE

Dated: 02.07.2018

The following members are requested to attend the IQAC meeting with the Teaching Staff at 2:00 pm on July 02, 2018 to discuss the academic calender and planner of the college.

- |                                   |                           |   |
|-----------------------------------|---------------------------|---|
| 1. Dr. Gurdev Singh               | Management Representative |    |
| 2. Dr. Anju Jain                  | Advisor IQAC              |   |
| 3. Dr. S.S. Nain                  | Convener IQAC             |   |
| 4. Dr. S.K. Pandey                | Dy.-Convener              |   |
| 5. Sh. S.K. Bathla                | Member                    |   |
| 6. Ms. Kamlesh                    | Member                    |     |
| 7. Ms. Pinki                      | Member                    |     |
| 8. Ms. Parul Mittal               | Member                    |   |
| 9. Mr. Ravinder Singh, Head Clerk | Member                    |    |
| 10. Dr. A.S. Mahajan              | Educationist Member       |  |
| 11. Sh. Jaswant Jain              | Industrialist Member      |  |
| 12. Sh. Y.M. Saini                | Alumni Member             |   |
| 13. Mr. Avdesh Kumar (M.A.)       | Students representative   |  |
| 14. Ms. Kanishka (B.Sc.-NM)       | Students representative   |  |

  
Principal

## PROCEEDINGS OF THE MEETING

A meeting of IQAC with teaching staff was held at 2:00 PM on July 02, 2018. The following agenda was discussed in the meeting.

1. Dr. Raj Pal Singh, Principal welcomed all the teachers on the occasion of the new session.
2. All the Heads of the department were asked to prepare a calender of activities for the session 2018-19.
3. All the heads were requested to submit the workload after the discussion in the department.
4. Documents for the NAAC Peer Team visit should be prepared as per requirement.
5. Mentor-Mentee system should be started after the completion of the admission process.
6. Advance learner should be given freeship as per the rules mentioned in the Handbook of the information.
7. All the heads will ensure that Lesson Plan of all the members of their departments will be placed on departmental notice board/main notice board. The will also submit the soft copy of Lesson Plan in the office so aas to be uploaded on college website.

The meeting ended with the vote of thanks.

  
**Principal**

# GANDHI MEMORIAL NATIONAL (P.G.) COLLEGE, AMBALA CANTT

## NOTICE

Dated: 06.09.2018

The following members are requested to attend the IQAC meeting at 1:00 pm on September 10, 2018 in the office of the undersigned.

1. Dr. Gurdev Singh
2. Dr. Anju Jain
3. Dr. S.S. Nain
4. Dr. S.K. Pandey
5. Sh. S.K. Bathla
6. Ms. Kamlesh
7. Ms. Pinki
8. Ms. Parul Mittal
9. Mr. Ravinder Singh, Head Clerk
10. Dr. A.S. Mahajan
11. Sh. Jaswant Jain
12. Sh. Y.M. Saini
13. Mr. Avdesh Kumar (M.A.)
14. Ms. Kanishka (B.Sc.-NM)

Management Representative *gud*

Advisor IQAC

Convener IQAC *[Signature]*

Dy.-Convener *[Signature]*

Member *[Signature]*

Member *[Signature]*

Member *[Signature]*

Member *Parul*

Member *[Signature]*

Educationist Member *A.S. Mahajan*

Industrialist Member *[Signature]*

Alumni Member *[Signature]*

Students representative *Avdesh*

Students representative *Kanishka*

*[Signature]*  
Principal

## **PROCEEDINGS OF THE MEETING**

A meeting of IQAC was held at 1:00 PM on September 10, 2018 in the IQAC office to discuss the preparation for the NAAC Peer Team visit on September 14-15, 2018. The Coordinator of the NAAC presented the PPT of IQAC. Dr. Rajpal Singh, Principal, suggested about some updations in the presentation. Beside this, the programmes for both the days were discussed in details.

The meeting ended with the vote of thanks.

  
**Principal**

# GANDHI MEMORIAL NATIONAL (P.G.) COLLEGE, AMBALA CANTT

## NOTICE

Dated: 22.09.2018

It is for the information of the following members that the meeting of IQAC will be held at 1:00 pm on September 25, 2018 in the office of the undersigned to discuss the AQAR for the session 2017-18.

