



## **YEARLY STATUS REPORT - 2021-2022**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>		<b>GANDHI MEMORIAL NATIONAL COLLEGE</b>
• Name of the Head of the institution	<b>Dr. Rohit Dutt</b>	
• Designation	<b>Principal</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone no./Alternate phone no.	<b>01712640321</b>	
• Mobile no	<b>9896732222</b>	
• Registered e-mail	<b>gmncollege@gmail.com</b>	
• Alternate e-mail	<b>iqacgmncnew2022@gmail.com</b>	
• Address	<b>Alexander Road Ambala cantt</b>	
• City/Town	<b>Ambala Cantt</b>	
• State/UT	<b>Haryana</b>	
• Pin Code	<b>133001</b>	
<b>2.Institutional status</b>		
• Affiliated /Constituent	<b>Affiliated</b>	
• Type of Institution	<b>Co-education</b>	
• Location	<b>Urban</b>	
• Financial Status	<b>Grants-in aid</b>	

• Name of the Affiliating University		Kurukshetra University	
• Name of the IQAC Coordinator		Dr. Shikha Jaggi	
• Phone No.		8813862518	
• Alternate phone No.		7015853188	
• Mobile		8813862518	
• IQAC e-mail address		iqacgmncnew2022@gmail.com	
• Alternate Email address		iqacgmncnew2022@gmail.com	
3.Website address (Web link of the AQAR (Previous Academic Year)		<a href="https://www.gmncollegeambala.ac.in/images/uploads/feature/a13e6a68db4abb98720cc1346536854f.pdf">https://www.gmncollegeambala.ac.in/images/uploads/feature/a13e6a68db4abb98720cc1346536854f.pdf</a>	
4.Whether Academic Calendar prepared during the year?		Yes	
• if yes, whether it is uploaded in the Institutional website Web link:		<a href="https://www.gmncollegeambala.ac.in/images/uploads/documents/09473a7b677022a624e07cd2407689af.pdf">https://www.gmncollegeambala.ac.in/images/uploads/documents/09473a7b677022a624e07cd2407689af.pdf</a>	
<b>5.Accreditation Details</b>			
Cycle	Grade	CGPA	Year of Accreditation
Cycle 3	A++	3.56	2022
Validity from		Validity to	
31/05/2022		30/05/2027	
6.Date of Establishment of IQAC		18/05/2004	
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,			
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration
Nil	Nil	Nil	Nil
8.Whether composition of IQAC as per latest NAAC guidelines		Yes	
• Upload latest notification of formation of IQAC		<a href="#">View File</a>	

<b>9.No. of IQAC meetings held during the year</b>	<b>4</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
NAAC SSR of the college for third cycle of assessment and accreditation was successfully submitted in December 2021 and on 31st May-2022.College was awarded with A++ grade (CGPA 3.56) by NAAC.		
IQAC is instrumental in developing policies/procedures of college keeping in view of the current expectations of regulatory and industrial sector		
IQAC has suggested about introduction of certificate courses promoting inter disciplinary, skill development and entrepreneurship		
IQAC has taken initiative to organize One Day National Webinar on "Professional Ethics" on 22-2-2022		
IQAC has played pivotal role in facilitating career advancement of teachers		
IQAC has initiated steps to disseminate information for the successful implementation of NEP 2020. Workshop on " Synergy of NEP-2020 & NAAC Assessment and Accreditation & value based education" was conducted on 15-6-2022.		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
Faculty Development Programme/ Workshops/ Seminars/ Refresher Course/ Orientation Program	IQAC Conducted FDP on Academic Research writing in collaboration with IQAC cluster, South India and sponsored by DGHE, Haryana. Faculty members participated in number of Workshops/ Seminars/ Refresher Courses/ Orientation Programs/ FDPs.
To start new courses in the College	According to need of student college has submitted proposals for new courses like Artificial Intelligence and Machine learning, Emotional Intelligence, Solar Renewable Energy, Selling Skills in Retail, Water conservation etc.
Career Advancement	Around 25 Promotion of cases from Assistant Professor level 1 to 2; 2 to 3; Assistant Professor to Associate professor were forwarded to Kurukshetra University, Kurukshetra after IQAC assessment and approval.
Organization and Participation in various Cultural Programmes	Various cultural events were organized and students participated at regional, state and national level

13. Whether the AQAR was placed before statutory body?	Yes
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- Name of the statutory body

Name	Date of meeting(s)
Governing Body	14/12/2022

14. Whether institutional data submitted to AISHE
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Year	Date of Submission
2021-22	23/01/2023

### 15. Multidisciplinary / interdisciplinary

With the advent of NEP 2020, GMN College is all set to implement multiplinary avenues in addition to curriculum to provide educational strategy that brings together multiple disciplines to create a holistic learning experience. The 24 departments of the college belonging to science, humanities, commerce and management allows in fostering an understanding of the interconnectedness of various fields and how they can be integrated for better problem-solving. College has already undertaken major interdisciplinary research projects from IMPRESS, ICSSR on "Psychological correlates of Political Behavior". Interdisciplinary courses like EVS and CCE, Certificate courses like Emotional Intelligence and Artificial Intelligence & Machine learning have been designed and offered for students across disciplines to promote interdisciplinary outcomes. Teachers continuously encourage budding students to plan interdisciplinary projects in consulataton with other departments. Faculty members have successfully complemented NEP-PDP with good grades through IGNOU-SWAYAM. Being an affiliated college, a large part of NEP 2020 would be implemented in accordance with the guidelines of the Kurukshetra University in the times to come.

### 16. Academic bank of credits (ABC):

Academic Bank of Credits has been established on the lines of the National Academic Depository (NAD), in the sense, NAD is the backbone of ABC, where the students' academic data are held and academic awards are stored (i.e. storehouse of academic awards). The academic bank of credits will introduced as and when the same is implemented by affiliating university.

### 17. Skill development:

With the objective of increase in employability of students the institution concentrates on imparting requisite skills for the holistic development of the stiudents. The college is running a number of career oriented courses like Tally, selling skills in retail, video production and graphic design, business skill development etc. for upgrading the existing knowledge with employbility skills. Life skills, soft skills and communication skills are integrally woven into our curriculum through certificate courses, workshops, seminars, trainings and extra-curricular activities. MOUs and Linkages with several industries and

educational institutes facilitate field work, job training and internship of students. To instil notion of life long learning, students have been allowed to participate in competitions, quizzes, hackathon in various domains.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

With its emphasis on the rejuvenation of Indian languages, arts and culture, the NEP 2020 is a promising policy document and college is all set to implement it fully after due amendments by affiliating university. However, at college level substantial efforts have been made for the intended integration i.e. Sikshak Parav is celebrated from September 7-17 every year in college; Multilingual laboratory of the college; Educational trips to Kurukshetra and other places for cultural and historical destination like Dharohar & Krishna Sanghralaya promote appropriate integration of Indian knowledge system. Hindi medium is offered in examinations that promote Indian knowledge. Moreover, Hindi is a compulsory subject of college. College offers various courses on Vedic Sanskriti: Gita ka Gyan, Pharmaceutical chemistry based on Ayurveda, Vedic mathematics and yoga and mental health which educate, sensitize and help to develop positive value based mindset and attitude amongst students. Celebration of International festivals and days promotes the cultural roots of Indian knowledge system. Gandhian study centre of the college reveals the contribution of Indian thinkers and political leaders and awaken the innate pride of rich cultural heritage of the country.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The college is gradually moving forward towards student-centered instruction model that focuses on measuring student performances through outcomes. The college has ERP (Learning Management Software) with academic framework to assess the attainment of various outcomes. A dedicated committee closely look after the effective implementation of OBE model and defined targets for the semester forward in consultation with the faculty concerned. Being an affiliated college, OBE model is largely controlled for internal examinations and student progression jointly reflects the outcome expectations which include results of end semester examinations conducted by affiliating university. The various assessment tools to assess Course Outcomes include Mid -Semester and End Semester Examinations, Tutorials, Assignments, Project work, Labs, Presentations, Employer/Alumni Feedback etc,. These course outcomes are mapped to Program outcomes based on relevance stream. This evaluation pattern helps Institutions to measure the Program

Outcome. The Program Educational Objective is measured through Employer satisfaction survey (Yearly), Alumni survey (Yearly), and Placement records. Some of the outcomes are also assessed through diverse Co-curricular and extra-curricular activities to comprehend the intended learning.

## 20.Distance education/online education:

The college has implemented learning management system (LMS) across all the programs to ensure blended mode of teaching learning in addition to free LMS like Google classroom, online classes through Google meet, Microsoft teams etc. Faculty have developed video lectures for the off campus learning of the students. Teachers usually attend and promote students to attend online MOOC courses available at various domains like Swayam , NPTEL etc. Online classes, examinations and evaluation process were successfully conducted with the full use of available ICT tools in the college. The college has been running a regional centre of IGNOU for distance based education of various courses to cater need of all sections of society, especially the weaker sections and women residing in remote, backward and tribal areas.

## Extended Profile

### 1.Programme

1.1	513
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	1563
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	370
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	452
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

| **3.Academic** |  |

3.1	63
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	63
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

| **4.Institution** |  |

4.1	36
Total number of Classrooms and Seminar halls	

4.2	101.72
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	194
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation



1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college ensures the effective delivery of curriculum through a well-defined participative approach as mentioned below:

1. Announcement of Academic Calendar- Before the commencement of Academic session, an academic calendar is prepared by the Academic committee in consultation with the Heads, Faculty colleagues and students.

2. Allocation of courses to Faculty Members and Preparedness of Lesson Plan: A comprehensive teaching plan and time Table is prepared by every department involving stakeholders teacher which includes the delivery of lectures, tutorials and practical.

3. Induction Programme: The Principal addresses the students about Academic engagements in an "Induction Program" on the very first day of session. This program orients the students about course curriculum, exam schemes, continuous evaluation, Attendance criteria and other relevant information.