1. Dr. Anju Jain
2. Dr. S.S. Nain
3. Dr. S.K. Pandey
4. Sh. S.K. Bathla
5. Ms. Kamlesh
6. Ms. Pinki
7. Ms. Pinki Gupta CSM. 1
8. Ms. Priyanka Soni
9. Ms. Parul Mittal
10. Mr. Ravinder Singh, Head Clerk

Advisor IQAC

Convener IQAC

Dy.-Convener

Member

Member

Member

Member

Member

Member

Member

  
Principal

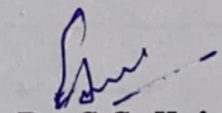
# GANDHI MEMORIAL NATIONAL COLLEGE, AMBALA CANTT

## Proceedings of IQAC meeting held on 25 September 2018 at 1:30 PM

A meeting of IQAC committee was held at 1:00 PM on 25 September, 2018 in the office of the Principal. The following points were discussed in the meeting.

1. The minutes of the previous meeting were confirmed.
2. Dr. Raj Pal Singh, Principal <sup>congratulated</sup> the IQAC for its very important role during NAAC visit on September 14-15, 2018.
3. Dr. Raj Pal Singh, Principal presented the agenda of submitting the AQAR for the session 2017-18.
4. Dr. S.S. Nain, Coordinator of IQAC explained the seven criterion of new AQAR. He requested all the members to collect the data regarding all the seven criterion of the AQAR.
5. It was decided that a meeting of incharges of different activities should be called in this regard.
6. Dr. S.K. Pandey deputy coordinator has been <sup>assigned</sup> ~~to take~~ the responsibility for data collection of criterion 1<sup>st</sup> and 6<sup>th</sup>.
7. The meeting ends with vote of thanks by the coordinator.

  
Principal

  
Dr. S.S. Nain  
Convener: IQAC

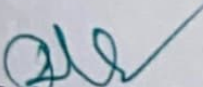
# **GANDHI MEMORIAL NATIONAL COLLEGE, AMBALA CANTT**

## **NOTICE**

**Dated:- 15/10/2018**

It is for the information of the students that a meeting of IQAC with Student Council will be held in the Seminar Room on 17.10.2018 at 11:00 AM.

Agenda: To discuss students problems and their role in college activities.

  
**Principal**

## List of Student Council Members 2018-19

S. No.	Name	Class	Roll No.	Signature
<b>PRESIDENT</b>				
1	Bharti	B.A.-II Eng. (Hons.)	1534920004	<u>Bharti</u>

<b>VICE-PRESIDENT</b>				
1	Anju Malik	B.A.-I	2270520016	<u>Anju</u>

<b>SECRETARY</b>				
1	Kamalpreet Singh	M.A.-I Pol.Sc.	2272010002	<u>Kamalpreet Singh</u>

<b>JOINT-SECRETARY</b>				
1	Aaryan Kush	B.Com.-I	2270810004	<u>Aaryan Kush</u>

<b>EXECUTIVE MEMBERS</b>				
1	Kiran Kumar	B.Com.-I Hons.	2270910004	
2	Kamaljeet Singh	B.B.A.-I	2271810021	<u>K Singh</u>
3	Shruti Verma	B.A.-I Pol. Sc. (Hons.)	2270720002	<u>Shruti</u>
4	Shushant	B.A.-III	162107	
5	Terina	M.A. Eng.-II	1536220011	

# GANDHI MEMORIAL NATIONAL COLLEGE, AMBALA CANTT

Proceeding of the meeting of IQAC with Student Council held on 17.10.2018

A meeting of IQAC with members of Student Council of the college was held at 11:00 AM in the Seminar Hall. Following points were discussed in the meeting.

1. Dr. Raj Pal Singh, Chairman, IQAC welcomed newly elected members of students council 2018-19.
2. Council members raised the problems of the students regarding water, sanitation and administrative office. Principal, <sup>assured</sup> ~~appraised~~ the students that problems related to water and sanitation will be resolved within two days.
3. Dr. Anju Jain asked the representative to motivate the students for the maximum use of the library specially e-books and e-journals.
4. It was decided that the involvement of the students should be increased in the community development programme.
5. It was also decided that to enhance the participation of students in the value-added and job-oriented course.
6. It was also decided to increase the role of students council in the placement drive in the college.
7. The meeting ended with the vote of thanks from the convener of IQAC.