4. Review of Academic Engagements: Academic Committee spearheaded by the Principal, along with Heads of Departments regularly monitors the course coverage and effective delivery of curriculum through student feedback and performance, implements corrective measures on need basis. IQAC reviews the overall attainment of CO's, PO's and PSO's and incorporates action plans to ensure that the curriculum is effectively delivered to attain all the stated PO's and PSO's and hence meet the institution's vision of providing a qualitative value-based education.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.gmncollegeambala.ac.in/college_publication_information-booklet.html">https://www.gmncollegeambala.ac.in/college_publication_information-booklet.html</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college strictly follows the approved academic calendar and plans all its activities including the conduct of Continuous Internal Evaluation (CIE) including guest lectures, workshops, industrial visits, other co-curricular and extra-curricular activities. As a part of CIE, students are required to take one mandatory class test and submit two assignments during one semester which are evaluated by concerned teacher. For practical subjects, continuous evaluation is based on day-today performance of the students for every lab experiment. The corrected answer scripts/assignments of the students are distributed to them for the verification by the students and any grievance is redressed immediately. The marks obtained by the students in internal assessment tests are displayed on the department notice board and ERP system. Overall, examination and evaluation are monitored and controlled by Controller of Examination (COE) of the college. In case of revision of academic calendar by the university, institute incorporates the necessary changes accordingly. The Principal, through the academic committee meetings, frequently reviews the semester's progress and provides suitable suggestions.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.gmncollegeambala.ac.in/images/uploads/documents/09473a7b677022a624e07cd2407689af.pdf">https://www.gmncollegeambala.ac.in/images/uploads/documents/09473a7b677022a624e07cd2407689af.pdf</a>

**1.1.3 - Teachers of the Institution participate in** A. All of the above  
**following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

21

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1013

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

College imparts value-based education by integrating the following cross-cutting issues in its curriculum: Gender: Gender sensitization is promoted through academic discussions in classrooms. Various competitions, Seminars, Workshop on personal hygiene, and Street plays on "Good touch, Bad touch" and "POCSO Act," are organized to sensitize the students about gender issues. Human values: Foundational ethos of Human Values are taught through organization of various activities and celebration of International Women's Day, Martyrdom Day, World Unity Day, etc. Moral values are imparted through classroom discussions and Add-on Courses on "Vedic Sanskriti," "Human Rights," and "Principles and Thoughts of Mahatma Gandhi". Environment and Sustainability: College curriculum lays great emphasis on environment and sustainability. College mandates students to enroll as NSS/NCC Volunteers. Students participate in plantation drives, cleanliness campaigns and awareness camps. Add-on Courses on "Solar Renewable Energy," "Vermicomposting of Bio-waste," and "Water Conservation" and celebration of Environment Day, Earth Day, Water Day sensitize the students about eco-friendly practices. Professional Ethics: Students are taught nuances of professional behaviour and ethics through organization of webinars on "Entrepreneurial Skills," and "Professional Ethics" and introduction of Course on "Selling Skills in Retail". Guest lectures, industry visits and field excursions are organized to teach the students Professional ethics.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year****69**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships****1043**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.gmncollegeambala.ac.in/images/uploads/feedback_analysis/99ca6842622c28f713a26c1d31bd6110.pdf">https://www.gmncollegeambala.ac.in/images/uploads/feedback_analysis/99ca6842622c28f713a26c1d31bd6110.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.gmncollegeambala.ac.in/images/uploads/feedback_analysis/80be9f8182f737f41c3aa1dc8eced844.pdf">https://www.gmncollegeambala.ac.in/images/uploads/feedback_analysis/80be9f8182f737f41c3aa1dc8eced844.pdf</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

683

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

255

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The process of assessment begins during the the admission process and continues in the formal induction programme. During interaction within the first two weeks, the department / faculty becomes fully aware of the strength and weaknesses of the incoming students. Various departments have devised their own programmes and processes to identify academically weaker sections among the students i.e. on the basis of their performance in the written class test, viva-voce, external examination etc. Remedial classes are held for slow learners. Teachers offers support to slow learners by providing notes, taking extra classes, sharing recorded video lectures etc. and conduct certain activities/ programmes to enhance their basic knowledge. Laboratory based departments make special efforts to familiarize their students with various equipments and gadgets. Departments of literatures focuses mainly on brushing the literary and communication skills of the newly admitted students. The institution also encourages the advanced learners to participate/ enroll in various skill oriented certificate courses/ events/ academic competition such as Tech fest, debates, declamations, quiz competitions etc. Eminent experts in different streams from reputed educational institutes/ industries are invited to deliver extension lectures, workshops and hands on training programs. Mentor-Mentee system works efficiently to monitor personalized learning needs of slow and fast learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1563	63

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our college endeavours the use of student-centric methodologies such as experiential, participative learning and problem-solving methodologies in the teaching-learning process.

**1.Experiential Learning:** The college engages the students in solving real-world challenges through participation in hands on training programs, seminars, workshops, educational tours, industrial visits and field projects. It helps the students to improve their understanding, management skills and personality development.

**2.Participative Learning:** The teachers and students together create an innovative and revolutionary learning environment based on the needs of the students and the desired outcome. The methods used by the college for participative learning are Group Discussions, Group Assignments, Quiz competitions, declamations, and projects etc. Various subject societies have been constituted at departmental level to promote leadership and communication skills.

**3.Problem Solving Methodologies:** The college has introduced Case studies, role play, Brain Storming, practical experimentation and Mentoring to improve critical thinking and problem solving skills among students. The students are trained to understand, explore, interpret, examine and find a solution to the problem leading to a holistic development of students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words



The college adopts a multi-dimensional approach towards learning by integrating conventional learning with innovative pedagogy for keeping pace with changing scenario of Indian Education system and making teaching-learning more interesting. The college has a modern, technologically well-equipped and Wi-Fi enabled campus. The college has 19 smart classrooms and 2 ICT enabled seminar halls. Various ICT enabled mechanisms i.e. Learning Management System (LMS), e-library, youtube, e-resources utilization are an integral part of teaching-learning process. The College website has LMS for the uploading of teachers notes for the preparation of students. Faculty members are encouraged to make use of projectors, software (Tally, MatLab etc.). Further, remote learning is encouraged through various platforms such as Google Classroom, Google meet, Zoom, Microsoft Teams, Webex etc. Even teachers share their recorded lectures, notes and other study materials through these tools. The College has its own YouTube channel to upload the lectures of teachers which improves attainment levels of students. The content delivery becomes more easy, effective and enjoyable with the use of ICT in teaching learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

64

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

63

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

39

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

669

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment system of the institution is transparent and objective. At the beginning of the session, the students of the college are made aware of the university rules and regulations regarding the internal evaluation process. Performance of the students is judged on the basis of continuous evaluation in classroom and as per directions of Kurukshetra University. Internal assessment carries 20% of the total marks which is evaluated on the basis of the performance of students in class tests, assignments and attendance which carry 10%, 5% and 5% weightage, respectively. The results of these tests are declared within a week. The marks obtained by the students in assignments and class tests are shown to them in the classes and later displayed on notice boards. Controller of examination notifies the deadlines for submission of assignments and conduction of class tests. In case any student fails to appear in the class test or submit their assignments at the scheduled time, a special chance is given to them according to the university guidelines to submit their assignments or to take the class test. The mentor-mentee system in college complements this, by encouraging mentees to discuss progress with respective mentors.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The redressal of examination related grievances is active and transparent. The students are informed about the examination related notices through the whatsapp group, notice board, College website and also through verbal communication by the faculty members of each department. The result of internal examination of the students is displayed on the departmental notice boards. Any result related discrepancies and grievances are brought to the notice of the teachers and are addressed by them. The system of continuous evaluation ensures that teachers and students are in constant touch with each other which reduces the probability of any delays in redressal, if needed. Multiple opportunities are provided to the students to improve their performance. Mentors are instructed to contact students who have not appeared for class tests or submitted assignments. Once ample opportunity has been provided to the students to notify any discrepancies, the assessment is sent to the university. If in spite of the rigour of the above mechanism an error is reported by a student or faculty it is conveyed to the

university for necessary action. The grievances during the conduction of online/theory examinations are considered and discussed in consultation with the Principal and if necessary forwarded to the university by examination committee.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.gmncollegeambala.ac.in/images/uploads/documents/bd726311bb5b69b6c34ad50ba7d370e7.pdf">https://www.gmncollegeambala.ac.in/images/uploads/documents/bd726311bb5b69b6c34ad50ba7d370e7.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Well defined Course Outcomes (CO's) and Programme Outcomes (PO's) have been formulated by the respective faculty members, Head of the Departments, and Deans of various streams and are duly approved by the Internal Quality Assurance Cell (IQAC) of the college. The course outcomes are so designed that students understand the skills and knowledge which they shall acquire after completing the course and its utility in globalized world. Each programme clearly elaborates its nature and promises the outcomes that are to be accomplished by studying the courses. All the programmes offered states clearly the attributes to be inculcated at graduation level. In short, each programme prepares students for sustainability and life-long learning. Dean of faculties spread awareness regarding the PSOs by interacting with students. All the Course Outcomes and Programme outcomes are discussed with the students at the beginning of academic session during orientation program. The hard copy of the respective POs, PSOs and COs is also available with the departments. The faculty members are also sensitized towards the outcomes in the departmental meetings. It is further displayed on departmental notice boards and college website. The teachers and students are well aware of the COs, POs and PSOs of the programmes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.gmncollegeambala.ac.in/images/uploads/documents/2d7836689764ff4d272f28116e30b29b.pdf">https://www.gmncollegeambala.ac.in/images/uploads/documents/2d7836689764ff4d272f28116e30b29b.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In our college, outcome based education is being practiced for the students. College has strong and structured mechanism for evaluating the attainment of them as they provide benchmark to measure the extent to which the institute has successful in achieving the program vision and mission. The IQAC of the college has prepared an efficient and well-organized mechanism to ensure the attainment the PO's, PSO's and CO's duly approved by academic council.

The direct method is used for the calculation of attainment of the PO's, PSO's and CO's. For the evaluation of the progress and performance of the students, house exams are conducted. Continuous progress is monitored through Assignments and Class-Tests.

The indirect methods are as:

1. By taking student satisfaction feedback.
2. By conducting campus interview so that the short term courses can be specified according to industry requirements.
3. NSS, NCC, Red Cross activities to evaluate teamwork and leadership skills.
4. Subject societies are made to analyze Subject Knowledge and practical application of academic knowledge.
5. Interpersonal, logical and reasoning skills are evaluated by conducting different competition like debate, group discussion and quiz.
6. The Alumni Association of college ensures continuous contact with our students by conducting talks, share their knowledge and life experiences.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://erp.gmncollegeambala.com/documents/NAC/C-II-AQAR/2-6_2122.pdf">https://erp.gmncollegeambala.com/documents/NAC/C-II-AQAR/2-6_2122.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

267

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.gmncollegeambala.ac.in/images/uploads/College_Publication/d98e4e12f145003968f15a6460345f77.pdf">https://www.gmncollegeambala.ac.in/images/uploads/College_Publication/d98e4e12f145003968f15a6460345f77.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.gmncollegeambala.ac.in/images/uploads/feature/1957da59f5fa173506dbd2207c06bff2.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

6

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="#">NA</a>

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The motive of the college is to strengthen and streamline the innovation and entrepreneurial ecosystem, enhance the student's

creativity, inculcate entrepreneurial mind-set. The college has GMN Technology Business Incubator which provides resources to develop truly innovative technology and business ideas. The students were taught different methods of organic farming including Vermi-composting of Bio-waste, Mushroom cultivation, water conservation, waste management in the herbal garden and use of solar renewable energy resources through certificate courses and field visits. Nuclear Physics, Material Science Research Lab and Ecosystem Centre have also been established in the college for carrying out research by the students and the faculty members. The students learned the ideas of fund raising, filing patents and business skills in the Retail Lab of the college. Different activities like National webinar on Entrepreneurial Skills and Professional Ethics, Certificate course on 'Selling Skills in Retail', Tally ERP; Certificate, Diploma and Advanced Diploma courses on Business Skill Development, Industrial Linkage for job training with various companies, PPT, poster making competitions and Food-O-fest were organised to enhance the entrepreneurship skills of the students. The college has signed educational linkages and MoUs with different agencies for transfer of knowledge.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://erp.gmncollegeambala.com/documents/NAC/C-III-AQAR/3-2-1_202122.pdf">https://erp.gmncollegeambala.com/documents/NAC/C-III-AQAR/3-2-1_202122.pdf</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

7

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards



**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

2

File Description	Documents
URL to the research page on HEI website	<a href="https://www.gmncollegeambala.ac.in/images/uploads/documents/09875404a2cdc19b76e9ae85311b1f53.pdf">https://www.gmncollegeambala.ac.in/images/uploads/documents/09875404a2cdc19b76e9ae85311b1f53.pdf</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

15

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

20

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

GMN College is actively involved in extension activities in the neighborhood community to sensitize students towards social issues by joining hands with govt. /non-govt. agencies. The students were encouraged to participate in the various activities organized by the different departments and cells like NCC, NSS, Youth Red Cross, Legal Literacy Cell, Women cell, Eco Club etc. Different activities include health check-up camps, blood donation camp, sanitation programs, visit to old age home, beti bachao beti padhao rally were carried out in adopted villages, schools and nearby areas. Such programmes help students to come in closer contact with the society. Adult education programs, education to slum area children develop the sense of responsibility as a good citizen in the form of organized, trained and motivated youth. The students were also involved in initiatives like rain water harvesting, water conservation, awareness to preserve ozone layer, schizophrenia awareness etc. to foster sensitivity and respect for the environment and health. These extension activities enabled students to understand the needs of society at large and take appropriate measures to resolve the same.

File Description	Documents
Paste link for additional information	<a href="https://erp.gmncollegeambala.com/documents/NAC/C-III-AQAR/3-4-1_202122.pdf">https://erp.gmncollegeambala.com/documents/NAC/C-III-AQAR/3-4-1_202122.pdf</a>
Upload any additional information	<a href="#">View File</a>

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

27

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1314

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

#### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

10

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The GMN College is a Co-Educational College located in the Science City, showcasing modern facets of superlative technology and spread over 9.32 acres of Land. The College is endowed with state-of-the-art infrastructure, air-conditioned and well-maintained Wi-Fi enabled campus, well-equipped libraries and laboratories i.e. "Multi-lingual" Lab, Zoological Museum, Botanical-cum-herbal garden,

Working Model Labs etc. Availability of exclusive Retail Lab with department of Management allows students to understand the Stock taking/Billing/Selling processes through a dedicated software system. Gandhian Study Centre and Museum imbibe the ideals of Gandhian philosophy among the staff, students and society at large. For effective teaching learning experience, Classrooms and demonstration rooms are provided with smart boards, LCD projectors, Working & Demonstration tables etc. College Library System is of utmost eminence for a collaborative and multidisciplinary approach of learning. Fully automated JRM library with a total area of 300 sq.m caters to the needs of the students. All the laboratories are equipped with modern, dynamic tools and technology to constructively allow student-centric learning, while providing exposure to high-end instruments. The laboratories are designed with the adequate safety features required, resulting in an overall productive and inclusive ambience for knowledge acquisition.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://erp.gmncollegeambala.com/documents/NAC/Criteria%20IV/4-1-1_Infrastructure_detail.pdf">https://erp.gmncollegeambala.com/documents/NAC/Criteria%20IV/4-1-1_Infrastructure_detail.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**A) CULTURAL ACTIVITIES:** The college has adequate infrastructure for cultural activities. There are two fully equipped music rooms (vocal and instrumental) with the latest musical instruments. The college has fully air-conditioned multipurpose auditorium for conducting cultural events.

**B) SPORTS FACILITIES:** The College has dedicated Indoor and Outdoor facilities to promote sports along with the academic learning.

- INDOOR FACILITIES:**

1) Badminton: 30.25X19.75 sq. m.

2) Chess Portable Table

3) Gymnastics: 6.5 X 15.25 sq.m.

## 4) Table Tennis area

## 5) Carrom Board

- **OUTDOOR FACILITIES :** The college has two (in-campus: 111X89 sq.m. and off-campus: 8 acres) multi-purpose playgrounds where athletic, hockey, football, long jump, volley ball, shot put, javelin throw etc. are organized. There is an R.C.C floored court of size 30.25 X 20.75 sq. m for Basketball.

**GYMNASIUM:** Students, Teaching & Non Teaching Staff of the college make good use of the gymnasium spread over an area of 6.5 X 15.25 sq.m. has all the latest equipments.

**YOGA:** The College houses a Yoga Centre to revive the ancient tradition and culture to provide a healthy practice. This leads to an increased performance of the students and the college also provides certificate and diploma courses in Yoga.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.gmncollegeambala.ac.in/Infrastructure.html">https://www.gmncollegeambala.ac.in/Infrastructure.html</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

21

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****34.78**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

GMN College has developed and maintained JRM library with all the essential academic resources including round the clock internet facility with wide bandwidth, and electronic gateways for accessing and sharing electronic learning and teaching resources among teachers, students and the visitors. The library committee of the college confirms that the latest editions of books, journal, e-books and e-journals are continuously updated every year. Library is enriched with an extensive collection of books of Humanities & Social Sciences, Medical, Commerce, Management, Computer Science & Computer Applications domain in addition to excellent collection of rare books. Moreover, these libraries have a rich reference collection for satisfying the academic and research needs of students and faculty. The College library have automated all its library activities through Library Software (KOHA) to provide effective and wide range of academic resources such as books, journals, online databases, and other useful materials. Library is well equipped with the state-of-the-art technological applications. Users can access the online databases (e-Resources).

Name of the ILMS software: KOHA

Nature of automation: Fully

Version: Third Party Software

Year of automation: 2015

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://erp.gmncollegeambala.com/documents/NAC/Criteria%20IV/4-2-1_ILMS_Document.pdf">https://erp.gmncollegeambala.com/documents/NAC/Criteria%20IV/4-2-1_ILMS_Document.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**      **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**3.89**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**420**



File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

GMN College provides a wide range of IT facilities to help students and faculties for their progression and this includes general computer facility, wireless high speed Internet (Wi-Fi), digitalized library.

**Virtual Learning Environment:** The college has its own LMS on GMN College Website, which is used by students and staff to support teaching-learning process. The students are updated with the online learning materials, module activities such as discussions, quizzes, and other assignments. In addition to this, ERP is fully functional where we collect the fee, feedback, attendance, etc. of the students which is one of the green initiatives of the Institution. All the smart classrooms are regularly maintained. The governing body keeps the separate head in the annual budget for maintenance and augmentation of IT infrastructure. Some of the capabilities are listed below:

- Course Management
- Time Table Schedule
- Teaching Plan
- Digital content
- Student's Attendance
- College students and staff to connect with 24X7 Wi-Fi (Leased Line) facility of 50+10MBPS to perform a variety of essential tasks.

#### Computer Facilities

- There are around 194 computers across the College for Students to use in classrooms, computer labs and learning centers all with high speed Internet access.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://erp.gmncollegeambala.com/documents/NAC/C-IV-AQAR/4-3-1_202122.pdf">https://erp.gmncollegeambala.com/documents/NAC/C-IV-AQAR/4-3-1_202122.pdf</a>

#### 4.3.2 - Number of Computers

194

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

101.72

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institution qualifies this metrics as the campus of the Institute emanates an outstanding academic environment with excellent infrastructure constructed with building technologies such as those that are energy efficient. The laboratory assistants take care of the equipments and maintain the stock register consisting of details of equipments, chemicals, glasswares etc.in their respective laboratories. At the end of each academic session, repair and maintenance of the physical assets is undertaken as per the recommendations of the Heads. At the beginning of the Session, the budgetary requirements of departments for academic session are submitted to the Head of the Institution. We practices-

1. Formulation of a Purchase Committee by Principal for the academic session.
2. Calling of quotations by the committee from dealers.
3. Opening of sealed quotations by the Principal in presence of HOD and the members of the purchase committee.
4. Raising of on-line purchase requisition.
5. Comparative statement of Quotations prepared.
6. Issuing Purchase Order to the dealer/vendor quoting minimum rates as per the specifications and terms.
7. After the delivery of items/articles, compliance report submitted by Compliance committee
8. Stock Register Entry.
9. Submission of bills to A/C dept. for clearance and payment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.gmncollegeambala.ac.in/images/Maintenance-Utilization-Policies.pdf">https://www.gmncollegeambala.ac.in/images/Maintenance-Utilization-Policies.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

351

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

800

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://www.gmncollegeambala.ac.in/page-capacity-building-and-skill-enhancement-initiatives.html">https://www.gmncollegeambala.ac.in/page-capacity-building-and-skill-enhancement-initiatives.html</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**1119**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**1119**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

**100**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### **5.2.2 - Number of students progressing to higher education during the year**

#### **5.2.2.1 - Number of outgoing student progression to higher education**

**36**

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### **5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

#### **5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

14

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### **5.3 - Student Participation and Activities**

#### **5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

##### **5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

42

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Students constitute a major stakeholder in institutional growth and student engagement is an important factor for learning outcomes in higher education. Utilization of the support and ideas of students is the paramount requirement for prosperity and well-being of the institute. G.M.N.College always strives to build a relationship of mutual respect and inculcate a sense of pride amongst the students for their own institute. The Institute has set up NSS to sensitize students towards societal issues and community services.

- The College Students Union Executive Committee has the main objective to ensure the maintenance of the academic environment and to assist in organizing various cultural and sports functions. They express their views and raise opinions in a democratic spirit. At present, the nominated panel of office bearers for the session 2021 includes-
  - Ms. Radhika Mehta, M.A. II (PolSci.) President,
  - Ms. Deepa Mishra, Bsc. II (Med.) Vice-President
  - Ms. Tannu Mann, B.A.I, General Secretary, and
  - Mr. Ketan, B.A.Hons. Pol.SciII, Finance Secretary.
- The students actively engage in various academic and administrative bodies. All the departments have their subject societies, which have office bearers from students of the same subjects. In addition to this, class representatives have been nominated by the heads on an academic basis in all the fora.



File Description	Documents
Paste link for additional information	<a href="https://erp.gmncollegeambala.com/documents/NAC/C-V-AQAR/5-3-2_subjectsoc_202121.pdf">https://erp.gmncollegeambala.com/documents/NAC/C-V-AQAR/5-3-2_subjectsoc_202121.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

23

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

An alumni Association is a broad and diverse network of contacts, offering networking opportunities that can lead to informational interviews, and opportunities to network with established professionals who offers students and colleges a host of benefits; provides network of contacts, offering networking opportunities that can lead to informational interviews, opportunities to network with established professionals.

The college has a Registered Alumni Association named GMN College Alumni Association which is registered with the Department Of Industries and Commerce, Haryana under section 9 (1) of the Haryana Registration of Societies Act (2012), bearing registration No 01191 dated 6th March 2019 with five office bearers and four executive

members. For the academic session 2021-22 it includes-

1. Col. S.P. Marwaha as its president
2. Ms. Anjali Wadhawan as vice president
3. Lt. Col. Surinder Jit Singh Sandhu as General Secretary
4. Dr. K.K. Jian as Joint Secretary,
5. Mr. Navneet Kumar Mittal as its Treasurer.

The executive members are:

1. Mr. Harpal Singh
2. Mr. Anil Jain
3. Mr. Ravinder Singh.

The association was formed to strengthen the ties with the alumni who belong to the domain of academia, bureaucracy, sports, politics, and professionals. All the office bearers interact with alumni and share their support for various activities of the college.

File Description	Documents
Paste link for additional information	<a href="https://www.gmncollegeambala.ac.in/alumnicontribution.html">https://www.gmncollegeambala.ac.in/alumnicontribution.html</a>
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College has clearly defined Vision and Mission which is reflected in its governance and leadership through system of shared leadership and decision making.

The college aims to fulfill the Vision & Mission by:

- Imparting qualitative value-based education through innumerable activities such as value-added courses and skill development programmes to augment employability skills of the students.
- Conducting various skill based programs such as national and International level seminars and workshops, national collaborations in order to create a diverse learning experience for the faculty and the students.
- Providing beyond the curriculum exposure to the students through seminars, workshops, industrial visits, training under collaborations and linkages under the guidance of faculty.
- Institution conducts various societal and interdisciplinary activities relating to gender sensitization, pollution prevention, Gandhian philosophy etc. for the holistic development of students.
- In order to uplift the mind, body and soul of students and faculty members, activities/ events such as yoga camps, meditation camps, vaccination and health check up camps, International Yoga Day Celebration, workshops on stress management, national webinar on "mental health: need of the hour to face pandemic", certificate course on yoga and mental health etc. were successfully conducted by the institution.