  
**Principal**

# GANDHI MEMORIAL NATIONAL COLLEGE, AMBALA CANTT

## NOTICE

Dated:- 12/11/2018

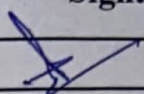
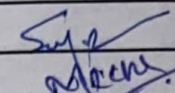
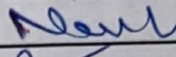

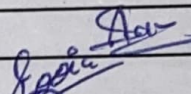
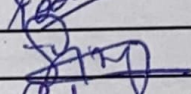
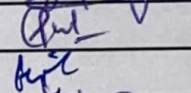


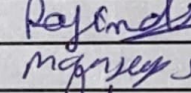
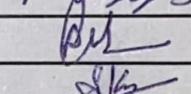
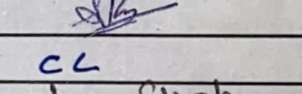


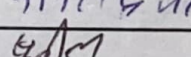
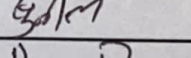

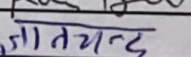
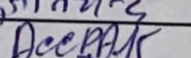
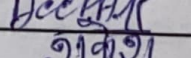
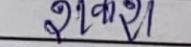
It is for the information of all the non-teaching staff members that a meeting of IQAC with Non-teaching staff will be held in the Seminar hall on 15.11.2018 at 2:00 PM.

Agenda: To discuss the FDP and other activities related to the non-teaching staff.

  
Principal

# GANDHI MEMORIAL NATIONAL (P.G.) COLLEGE, AMBALA CANTT

## List of the Regular Non-Teaching Staff 2018-19

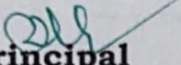
Sr. No.	Name	Designation	Signature
1	Mr. Ravinder Singh	Head Clerk	
2	Ms. Suman	Clerk	E/L
3	Mrs. Santosh Chhabra	Clerk	
4	Mr. Sanjeev Dhiman	Clerk	
5	Ms. Meena	Clerk	M/L
6	Mr. Paras Yadav	Clerk	M/L
7	Mr. Rahul Yadav	Steno Typist	M/L
8	Mr. Naresh	Lab Atd.	
9	Mr. Sanjeev Kumar	Lab Atd.	
10	Mr. Vikram Singh	Lab Atd.	
11	Mr. Anil	Lab Atd.	Anil
12	Ms. Anju Dhiman	Lab Atd.	
13	Mr. Gunjeet	Lab Assistant	
14	Mr. Ankit Saini	Lab Assistant	
15	Ms. Pooja Sharma	Lab Assistant	
16	Sh. Tarunbir Singh	Tabla Player	
17	Ms. Preeti Mehta	Asst. Librarian	
18	Sh. Sanjeevan Ram	Peon	
19	Sh. Sudesh Kumar	Peon	
20	Smt. Rajinder Kaur	Peon	
21	Mr. Mandeep Saini	Peon	
22	Mr. Amit Chawla	Peon	
23	Mr. Sanjeev Kumar	Peon	
24	Mr. Kuldip Singh	Peon	CL
25	Mr. Dharam Singh	Peon	
26	Sh. Ganga Prasad	Mali	
27	Sh. Sunil	Mali	
28	Mr. Ram Bahadur	Chowkidar	
29	Mr. Gyan Chand	Chowkidar	
30	Mr. Deepak	Sweeper	
31	Mr. Rakesh	Sweeper	

# **GANDHI MEMORIAL NATIONAL COLLEGE, AMBALA CANTT**

## **Proceeding of the meeting of IQAC with Non-teaching staff**

A meeting of IQAC with non-teaching staff members was held on 15.11.2018 at 2:00 pm in the Seminar Room. The following points were discussed and decided in the meeting.

1. The convener of IQAC welcomed all the members of non-teaching staff in the meeting.
2. Dr. Raj Pal Singh, Chairman IQAC discussed about the maintenance of equipments in the laboratories. He asked all the lab attendants to maintain the equipments properly. He also asked them to keep e-record of the equipments and other items.
3. He also asked the non-teaching staff members for the cleanliness and maintenance of the lawns etc. in the campus.
4. Convener of IQAC suggested for Professional Development Programmes for the staff members.
5. All the non-teaching staff members assured the cooperation in the working of the college.
6. The meeting ended with the vote of thanks from the convener of IQAC.