File Description	Documents
Paste link for additional information	<a href="https://www.gmncollegeambala.ac.in/vision-mission.html">https://www.gmncollegeambala.ac.in/vision-mission.html</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management are the core principles of the college for achieving effective leadership. The college follows the set hierarchy of academic leadership in which Management is the apex body of the college as regard to policies and their implementation. The hierarchy of academic leadership further includes the principal, deans and heads of departments who continuously align the institutional activities with the vision and mission through regular meetings.

#### Administrative Decentralisation

- Administrative decentralization can be visualized in

delegation of administrative responsibility to IQAC, Deans for faculties and head of various departments.

- Heads along with the departmental faculty member take care of the administrative, planning, budgeting and most importantly academic and the departmental activities through respective associations.
- There are a number of institutional committees/cells/club to propose and conduct organizational activities in a fair and transparent manner.
- To accomplish operational objectives non-teaching staff also play a significant role in supporting the institutional processes.
- On the whole, the members of faculty and non-teaching staff work in coordination with each other, so that all the functions of the college are meticulously planned and perfectly executed.

File Description	Documents
Paste link for additional information	<a href="https://www.gmncollegeambala.ac.in/administration.html">https://www.gmncollegeambala.ac.in/administration.html</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The framework of the perspective plan has been designed to ensure quality sustenance and quality enhancement. Perspective plan reflects the institutional preparedness for academic growth by effectively deploying resources. Strategic plan is prepared by taking into consideration deliberations and aspirations of IQAC, planning board, advisory committee, stakeholders. Principal along with college management finalizes the strategic plan. The perspective plan of the institute focuses upon the matters like infrastructure and physical facilities, sports and cultural facilities, introduction of new courses, IT infrastructure, promotion of research, e-governance development, organization of national and international seminars and conferences, registration of Alumni Association, ISO certification and AAA audit, enhancement in extension activities, gender-equity and environment oriented and green campus activities, healthy practices, etc.

Effective deployment

- Improved the ICT facilities for better efficiency and to make the teaching-learning more interactive by utilizing audio-visual devices, and digital resources etc.
- Library being an integral part of teaching-learning process keeps on updating and adding new resources both offline and online in the form of books, journals, periodicals, newspapers and e-resources.
- Rigorous efforts to make students more employable by inculcating technical as well as soft skills among students by conducting skills development trainings, Add-on courses, workshops, seminars etc.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://erp.gmncollegeambala.com/documents/NAC/C-VI-AQAR/6-2-1%20The%20institutional%20strategic%20perspective%20plan%20is%20effectively%20deployed.pdf">https://erp.gmncollegeambala.com/documents/NAC/C-VI-AQAR/6-2-1 The institutional strategic perspective plan is effectively deployed .pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing body of the College develops mechanisms, forms and regulates the policies in consultation with stakeholders for an effective functioning of the College. The college follows delegation of authority and responsibility as per the organogram to ensure coordination and effectiveness.

- The principal is the academic and administrative head of the college who takes care and monitors overall functioning related to academic, administrative and financial matters.
- Principal interacts with the deans and heads on various academic and administrative matters.
- The heads of the department are responsible further for onward channeling of the institutional priorities in coordination with their teaching and non teaching staff.

#### Policies, appointment and service rules

The institute follows the directions of the DGHE, Haryana; rules and regulations of the UGC, and statutes of Kurukshetra University,

Kurukshetra for service rules, procedures, recruitment's and promotions. Following the promotion policies of DGHE, Haryana and reviewing the Annual Confidential Reports signed by the principal, the teaching and non-teaching staff is promoted by the Governing Body. The sanctioned posts are filled as per laid down procedure and selection criteria provided by DHE Haryana and KUK.

File Description	Documents
Paste link for additional information	<a href="https://www.gmncollegeambala.ac.in/images/Maintenance-Utilization-Policies.pdf">https://www.gmncollegeambala.ac.in/images/Maintenance-Utilization-Policies.pdf</a>
Link to Organogram of the institution webpage	<a href="https://www.gmncollegeambala.ac.in/images/organogram.pdf">https://www.gmncollegeambala.ac.in/images/organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The college provides a cordial environment to its workforce. Apart from the government schemes, there are a number of welfare measures taken by the Institution for the benefit of teaching and non-teaching staff.

Teaching: -

- On campus, free medical facilities are ensured through the availability of an exclusive medical room. ATM and Indian Overseas Bank are situated on the campus
- GYM facility.
- Health coverage under GIS (Group Insurance Scheme) for the staff
- Health check-up camps by specialized doctors.
- The facility of Duty Leave, Reimbursement of Registration fee, TA/DA for research work and to attend seminars/workshops/FDPs, etc.
- Internet facilities.
- Recognition of the personal achievements of the staff through "Gandhi Path" College
- magazine.

**NON-TEACHING: -**

- The facility of wheat loan.
- Free uniforms are provided for the summer and winter seasons.
- ESI (EMPLOYEES' STATE INSURANCE) /EPF (EMPLOYEES' PROVIDENT FUND) for daily wagers are provided.
- Free education to the Wards.
- Gym facility.
- Health coverage under GIS (Group Insurance Scheme).
- Regular health checkup camp by specialist doctors is organized by the college for non-teaching staff.
- Medical facilities with exclusive medical rooms in the college.
- Skill-oriented Training Programs.

File Description	Documents
Paste link for additional information	<a href="https://erp.gmncollegeambala.com/documents/NAC/C-VI-AQAR/6-3-1_202122.pdf">https://erp.gmncollegeambala.com/documents/NAC/C-VI-AQAR/6-3-1_202122.pdf</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

13

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

19

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

56



File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal proforma namely Annual Confidential Report(ACR) is provided to all the faculty members which consists of three main parts:

Part I: It consists of general information of the employee

Part II: It is subdivided into three sub categories.

- The first category is related to the academic performance of the faculty
- The second category is related to the contribution of the faculty members in activities related to the administration.
- The third category is related to the contributions of the faculty members in research, publications, book chapters,etc

The faculty members fill the appraisal form once in the academic year in the month of December and submit to the administrative office along with all the supporting documents.The overall annual performance score of the faculty member is calculated through the verified data.

The college follows the CAS scheme of the UGC for promotion of grade in which teaching staff is required to submit a duly filled in Self-Performance in Appraisal form of Academic Performance Indicators (API)spread over three categories and submits it to the IQAC to initiate the process of promotion which is further recorded in service book. Moreover the Non Teaching Staff members are also assessed through the Annual Confidential Report.

File Description	Documents
Paste link for additional information	<a href="https://erp.gmncollegeambala.com/documents/NAC/C-VI-AQAR/6-3-5performance2122.pdf">https://erp.gmncollegeambala.com/documents/NAC/C-VI-AQAR/6-3-5performance2122.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts internal and external financial audits regularly. The institution has three main funds namely, an Amalgamated fund, Management Fund, and a self-finance fund generated by the college. Internally, the Chartered Accountant audits all the financial bills and receipts of the college. At the external level, the state government audits the Management fund. The audit cell of the Office of the DHE visits the college and checks all the financial transactions, receipts, and bills. The Kurukshetra University, Kurukshetra, audits the Amalgamated fund of the institution. The officials of the audit branch of the University visit the institution and audit all the financial transactions related to the Amalgamated fund. An internal financial audit is carried out by an Internal Auditor appointed by the Governing Body to strengthen the overall governance mechanism of the education society. The funds generated by self-finance means are audited by the internal auditor appointed by the college. The corrective measures are taken on the basis of audit objections and queries. The college settles all the audit objections through discussion in the Governing Body meetings.

File Description	Documents
Paste link for additional information	<a href="https://erp.gmncollegeambala.com/documents/NAC/C-IV-AQAR/6-4-1_202122.pdf">https://erp.gmncollegeambala.com/documents/NAC/C-IV-AQAR/6-4-1_202122.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during

the year (not covered in Criterion III)

#### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

85,600

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our institution being a non-profit organization has a proper mechanism for mobilizing funds. As a government - aided institution, the college has the provision for obtaining various planned funds from the Government/ non-government agencies and individuals in order to meet the academic and developmental needs. In the beginning of each financial year, management invites detailed proposals for financial assistance. Based on the proposals, funds are allocated to the college under various heads which include augmentation of infrastructure facilities like laboratories, library, furniture, equipment and maintenance of classrooms etc. Other occasional sources of income include:

- Government aid from the DGHE, Haryana for organizing seminars/conferences.
- Expand financial and physical resources through the non-governmental sources such as alumni, NGO.
- Development and utility fees contribution from students remains a basic source of funding to the institution as for grant-in aid courses, the admission fees from the enrolled students as per the University norms are collected by DHE and later on transferred to the college account.

Optimal utilization of resources is achieved through many practices:

- Various agencies are allowed to utilize our well equipped laboratories, class rooms and all other infrastructures for conduct of their examinations.
- The college also aims to be a green and environmentally

sustained campus.

File Description	Documents
Paste link for additional information	<a href="https://erp.gmncollegeambala.com/documents/NAC/C-VI-AQAR/6-4-3_Institutional_strategies_for_mobilisation_of_funds_and_optimum_utilisation_of_resources.pdf">https://erp.gmncollegeambala.com/documents/NAC/C-VI-AQAR/6-4-3 Institutional strategies for mobilisation of funds and optimum utilisation of resources.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**IQAC had planned and executed a number of quality assurance strategies and processes for various academic and administrative activities of the institution'.**

**Two practices institutionalized successfully are as following:**

### **1. Implementation of Academic Reviews by IQAC**

**The IQAC of the college aims to ensure the highest levels of academic delivery in the college which includes following:**

- **The academic calendar for the college is prepared by including events and activities as planned by various departments.**
- **IQAC emphasizes that all faculty must prepare a comprehensive course files for the students .This file must indicate the teaching learning plan, mapping of Course Outcomes with Program Outcomes / Program Specific Outcomes.**
- **Formation of mentor-mentee groups and meeting of mentors and mentees as required for evaluation as it is an important aspect for making improvement in the quality.**
- **Organization of conferences, seminars, workshops, special talks that enhance the quality of education being imparted.**

### **1. Setting up of the revised program audit framework by IQAC**

**The revised program audit process approved by IQAC is designed to set the focal area in the academic process and observe the improvements over a period of time. Policies are formulated and revised from time to time according to the regulations of NEP.**

File Description	Documents
Paste link for additional information	<a href="https://erp.gmncollegeambala.com/documents/N AAC/C-VI-AQAR/6-5-12122internal_quality.pdf">https://erp.gmncollegeambala.com/documents/N AAC/C-VI-AQAR/6-5-12122internal_quality.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

To foster the quality culture in the college, The college strives to imbibe the latest in terms of strategies, pedagogy, infrastructure and ICT resources. To enrich the teaching learning process, and learning outcomes appropriate policies are formulated at periodic intervals in IQAC meetings and reviewed through IQAC. Gaps are identified in the existing structure and methodologies of operations and necessary action plans are formulated to improvise the gaps.

The IQAC also suggested that the faculty should devote some lectures to latest developments in the field which are not part of the curriculum. The topics to be covered in 4-5 lectures in every semester are based on latest developments in the field and uploaded in college you-tube channel These topics are discussed at the time of revision with the students .This practice has proved to be a successful teaching learning reform because the students have started performing better in technical competitions along with improved performance in placement drives & general examinations.

Online and manual feedback obtained from industry experts and students are analyzed by the relevant committee, which is then discussed in IQAC and finally the needful changes are recommended .The above mechanism positively impacts the teaching learning process.