  
**Principal**

# GANDHI MEMORIAL NATIONAL COLLEGE, AMBALA CANTT

## NOTICE

Dated: 19.11.2018

The following members of IQAC are requested to attend the meeting of IQAC on November 22, 2018 at 11:00 AM in IQAC office to discuss various activities to be undertaken by various departments, and other bodies in the college.

- |                                   |                           |
|-----------------------------------|---------------------------|
| 1. Dr. Gurdev Singh               | Management Representative |
| 2. Dr. Anju Jain                  | Advisor IQAC <i>Anju</i>  |
| 3. Dr. S.S. Nain                  | Convener IQAC <i>S.S.</i> |
| 4. Dr. S.K. Pandey                | Dy.-Convener <i>S.K.</i>  |
| 5. Sh. S.K. Bathla                | Member <i>S.K.</i>        |
| 6. Ms. Kamlesh                    | Member <i>Kamlesh</i>     |
| 7. Ms. Pinki                      | Member <i>Pinki</i>       |
| 8. Ms. Parul Mittal               | Member                    |
| 9. Mr. Ravinder Singh, Head Clerk | Member                    |
| 10. Dr. A.S. Mahajan              | Educationist Member       |
| 11. Sh. Jaswant Jain              | Industrialist Member      |
| 12. Sh. Y.M. Saini                | Alumni Member             |
| 13. Mr. Avdesh Kumar (M.A.)       | Students representative   |
| 14. Ms. Kanishka (B.Sc.-NM)       | Students representative   |

  
Principal

## MINUTES OF THE MEETING OF THE IQAC

DATE: 22/11/2018

Time: 11 AM

VENUE: IQAC Office, G.M.N. College, Ambala Cantt

### **Opening Remarks by the Hon'ble Principal Dr. Raj Pal Singh, Chairman IQAC**

The Principal Dr. R.P. Singh, Chairman IQAC welcomed the members to the meeting of the IQAC with special mention of Dr. Gurdev Singh, Sh. A.S. Mahajan and Sh. Jaswant Rai Jain.

### **Confirmation of the minutes of the last meeting.**

Resolved that the minutes of the last meeting of the IQAC be confirmed.

### **Report of the follow up of the action on the decision taken by the IQAC in its last meeting 8:**

The follow up actions taken on the decisions of the IQAC in its last meeting were noted.

### **To review the action taken on the recommendations given under NAAC Peer team report**

- **Registration of the Alumni Association:** Alumni Association is to be registered as soon as possible. for this alumni meeting is to be arranged in the month of January.  
[ Action to be taken by the respective Coordinators]
- **Certificate Course on Defense Studies:** Keeping in view NCC/ NSS and other students, defense studies course will be introduced along with various other certificate courses.  
[ Action to be taken by the respective Coordinators]
- **Emphasis on Research Projects:** Teachers will be motivated to do more Quality Research so that more minor and major projects can be undertaken.

### **Activities to be undertaken by various Departments/ Cells**

- **Parent Teacher Meeting:** The College will organize Parent Teacher meeting to discuss various students related aspects such as, assignments, test schedule and their suggestions to improve their performance.  
[ Action to be taken by the respective Coordinators]
- **Training Programme on Income Tax:** Income Tax calculation and Financial Planning has become an integral part of the contemporary period. Keeping in view the training Programme on "calculation of income tax calculation and Financial Planning" will be conducted by the Department of Commerce.  
[ Action to be taken by the respective HODs]
- **Faculty Development Programs:** Various faculty development programs will be initiatives in which teachers from various neighboring college may also get training in the field of ICT.  
[ Action to be taken by the respective HODs]
- **National Seminars on current issues and subject related themes**
- **Workshop on "NAAC revised Assessment & Accreditation framework"** will be organized and expert from NAAC, Bengaluru be invited.
- **Seven Day NSS Camp:** NSS Coordinator will be assigned the duty of organizing seven-day camp in Khuda Kalan Village. Awareness Campaigns will be organized on the burning

issues of present-day concerns such as first-aid, beti bachao- beti padhao, human rights and digital India etc.

[ Action to be taken by the respective Coordinators]

- **Workshop on Cosmetology:** Women Cell and Department of Psychology will organize a Lakme workshop to train the girl students so that they can also plan to start their own beauty clinics.

[ Action to be taken by the respective Coordinators]

- **Awareness Programs:** Various awareness programs will be conducted in this semester to make the students socially- culturally vibrant citizens of the country. They will be made aware of their election rights and duties, compliance with road safety rules along with the necessity of having driving license.