File Description	Documents
Paste link for additional information	<a href="https://erp.gmncollegeambala.com/documents/N AAC/C-VI-AQAR/6-5-2_2122_incremental_improvements.pdf">https://erp.gmncollegeambala.com/documents/N AAC/C-VI-AQAR/6-5-2_2122_incremental_improvements.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://erp.gmncollegeambala.com/documents/N AAC/C-VI-AQAR/6-5-3_Quality_assurance_initiative_of_the_institution-Paste_web_link_of_annual_report.pdf">https://erp.gmncollegeambala.com/documents/N AAC/C-VI-AQAR/6-5-3_Quality_assurance_initiative_of_the_institution-Paste_web_link_of_annual_report.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution takes proactive & sustainable measures by organizing various campaigns and events to sensitize the students, staff and society through ICC, Women Cell, NSS etc. The discipline and the safe environment of the college have led to the college becoming an institute of choice for girls in the region. Events such as NukkadNatak, personal hygiene workshop, Mother's Day & International women day celebration, food festivals, mehndi competition, etc. are organised to disseminate the message of solidarity, innovation, and equality among all. The college has well established Girls Common room in college for girls. The college is committed to ensure the safety and security of female students and ensures zero tolerance for any kind of abuse, harassment or unfair criticism towards females. This is taken care of by women cell and ICC of the college which is open and available for students and staff. The need for gender sensitization becomes most important because currently the majority

of our students are girls. Among staff members too, the female staff is in majority and most of the Heads of Departments and Committee Conveners are also ladies. So, the Institution takes measure initiatives for the promotion of gender equity in every possible way.

File Description	Documents
Annual gender sensitization action plan	<a href="https://erp.gmncollegeambala.com/documents/NAC/C-VII-AQAR/7-1-1_b_202122.pdf">https://erp.gmncollegeambala.com/documents/NAC/C-VII-AQAR/7-1-1_b_202122.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://erp.gmncollegeambala.com/documents/NAC/C-VII-AQAR/7-1-1_brochure_202122.pdf">https://erp.gmncollegeambala.com/documents/NAC/C-VII-AQAR/7-1-1_brochure_202122.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures** Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words)** Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our College uses sustainable modes of waste management like segregation of waste through five coloured bin system. The Green-coloured dustbins are meant for wet and biodegradable wastes, Blue dustbins are meant for disposal of plastic wrappers and non-biodegradable wastes and Yellow dustbins are used for papers and glass bottles. The solid waste is removed from the classrooms, laboratories, library, toilets and canteen etc. on a regular basis and waste so segregated is disposed off in an environment friendly manner. Green wastes like fallen leaves, vegetable peels, etc. are



collected and transferred to Vermi Compost pits for green manure production, later used for manuring plants of college campus. Surplus manure is provided to staff members free of cost. RO waste water is reused in canteen to wash dishes and for watering plants. Collection, dismantling and recycling of e-waste such as batteries, computers, UPS etc. is done through private organization i.e. Next Generation computers as our college has signed MOU with them.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping



File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit**  
**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college makes several efforts to ensure inclusive environment and cultural diversity. To achieve the objective of inclusive environment, the faculty members and management provide opportunities to the learners from diverse cultural background to create a flourishing atmosphere. They are encouraged to fully participate in teaching, learning and social activities. The mentor - mentee system is functional to achieve the objective. The annual magazine 'Gandhi Path' also gives opportunity to staff and students to contribute their ideas through their articles. Annual Talent search competition is organized with great enthusiasm and consistency which helps to identify the diverse talents. The students participate in events like the zonal youth festival and have a great track record of winning competitions like Folk song, Gazal, Kathak, Vocal solo and many more. The college has also celebrated events like National Mathematics day, Hindi Samaroh, educational and excursion tours, Aazadi ka amrit mahotsav, Tree plantation drives, World International Justice day and many more. Student wings such as NSS, Women Cell and NCC are also involved in organizing these events and make them successful.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

GMN College celebrates Republic Day, Independence day and Constitution day with pride every year to keep the students connected to their nation and its history. The college creates awareness about various National Identities and Symbols through different activities and events. Jaswant Rai Memorial Library of GMN college possesses original copy of The Indian Constitution to promote awareness regarding democracy, ethical values and feeling of nationalism. Various departments like Department of Political Science, Legal Literacy Cell, NSS, & NCC organize various academic and co-curricular activities for the propagation of the Fundamental Rights and Duties of the Indian citizens. Since years the College has been celebrating World Day of Social Justice, Smriti Diwas, Communal social-economic activities, World civil defense day, and many more to imbibe the spirit of nationalism. Flag hoisting, NCC Parade and cultural programmes related to constitutional values are a part of 15th August celebration every year which is witnessed by teaching, non-teaching and students. Cadet Rabnoor of the institution participated in the Republic Day parade and many other cadets participated in cultural events during the Republic Day celebration. This shows the commitment and zeal that college staff and students have towards their duties as Indian citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://erp.gmncollegeambala.com/documents/NAC/C-VII-AQAR/7-1-9_a_202122.pdf">https://erp.gmncollegeambala.com/documents/NAC/C-VII-AQAR/7-1-9_a_202122.pdf</a>
Any other relevant information	<a href="https://erp.gmncollegeambala.com/documents/NAC/C-VII-AQAR/7-1-9_b_202122.pdf">https://erp.gmncollegeambala.com/documents/NAC/C-VII-AQAR/7-1-9_b_202122.pdf</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** **A. All of the above**

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

GMN college observes national and international commemorative days and festivals with great zeal and enthusiasm to spread awareness amongst the students and public in general. Almost every year, the College celebrates World Population Day, Kargil Day, World Senior Citizen Day, Teacher's day, National Girl Child Day, Republic Day, World Day of Social Justice, World Civil Defense Day, Martyr's Day, National Youth Day and many more. In addition to this, important cultural days like Teej Festival, Harit Diwas, Hindi Diwas, etc. are organized enthusiastically, to celebrate Indian culture. College also participates in Corporate Social Responsibilities (CSR) related activities. It is through these events and activities that the institution ensures to serve the society. Institution takes pride in expressing that the college has been giving importance to these days and inspires both learners and employees to believe in this mission. The institution is significantly dedicated and committed to celebrate the important days celebration in collaboration with the concerned departments with in and outside the organization. Sincere efforts have been made to engage the maximum number of students and staff of the College with proper arrangements to carry out all the activities effectively and efficiently for the overall growth of organizational environment.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Practice 1 - The Green and Clean Campus** -Sustainable development is a way of life that we need to adopt to preserve resources for future generation. College has taken multiple initiatives towards the Green and Clean Campus scheme. The campus has an in-house Herbal Park which has many varieties of medicinal, herbal and shade giving plants. Regular tree plantation drives are being organised in the campus. Harit Diwas is a big part of college's culture and students always comes up with innovative ideas to spread awareness about the green mission and its maximum adoption.

**Practice 2- Mentor-Mentee Program**-The College has started this program to help the students to improve their performance and skills aimed to build career of their dreams. To make this program effective, 25-30 students have been allocated to each mentor and they are required to interact formally with mentees on each Friday. Each mentor is required to prepare a feedback report of the program and discuss it with the head of the department as well as the principal of the college to observe and implement the required concerns of the students. In response to this, improvement in class attendance and active participation has been observed.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.gmncollegeambala.ac.in/images/uploads/feature/13121513495f65c75e432533b4ee2719.pdf">https://www.gmncollegeambala.ac.in/images/uploads/feature/13121513495f65c75e432533b4ee2719.pdf</a>
Any other relevant information	<a href="https://erp.gmncollegeambala.com/documents/NAAC/C-VII-AQAR/7-2-1202122.pdf">https://erp.gmncollegeambala.com/documents/NAAC/C-VII-AQAR/7-2-1202122.pdf</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Institutional Distinctiveness through Student Engagement and Holistic Development:**

The institution believes that the student satisfaction is always a key benchmark metric of institutional performance. Thus, in lieu of this, the College focuses on developing curiosity, interest, optimism and passion for learning among the students in and outside the class room. Moreover, the institution is committed to increase student engagement to ensure students' gaining skills and competence to develop their physical, social, emotional, cognitive and linguistic skills. For holistic development, students participate in the co-curricular and extension activities like sports, quiz, group discussions, speech/debate, poster making, slogan/essay writing competitions and cultural events usually organised at college/university level. Several students opting for NSS and NCC participate in camps that are organised for community tasks such as clean drive, tree plantation and so on. The College organizes Student Seminars and nominates Class representatives and Student Representatives in subject societies/ committees/clubs to inculcate the leadership skills among students. At large, it makes all the efforts to create learning environments, in which students feel encouraged and motivated to engage in active learning through pedagogy and ICT use. These efforts are aimed to holistic development and make students feel socially responsible, emotionally and spiritually strong.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college ensures the effective delivery of curriculum through a well-defined participative approach as mentioned below:

1. Announcement of Academic Calendar- Before the commencement of Academic session, an academic calendar is prepared by the Academic committee in consultation with the Heads, Faculty colleagues and students.

2. Allocation of courses to Faculty Members and Preparedness of Lesson Plan: A comprehensive teaching plan and time Table is prepared by every department involving stakeholders teacher which includes the delivery of lectures, tutorials and practical.

3. Induction Programme: The Principal addresses the students about Academic engagements in an "Induction Program" on the very first day of session. This program orients the students about course curriculum, exam schemes, continuous evaluation, Attendance criteria and other relevant information.

4. Review of Academic Engagements: Academic Committee spearheaded by the Principal, along with Heads of Departments regularly monitors the course coverage and effective delivery of curriculum through student feedback and performance, implements corrective measures on need basis. IQAC reviews the overall attainment of CO's, PO's and PSO's and incorporates action plans to ensure that the curriculum is effectively delivered to attain all the stated PO's and PSO's and hence meet the institution's vision of providing a qualitative value-based education.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.gmncollegeambala.ac.in/college_publication_information-booklet.html">https://www.gmncollegeambala.ac.in/college_publication_information-booklet.html</a>

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college strictly follows the approved academic calendar and plans all its activities including the conduct of Continuous Internal Evaluation (CIE) including guest lectures, workshops, industrial visits, other co-curricular and extra-curricular activities. As a part of CIE, students are required to take one mandatory class test and submit two assignments during one semester which are evaluated by concerned teacher. For practical subjects, continuous evaluation is based on day-to-day performance of the students for every lab experiment. The corrected answer scripts/assignments of the students are distributed to them for the verification by the students and any grievance is redressed immediately. The marks obtained by the students in internal assessment tests are displayed on the department notice board and ERP system. Overall, examination and evaluation are monitored and controlled by Controller of Examination (COE) of the college. In case of revision of academic calendar by the university, institute incorporates the necessary changes accordingly. The Principal, through the academic committee meetings, frequently reviews the semester's progress and provides suitable suggestions.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.gmncollegeambala.ac.in/images/uploads/documents/09473a7b677022a624e07cd2407689af.pdf">https://www.gmncollegeambala.ac.in/images/uploads/documents/09473a7b677022a624e07cd2407689af.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**A. All of the above**



**Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

### **1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

#### **1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**11**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### **1.2.2 - Number of Add on /Certificate programs offered during the year**