[ Action to be taken by the respective Coordinators]

- **Placement Drives:** Different reputed companies will be invited so that our students may get good On-Campus placement.

[ Action to be taken by the respective Coordinators]

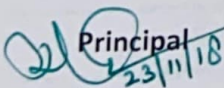
- **Book Exhibition:** The librarian of the college will organize a Book exhibition so that the students and the faculty members may recommend the books to be purchased for the college library for the current session. Representatives of various publication houses will be invited.

- **Science Awareness program:** The students of 11<sup>th</sup> and 12<sup>th</sup> of neighboring schools will be sensitized to opt for basic sciences.

[ Action to be taken by the respective HODs]

- **Student support services be made more vibrant:** The Chairman Dr. R.P.Singh, Principal stated that the students of different cells of the college like women cell, youth red cross, NSS etc. should be supplied caps . The coordinators of different cells will prepare a schedule of programs to be undertaken in the even semester to be carried out in surrounding areas. The details of the activities will be put up in the next meeting of the IQAC.
- **Faculty Development Program on Intellectual Property Rights:** All the PG Departments of the college will organize programs on IPR to promote awareness in the latest trends/ rules & regulations in research.
- **Special care & attention for promoting potential Students:** Students having potential to excel will be identified by the concerned Departments so that facility of reference books/ text books /other study material may be given to them as and when required. This will improve the pass percentage as well as merit positions in the University.
- **Incubation Centre:** To capture the ideas of the students and incubate them into reality, Incubation center will be established.
- **Any other item with the permission of the Chairperson IQAC**
  - Green Audit
  - Academic and Administrative Audit

The meeting ended with the Vote of Thanks to all.

  
Principal  
23/11/18

Principal  
Gandhi Memorial National College  
Ambala Cantt

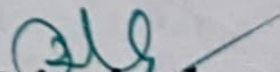
**GANDHI MEMORIAL NATIONAL COLLEGE, AMBALA CANTT**

**NOTICE**

**Dated:- 01/01/2019**

A meeting of IQAC with Administrative office staff will be held on 04.01.2019 at 1:00 PM in the office of the undersigned.

Agenda: To discuss the use of ERP, e-filing etc.

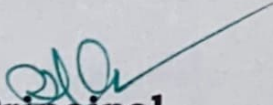
  
**Principal**

# **GANDHI MEMORIAL NATIONAL COLLEGE, AMBALA CANTT**

## **Proceeding of the meeting of IQAC with Administrative Staff**

A meeting of IQAC with Administrative Staff was organized on 04.01.2019 at 1:00 pm in the office of the Principal. Following points were discussed in the meeting.

1. Discussion regarding maintenance of documents and filing process. Dr. Raj Pal Singh asked the members for e-filing system for the documents. He also asked the members to reduce the use of paper and emphasis on use of ICT in the office working.
2. Principal also asked the office superintendent for the use and linkage of ERP in the administrative office.
3. It was also decided to organize FDP for the administrative office staff members during vacations.
4. The meeting ended with the vote of thanks from the convener of IQAC.

  
**Principal**

**GANDHI MEMORIAL NATIONAL COLLEGE, AMBALA CANTT**

**NOTICE**

**Dated:- 30/01/2019**

It is for the information of all the faculty members that a meeting of IQAC will be held on 07.02.2019 at 2:00 PM in the Seminar Hall.

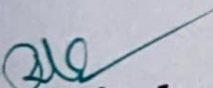
  
**Principal**

# **GANDHI MEMORIAL NATIONAL COLLEGE, AMBALA CANTT**

**Proceeding of the meeting of IQAC with Teaching Faculty held on 07.02.2019**

A meeting of IQAC with the teaching faculty was held at 2:00 pm in the Seminar Hall. Following points were discussed in the meeting.

1. Dr. Raj Pal Singh, Chairman of IQAC, welcomed all the faculty members in the meeting. He asked all colleagues for suggestions for quality education in the institution. He asked the faculty members to interact with students through Mentor-Mentee system and solve their problems.
2. Convener of IQAC suggested to maintain the department activity register properly.
3. Dr. K.K. Punia raised the issue of educational tours for the students.
4. Dr. S.K. Gasso discussed the issue of library and congratulate Mr. Deepak (Librarian) for his efforts in the maintenance of the library.
5. The meeting ended with the vote of thanks from the convener of IQAC.

  
**Principal**