#### **1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

**21**

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

1013

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

College imparts value-based education by integrating the following cross-cutting issues in its curriculum: Gender: Gender sensitization is promoted through academic discussions in classrooms. Various competitions, Seminars, Workshop on personal hygiene, and Street plays on "Good touch, Bad touch" and "POCSO Act," are organized to sensitize the students about gender issues. Human values: Foundational ethos of Human Values are taught through organization of various activities and celebration of International Women's Day, Martyrdom Day, World Unity Day, etc. Moral values are imparted through classroom discussions and Add-on Courses on "Vedic Sanskriti," "Human Rights," and "Principles and Thoughts of Mahatma Gandhi". Environment and Sustainability: College curriculum lays great emphasis on environment and sustainability. College mandates students to enroll as NSS/NCC Volunteers. Students participate in plantation drives, cleanliness campaigns and awareness camps. Add-on Courses on "Solar Renewable Energy," "Vermicomposting of Bio-waste," and "Water Conservation" and celebration of Environment Day, Earth Day, Water Day sensitize the students about eco-friendly practices. Professional Ethics: Students are taught nuances of professional behaviour and ethics through organization of webinars on "Entrepreneurial Skills," and "Professional Ethics" and introduction of Course on "Selling Skills in Retail". Guest lectures, industry visits and field excursions are organized to teach the students Professional ethics.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

69

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

1043

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	A. All of the above
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from the following stakeholders Students  
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.gmncollegeambala.ac.in/images/uploads/feedback_analysis/99ca6842622c28f713a26c1d31bd6110.pdf">https://www.gmncollegeambala.ac.in/images/uploads/feedback_analysis/99ca6842622c28f713a26c1d31bd6110.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.gmncollegeambala.ac.in/images/uploads/feedback_analysis/80be9f8182f737f41c3aa1dc8eced844.pdf">https://www.gmncollegeambala.ac.in/images/uploads/feedback_analysis/80be9f8182f737f41c3aa1dc8eced844.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

**683**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of**

supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

255

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The process of assessment begins during the the admission process and continues in the formal induction programme. During interaction within the first two weeks, the department / faculty becomes fully aware of the strength and weaknesses of the incoming students. Various departments have devised their own programmes and processes to identify academically weaker sections among the students i.e. on the basis of their performance in the written class test, viva-voce, external examination etc. Remedial classes are held for slow learners. Teachers offers support to slow learners by providing notes, taking extra classes, sharing recorded video lectures etc. and conduct certain activities/ programmes to enhance their basic knowledge. Laboratory based departments make special efforts to familiarize their students with various equipments and gadgets. Departments of literatures focuses mainly on brushing the literary and communication skillsof the newly admitted students. The institution also encourages the advanced learners to partcipate/ enroll in various skill oriented certificate courses/events/academic competition such as Tech fest, debates, declamations, quiz competitions etc. Eminent experts in different streams from reputed educational institutes/ industries are invited to deliver extension lectures, workshops and hands on training programs. Mentor-Mentee system works efficiently to monitorpersonalized learning needs of slow and fast learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1563	63

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our college endeavours the use of student-centric methodologies such as experiential, participative learning and problem-solving methodologies in the teaching-learning process.

**1.Experiential Learning:** The college engages the students in solving real-world challenges through participation in hands on training programs, seminars, workshops, educational tours, industrial visits and field projects. It helps the students to improve their understanding, management skills and personality development.

**2.Participative Learning:** The teachers and students together create an innovative and revolutionary learning environment based on the needs of the students and the desired outcome. The methods used by the college for participative learning are Group Discussions, Group Assignments, Quiz competitions, declamations, and projects etc. Various subject societies have been constituted at departmental level to promote leadership and communication skills.

**3.Problem Solving Methodologies:** The college has introduced Case studies, role play, Brain Storming, practical experimentation and Mentoring to improve critical thinking and problem solving skills among students. The students are trained to understand, explore, interpret, examine and find a solution to the problem leading to

a holistic development of students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college adopts a multi-dimensional approach towards learning by integrating conventional learning with innovative pedagogy for keeping pace with changing scenario of Indian Education system and making teaching-learning more interesting. The college has a modern, technologically well-equipped and Wi-Fi enabled campus. The college has 19 smart classrooms and 2 ICT enabled seminar halls. Various ICT enabled mechanisms i.e. Learning Management System (LMS), e-library, youtube, e-resources utilization are an integral part of teaching-learning process. The College website has LMS for the uploading of teachers notes for the preparation of students. Faculty members are encouraged to make use of projectors, software (Tally, MatLab etc.). Further, remote learning is encouraged through various platforms such as Google Classroom, Google meet, Zoom, Microsoft Teams, Webex etc. Even teachers share their recorded lectures, notes and other study materials through these tools. The College has its own YouTube channel to upload the lectures of teachers which improves attainment levels of students. The content delivery becomes more easy, effective and enjoyable with the use of ICT in teaching learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

64

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year**

63

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

39

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**



**2.4.3.1 - Total experience of full-time teachers**

669

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment system of the institution is transparent and objective. At the beginning of the session, the students of the college are made aware of the university rules and regulations regarding the internal evaluation process. Performance of the students is judged on the basis of continuous evaluation in classroom and as per directions of Kurukshetra University. Internal assessment carries 20% of the total marks which is evaluated on the basis of the performance of students in class tests, assignments and attendance which carry 10%, 5% and 5% weightage, respectively. The results of these tests are declared within a week. The marks obtained by the students in assignments and class tests are shown to them in the classes and later displayed on notice boards. Controller of examination notifies the deadlines for submission of assignments and conduction of class tests. In case any student fails to appear in the class test or submit their assignments at the scheduled time, a special chance is given to them according to the university guidelines to submit their assignments or to take the class test. The mentor-mentee system in college complements this, by encouraging mentees to discuss progress with respective mentors.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The redressal of examination related grievances is active and transparent. The students are informed about the examination related notices through the whatsapp group, notice board, College website and also through verbal communication by the faculty members of each department. The result of internal examination of the students is displayed on the departmental notice boards. Any result related discrepancies and grievances are brought to the notice of the teachers and are addressed by them. The system of continuous evaluation ensures that teachers and students are in constant touch with each other which reduces the probability of any delays in redressal, if needed. Multiple opportunities are provided to the students to improve their performance. Mentors are instructed to contact students who have not appeared for class tests or submitted assignments. Once ample opportunity has been provided to the students to notify any discrepancies, the assessment is sent to the university. If in spite of the rigour of the above mechanism an error is reported by a student or faculty it is conveyed to the university for necessary action. The grievances during the conduction of online/theory examinations are considered and discussed in consultation with the Principal and if necessary forwarded to the university by examination committee.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.gmncollegeambala.ac.in/images/uploads/documents/bd726311bb5b69b6c34ad50ba7d370e7.pdf">https://www.gmncollegeambala.ac.in/images/uploads/documents/bd726311bb5b69b6c34ad50ba7d370e7.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Well defined Course Outcomes (CO's) and Programme Outcomes (PO's) have been formulated by the respective faculty members, Head of the Departments, and Deans of various streams and are duly approved by the Internal Quality Assurance Cell (IQAC) of the college. The course outcomes are so designed that students understand the skills and knowledge which they shall acquire after completing the course and its utility in globalized world. Each programme clearly elaborates its nature and promises the outcomes that are to be accomplished by studying the courses. All the programmes offered states clearly the attributes to be

inculcated at graduation level. In short, each programme prepares students for sustainability and life-long learning. Dean of faculties spread awareness regarding the PSOs by interacting with students. All the Course Outcomes and Programme outcomes are discussed with the students at the beginning of academic session during orientation program. The hard copy of the respective POs, PSOs and COs is also available with the departments. The faculty members are also sensitized towards the outcomes in the departmental meetings. It is further displayed on departmental notice boards and college website. The teachers and students are well aware of the COs, POs and PSOs of the programmes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.gmncollegeambala.ac.in/images/uploads/documents/2d7836689764ff4d272f28116e30b29b.pdf">https://www.gmncollegeambala.ac.in/images/uploads/documents/2d7836689764ff4d272f28116e30b29b.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In our college, outcome based education is being practiced for the students. College has strong and structured mechanism for evaluating the attainment of them as they provide benchmark to measure the extent to which the institute has successful in achieving the program vision and mission. The IQAC of the college has prepared an efficient and well-organized mechanism to ensure the attainment the PO's, PSO's and CO's duly approved by academic council.

The direct method is used for the calculation of attainment of the PO's, PSO's and CO's. For the evaluation of the progress and performance of the students, house exams are conducted. Continuous progress is monitored through Assignments and Class-Tests.

The indirect methods are as:

1. By taking student satisfaction feedback.
2. By conducting campus interview so that the short term courses can be specified according to industry requirements.

3. NSS, NCC, Red Cross activities to evaluate teamwork and leadership skills.
4. Subject societies are made to analyze Subject Knowledge and practical application of academic knowledge.
5. Interpersonal, logical and reasoning skills are evaluated by conducting different competition like debate, group discussion and quiz.
6. The Alumni Association of college ensures continuous contact with our students by conducting talks, share their knowledge and life experiences.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://erp.gmncollegeambala.com/documents/NAAC/C-II-AOAR/2-6_2122.pdf">https://erp.gmncollegeambala.com/documents/NAAC/C-II-AOAR/2-6_2122.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

267

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.gmncollegeambala.ac.in/images/uploads/College_Publication/d98e4e12f145003968f15a6460345f77.pdf">https://www.gmncollegeambala.ac.in/images/uploads/College_Publication/d98e4e12f145003968f15a6460345f77.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.gmncollegeambala.ac.in/images/uploads/feature/1957da59f5fa173506dbd2207c06bff2.pdf>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides**

6

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="#">NA</a>

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The motive of the college is to strengthen and streamline the innovation and entrepreneurial ecosystem, enhance the student's creativity, inculcate entrepreneurial mind-set. The college has GMN Technology Business Incubator which provides resources to develop truly innovative technology and business ideas. The students were taught different methods of organic farming including Vermi-composting of Bio-waste, Mushroom cultivation, water conservation, waste management in the herbal garden and use of solar renewable energy resources through certificate courses and field visits. Nuclear Physics, Material Science Research Lab and Ecosystem Centre have also been established in the college for carrying out research by the students and the faculty members. The students learned the ideas of fund raising, filing patents and business skills in the Retail Lab of the college. Different activities like National webinar on Entrepreneurial Skills and Professional Ethics, Certificate course on 'Selling Skills in Retail', Tally ERP; Certificate, Diploma and Advanced Diploma courses on Business Skill Development, Industrial Linkage for job training with various companies, PPT, poster making competitions and Food-O-fest were organised to enhance the entrepreneurship skills of the students. The college has signed educational linkages and MoUs with different agencies for transfer of knowledge.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://erp.gmncollegeambala.com/documents/NAAC/C-III-AQAR/3-2-1_202122.pdf">https://erp.gmncollegeambala.com/documents/NAAC/C-III-AQAR/3-2-1_202122.pdf</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

7

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	<a href="https://www.gmncollegeambala.ac.in/images/uploads/documents/09875404a2cdc19b76e9ae85311b1f53.pdf">https://www.gmncollegeambala.ac.in/images/uploads/documents/09875404a2cdc19b76e9ae85311b1f53.pdf</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year****15**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year****20**

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

GMN College is actively involved in extension activities in the neighborhood community to sensitize students towards social issues by joining hands with govt. /non-govt. agencies. The students were encouraged to participate in the various activities organized by the different departments and cells like NCC, NSS, Youth Red Cross, Legal Literacy Cell, Women cell, Eco Club etc. Different activities include health check-up camps, blood donation camp, sanitation programs, visit to old age home, beti bachao beti padhao rally were carried out in adopted villages, schools and nearby areas. Such programmes help students to come in closer contact with the society. Adult education programs, education to slum area children develop the sense of responsibility as a good citizen in the form of organized, trained and motivated youth. The students were also involved in initiatives like rain water harvesting, water conservation,



awareness to preserve ozone layer, schizophrenia awareness etc. to foster sensitivity and respect for the environment and health. These extension activities enabled students to understand the needs of society at large and take appropriate measures to resolve the same.

File Description	Documents
Paste link for additional information	<a href="https://erp.gmncollegeambala.com/documents/NAAC/C-III-AQAR/3-4-1_202122.pdf">https://erp.gmncollegeambala.com/documents/NAAC/C-III-AQAR/3-4-1_202122.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

6

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

27

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1314

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

10

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The GMN College is a Co-Educational College located in the Science City, showcasing modern facets of superlative technology and spread over 9.32 acres of Land. The College is endowed with state-of-the-art infrastructure, air-conditioned and well-maintained Wi-Fi enabled campus, well-equipped libraries and laboratories i.e. "Multi-lingual" Lab, Zoological Museum, Botanical-cum-herbal garden, Working Model Labs etc. Availability of exclusive Retail Lab with department of Management allows students to understand the Stock taking/Billing/Selling processes through a dedicated software system. Gandhian Study Centre and Museum imbibe the ideals of Gandhian philosophy among the staff, students and society at large. For effective teaching learning experience, Classrooms and demonstration rooms are provided with smart boards, LCD projectors, Working & Demonstration tables etc. College Library System is of utmost eminence for a collaborative and multidisciplinary approach of learning. Fully automated JRM library with a total area of 300 sq.m caters to the needs of the students. All the laboratories are equipped with modern, dynamic tools and technology to constructively allow student-centric learning, while providing exposure to high-end instruments. The laboratories are designed

with the adequate safety features required, resulting in an overall productive and inclusive ambience for knowledge acquisition.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://erp.gmncollegeambala.com/documents/NAAC/Criteria%20IV/4-1-1_Infrastructure_detail.pdf">https://erp.gmncollegeambala.com/documents/NAAC/Criteria%20IV/4-1-1_Infrastructure_detail.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**A) CULTURAL ACTIVITIES:** The college has adequate infrastructure for cultural activities. There are two fully equipped music rooms (vocal and instrumental) with the latest musical instruments. The college has fully air-conditioned multipurpose auditorium for conducting cultural events.

**B) SPORTS FACILITIES:** The College has dedicated Indoor and Outdoor facilities to promote sports along with the academic learning.

- INDOOR FACILITIES:**

1) Badminton: 30.25X19.75 sq. m.

2) Chess Portable Table

3) Gymnastics: 6.5 X 15.25 sq.m.

4) Table Tennis area

5) Carrom Board

- OUTDOOR FACILITIES :** The college has two (in-campus: 111X89 sq.m. and off-campus: 8 acres) multi-purpose playgrounds where athletic, hockey, football, long jump, volley ball, shot put, javelin throw etc. are organized. There is an R.C.C. floored court of size 30.25 X 20.75 sq. m for Basketball.

**GYMNASIUM:** Students, Teaching & Non Teaching Staff of the college

make good use of the gymnasium spread over an area of 6.5 X 15.25 sq.m. has all the latest equipments.

**YOGA:** The College houses a Yoga Centre to revive the ancient tradition and culture to provide a healthy practice. This leads to an increased performance of the students and the college also provides certificate and diploma courses in Yoga.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.gmncollegeambala.ac.in/Infrastructure.html">https://www.gmncollegeambala.ac.in/Infrastructure.html</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

21

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

34.78

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

GMN College has developed and maintained JRM library with all the essential academic resources including round the clock internet facility with wide bandwidth, and electronic gateways for accessing and sharing electronic learning and teaching resources among teachers, students and the visitors. The library committee of the college confirms that the latest editions of books, journal, e-books and e-journals are continuously updated every year. Library is enriched with an extensive collection of books of Humanities & Social Sciences, Medical, Commerce, Management, Computer Science & Computer Applications domain in addition to excellent collection of rare books. Moreover, these libraries have a rich reference collection for satisfying the academic and research needs of students and faculty. The College library have automated all its library activities through Library Software (KOHA) to provide effective and wide range of academic resources such as books, journals, online databases, and other useful materials. Library is well equipped with the state-of-the-art technological applications. Users can access the online databases (e-Resources).

Name of the ILMS software: KOHA

Nature of automation: Fully

Version: Third Party Software

Year of automation: 2015

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://erp.gmncollegeambala.com/documents/NAAC/Criteria%20IV/4-2-1_ILMS_Document.pdf">https://erp.gmncollegeambala.com/documents/NAAC/Criteria%20IV/4-2-1_ILMS_Document.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**3.89**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**420**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

GMN College provides a wide range of IT facilities to help students and faculties for their progression and this includes general computer facility, wireless high speed Internet (Wi-Fi), digitalized library.

**Virtual Learning Environment:** The college has its own LMS on GMN College Website, which is used by students and staff to support teaching-learning process. The students are updated with the online learning materials, module activities such as discussions, quizzes, and other assignments. In addition to this, ERP is fully functional where we collect the fee, feedback, attendance, etc. of the students which is one of the green initiatives of the Institution. All the smart classrooms are regularly maintained. The governing body keeps the separate head in the annual budget for maintenance and augmentation of IT infrastructure. Some of the capabilities are listed below:

- Course Management
- Time Table Schedule
- Teaching Plan
- Digital content
- Student's Attendance
- College students and staff to connect with 24x7 Wi-Fi (Leased Line) facility of 50+10MBPS to perform a variety of essential tasks.

#### Computer Facilities

- There are around 194 computers across the College for Students to use in classrooms, computer labs and learning centers all with high speed Internet access.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://erp.gmncollegeambala.com/documents/NAAC/C-IV-AQAR/4-3-1_202122.pdf">https://erp.gmncollegeambala.com/documents/NAAC/C-IV-AQAR/4-3-1_202122.pdf</a>

**4.3.2 - Number of Computers****194**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution****A. ? 50MBPS**

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****101.72**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institution qualifies this metrics as the campus of the Institute emanates an outstanding academic environment with excellent infrastructure constructed with building technologies such as those that are energy efficient. The laboratory assistants take care of the equipments and maintain the stock register consisting of details of equipments, chemicals, glasswares etc.in their respective laboratories. At the end of each academic session, repair and maintenance of the physical assets is undertaken as per the recommendations of the Heads. At the beginning of the Session, the budgetary requirements of departments for academic session are submitted to the Head of the Institution. We practices-

1. Formulation of a Purchase Committee by Principal for the academic session.
2. Calling of quotations by the committee from dealers.
3. Opening of sealed quotations by the Principal in presence of HOD and the members of the purchase committee.
4. Raising of on-line purchase requisition.
5. Comparative statement of Quotations prepared.
6. Issuing Purchase Order to the dealer/vendor quoting minimum rates as per the specifications and terms.
7. After the delivery of items/articles, compliance report submitted by Compliance committee
8. Stock Register Entry.

**9.Submission of bills to A/C dept. for clearance and payment.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.gmncollegeambala.ac.in/images/Maintenance-Utilization-Policies.pdf">https://www.gmncollegeambala.ac.in/images/Maintenance-Utilization-Policies.pdf</a>

**STUDENT SUPPORT AND PROGRESSION****5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****351**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year****800**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://www.gmncollegeambala.ac.in/page-capacity-building-and-skill-enhancement-initiatives.html">https://www.gmncollegeambala.ac.in/page-capacity-building-and-skill-enhancement-initiatives.html</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**1119**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**1119**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee</td><td><a href="#">View File</a></td></tr> <tr> <td>Upload any additional information</td><td><a href="#">View File</a></td></tr> <tr> <td>Details of student grievances including sexual harassment and ragging cases</td><td><a href="#">View File</a></td></tr> </tbody> </table>	File Description	Documents	Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>	Upload any additional information	<a href="#">View File</a>	Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>	
File Description	Documents								
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>								
Upload any additional information	<a href="#">View File</a>								
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>								
<b>5.2 - Student Progression</b>									
<b>5.2.1 - Number of placement of outgoing students during the year</b>									
<b>5.2.1.1 - Number of outgoing students placed during the year</b>									
<b>100</b>									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Self-attested list of students placed</td><td><a href="#">View File</a></td></tr> <tr> <td>Upload any additional information</td><td><a href="#">View File</a></td></tr> <tr> <td>Details of student placement during the year (Data Template)</td><td><a href="#">View File</a></td></tr> </tbody> </table>	File Description	Documents	Self-attested list of students placed	<a href="#">View File</a>	Upload any additional information	<a href="#">View File</a>	Details of student placement during the year (Data Template)	<a href="#">View File</a>	
File Description	Documents								
Self-attested list of students placed	<a href="#">View File</a>								
Upload any additional information	<a href="#">View File</a>								
Details of student placement during the year (Data Template)	<a href="#">View File</a>								
<b>5.2.2 - Number of students progressing to higher education during the year</b>									
<b>5.2.2.1 - Number of outgoing student progression to higher education</b>									
<b>36</b>									

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### **5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

#### **5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

14

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### **5.3 - Student Participation and Activities**

#### **5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

##### **5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

42

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Students constitute a major stakeholder in institutional growth and student engagement is an important factor for learning outcomes in higher education. Utilization of the support and ideas of students is the paramount requirement for prosperity and well-being of the institute. G.M.N.College always strives to build a relationship of mutual respect and inculcate a sense of pride amongst the students for their own institute. The Institute has set up NSS to sensitize students towards societal issues and community services.

- The College Students Union Executive Committee has the main objective to ensure the maintenance of the academic environment and to assist in organizing various cultural and sports functions. They express their views and raise opinions in a democratic spirit. At present, the nominated panel of office bearers for the session 2021 includes-
  - Ms. Radhika Mehta, M.A. II (PolSci.) President,
  - Ms. Deepa Mishra, Bsc. II (Med.) Vice-President
  - Ms. Tannu Mann, B.A.I, General Secretary, and
  - Mr. Ketan, B.A.Hons. Pol.SciII, Finance Secretary.
- The students actively engage in various academic and administrative bodies. All the departments have their subject societies, which have office bearers from students of the same subjects. In addition to this, class representatives have been nominated by the heads on an academic basis in all the fora.

File Description	Documents
Paste link for additional information	<a href="https://erp.gmncollegeambala.com/documents/NAAC/C-V-AQAR/5-3-2_subjectsoc_202121.pdf">https://erp.gmncollegeambala.com/documents/NAAC/C-V-AQAR/5-3-2_subjectsoc_202121.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

23

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

An alumni Association is a broad and diverse network of contacts, offering networking opportunities that can lead to informational interviews, and opportunities to network with established professionals who offers students and colleges a host of benefits; provides network of contacts, offering networking opportunities that can lead to informational interviews, opportunities to network with established professionals.

The college has a Registered Alumni Association named GMN College Alumni Association which is registered with the Department Of Industries and Commerce, Haryana under section 9 (1) of the Haryana Registration of Societies Act (2012), bearing registration No 01191 dated 6th March 2019 with five office



bearers and four executive members. For the academic session 2021-22 it includes-

1. Col. S.P. Marwaha as its president
2. Ms. Anjali Wadhawan as vice president
3. Lt. Col. Surinder Jit Singh Sandhu as General Secretary
4. Dr. K.K. Jian as Joint Secretary,
5. Mr. Navneet Kumar Mittal as its Treasurer.

The executive members are:

1. Mr. Harpal Singh
2. Mr. Anil Jain
3. Mr. Ravinder Singh.

The association was formed to strengthen the ties with the alumni who belong to the domain of academia, bureaucracy, sports, politics, and professionals. All the office bearers interact with alumni and share their support for various activities of the college.

File Description	Documents
Paste link for additional information	<a href="https://www.gmncollegeambala.ac.in/alumni-contribution.html">https://www.gmncollegeambala.ac.in/alumni-contribution.html</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College has clearly defined Vision and Mission which is reflected in its governance and leadership through system of shared leadership and decision making.

The college aims to fulfill the Vision & Mission by:

- Imparting qualitative value-based education through innumerable activities such as value-added courses and skill development programmes to augment employability skills of the students.
- Conducting various skill based programs such as national and International level seminars and workshops, national collaborations in order to create a diverse learning experience for the faculty and the students.
- Providing beyond the curriculum exposure to the students through seminars, workshops, industrial visits, training under collaborations and linkages under the guidance of faculty.
- Institution conducts various societal and interdisciplinary activities relating to gender sensitization, pollution prevention, Gandhian philosophy etc. for the holistic development of students.
- In order to uplift the mind, body and soul of students and faculty members, activities/ events such as yoga camps, meditation camps, vaccination and health check up camps, International Yoga Day Celebration, workshops on stress management, national webinar on "mental health: need of the hour to face pandemic", certificate course on yoga and mental health etc. were successfully conducted by the institution.

File Description	Documents
Paste link for additional information	<a href="https://www.gmncollegeambala.ac.in/vision-mission.html">https://www.gmncollegeambala.ac.in/vision-mission.html</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management are the core principles of the college for achieving effective leadership. The college follows the set hierarchy of academic leadership in which Management is the apex body of the college as regard to policies and their implementation. The hierarchy of academic leadership further includes the principal, deans and heads of departments who continuously align the institutional activities with the vision and mission through regular meetings.

## Administrative Decentralisation

- Administrative decentralization can be visualized in delegation of administrative responsibility to IQAC, Deans for faculties and head of various departments.
- Heads along with the departmental faculty member take care of the administrative, planning, budgeting and most importantly academic and the departmental activities through respective associations.
- There are a number of institutional committees/cells/club to propose and conduct organizational activities in a fair and transparent manner.
- To accomplish operational objectives non-teaching staff also play a significant role in supporting the institutional processes.
- On the whole, the members of faculty and non-teaching staff work in coordination with each other, so that all the functions of the college are meticulously planned and perfectly executed.

File Description	Documents
Paste link for additional information	<a href="https://www.gmncollegeambala.ac.in/administration.html">https://www.gmncollegeambala.ac.in/administration.html</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The framework of the perspective plan has been designed to ensure quality sustenance and quality enhancement. Perspective plan reflects the institutional preparedness for academic growth by effectively deploying resources. Strategic plan is prepared by taking into consideration deliberations and aspirations of IQAC, planning board, advisory committee, stakeholders. Principal along with college management finalizes the strategic plan. The perspective plan of the institute focuses upon the matters like infrastructure and physical facilities, sports and cultural facilities, introduction of new courses, IT infrastructure, promotion of research, e-governance development, organization of national and international seminars and conferences, registration of Alumni Association, ISO certification and AAA audit, enhancement in extension activities, gender-equity and environment oriented and green campus activities, healthy

practices, etc.

#### Effective deployment

- Improved the ICT facilities for better efficiency and to make the teaching-learning more interactive by utilizing audio-visual devices, and digital resources etc.
- Library being an integral part of teaching-learning process keeps on updating and adding new resources both offline and online in the form of books, journals, periodicals, newspapers and e-resources.
- Rigorous efforts to make students more employable by inculcating technical as well as soft skills among students by conducting skills development trainings, Add-on courses, workshops, seminars etc.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://erp.gmncollegeambala.com/documents/NAAC/C-VI-AQAR/6-2-1_The_institutional_strategic_perspective_plan_is_effectively_deployed.pdf">https://erp.gmncollegeambala.com/documents/NAAC/C-VI-AQAR/6-2-1_The_institutional_strategic_perspective_plan_is_effectively_deployed.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing body of the College develops mechanisms, forms and regulates the policies in consultation with stakeholders for an effective functioning of the College. The college follows delegation of authority and responsibility as per the organogram to ensure coordination and effectiveness.

- The principal is the academic and administrative head of the college who takes care and monitors overall functioning related to academic, administrative and financial matters.
- Principal interacts with the deans and heads on various academic and administrative matters.
- The heads of the department are responsible further for onward channeling of the institutional priorities in coordination with their teaching and non teaching staff.

**Policies, appointment and service rules**

The institute follows the directions of the DGHE, Haryana; rules and regulations of the UGC, and statutes of Kurukshetra University, Kurukshetra for service rules, procedures, recruitment's and promotions. Following the promotion policies of DGHE, Haryana and reviewing the Annual Confidential Reports signed by the principal, the teaching and non-teaching staff is promoted by the Governing Body. The sanctioned posts are filled as per laid down procedure and selection criteria provided by DHE Haryana and KUK.

File Description	Documents
Paste link for additional information	<a href="https://www.gmncollegeambala.ac.in/images/Maintenance-Utilization-Policies.pdf">https://www.gmncollegeambala.ac.in/images/Maintenance-Utilization-Policies.pdf</a>
Link to Organogram of the institution webpage	<a href="https://www.gmncollegeambala.ac.in/images/organogram.pdf">https://www.gmncollegeambala.ac.in/images/organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**
**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**
**6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff**

The college provides a cordial environment to its workforce. Apart from the government schemes, there are a number of welfare

measures taken by the Institution for the benefit of teaching and non-teaching staff.

**Teaching: -**

- On campus, free medical facilities are ensured through the availability of an exclusive medical room. ATM and Indian Overseas Bank are situated on the campus
- GYM facility.
- Health coverage under GIS (Group Insurance Scheme) for the staff
- Health check-up camps by specialized doctors.
- The facility of Duty Leave, Reimbursement of Registration fee, TA/DA for research work and to attend seminars/workshops/FDPs, etc.
- Internet facilities.
- Recognition of the personal achievements of the staff through "Gandhi Path" College
- magazine.

**NON-TEACHING: -**

- The facility of wheat loan.
- Free uniforms are provided for the summer and winter seasons.
- ESI (EMPLOYEES' STATE INSURANCE) /EPF (EMPLOYEES' PROVIDENT FUND) for daily wagers are provided.
- Free education to the Wards.
- Gym facility.
- Health coverage under GIS (Group Insurance Scheme).
- Regular health checkup camp by specialist doctors is organized by the college for non-teaching staff.
- Medical facilities with exclusive medical rooms in the college.
- Skill-oriented Training Programs.

File Description	Documents
Paste link for additional information	<a href="https://erp.gmncollegeambala.com/documents/NAAC/C-VI-AQAR/6-3-1_202122.pdf">https://erp.gmncollegeambala.com/documents/NAAC/C-VI-AQAR/6-3-1_202122.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year****6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

13

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

19

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

56

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal proforma namely Annual Confidential Report(ACR) is provided to all the faculty members which consists of three main parts:

Part I: It consists of general information of the employee

Part II: It is subdivided into three sub categories.

- The first category is related to the academic performance of the faculty
- The second category is related to the contribution of the faculty members in activities related to the administration.
- The third category is related to the contributions of the faculty members in research, publications, book chapters,etc

The faculty members fill the appraisal form once in the academic year in the month of December and submit to the administrative office along with all the supporting documents.The overall annual performance score of the faculty member is calculated through the verified data.

The college follows the CAS scheme of the UGC for promotion of grade in which teaching staff is required to submit a duly filled



in Self-Performance in Appraisal form of Academic Performance Indicators (API) spread over three categories and submits it to the IQAC to initiate the process of promotion which is further recorded in service book. Moreover the Non Teaching Staff members are also assessed through the Annual Confidential Report.

File Description	Documents
Paste link for additional information	<a href="https://erp.gmncollegeambala.com/documents/NAAC/C-VI-AQAR/6-3-5performance2122.pdf">https://erp.gmncollegeambala.com/documents/NAAC/C-VI-AQAR/6-3-5performance2122.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts internal and external financial audits regularly. The institution has three main funds namely, an Amalgamated fund, Management Fund, and a self-finance fund generated by the college. Internally, the Chartered Accountant audits all the financial bills and receipts of the college. At the external level, the state government audits the Management fund. The audit cell of the Office of the DHE visits the college and checks all the financial transactions, receipts, and bills. The Kurukshetra University, Kurukshetra, audits the Amalgamated fund of the institution. The officials of the audit branch of the University visit the institution and audit all the financial transactions related to the Amalgamated fund. An internal financial audit is carried out by an Internal Auditor appointed by the Governing Body to strengthen the overall governance mechanism of the education society. The funds generated by self-finance means are audited by the internal auditor appointed by the college. The corrective measures are taken on the basis of audit objections and queries. The college settles all the audit objections through discussion in the Governing Body meetings.

File Description	Documents
Paste link for additional information	<a href="https://erp.gmncollegeambala.com/documents/NAAC/C-IV-AQAR/6-4-1_202122.pdf">https://erp.gmncollegeambala.com/documents/NAAC/C-IV-AQAR/6-4-1_202122.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

85,600

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our institution being a non-profit organization has a proper mechanism for mobilizing funds. As a government - aided institution, the college has the provision for obtaining various planned funds from the Government/ non-government agencies and individuals in order to meet the academic and developmental needs. In the beginning of each financial year, management invites detailed proposals for financial assistance. Based on the proposals, funds are allocated to the college under various heads which include augmentation of infrastructure facilities like laboratories, library, furniture, equipment and maintenance of classrooms etc. Other occasional sources of income include:

- Government aid from the DGHE, Haryana. for organizing seminars/conferences.
- Expand financial and physical resources through the non-governmental sources such as alumni, NGO.
- Development and utility fees contribution from students remains a basic source of funding to the institution as for

grant-in aid courses, the admission fees from the enrolled students as per the University norms are collected by DHE and later on transferred to the college account.

Optimal utilization of resources is achieved through many practices:

- Various agencies are allowed to utilize our well equipped laboratories, class rooms and all other infrastructures for conduct of their examinations.
- The college also aims to be a green and environmentally sustained campus.

File Description	Documents
Paste link for additional information	<a href="https://erp.gmncollegeambala.com/documents/NAAC/C-VI-AQAR/6-4-3_Institutional_strategies_for_mobilisation_of_funds_and_optimum_utilisation_of_resources.pdf">https://erp.gmncollegeambala.com/documents/NAAC/C-VI-AQAR/6-4-3_Institutional_strategies_for_mobilisation_of_funds_and_optimum_utilisation_of_resources.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**IQAC had planned and executed a number of quality assurance strategies and processes for various academic and administrative activities of the institution'.**

**Two practices institutionalized successfully are as following:**

### 1. Implementation of Academic Reviews by IQAC

**The IQAC of the college aims to ensure the highest levels of academic delivery in the college which includes following:**

- The academic calendar for the college is prepared by including events and activities as planned by various departments.
- IQAC emphasizes that all faculty must prepare a comprehensive course files for the students .This file must indicate the teaching learning plan, mapping of Course Outcomes with Program Outcomes / Program Specific Outcomes.
- Formation of mentor-mentee groups and meeting of mentors

and mentees as required for evaluation as it is an important aspect for making improvement in the quality.

- Organization of conferences, seminars, workshops, special talks that enhance the quality of education being imparted.

#### 1. Setting up of the revised program audit framework by IQAC

The revised program audit process approved by IQAC is designed to set the focal area in the academic process and observe the improvements over a period of time. Policies are formulated and revised from time to time according to the regulations of NEP.

File Description	Documents
Paste link for additional information	<a href="https://erp.gmncollegeambala.com/documents/NAAC/C-VI-AQAR/6-5-12122internal_quality.pdf">https://erp.gmncollegeambala.com/documents/NAAC/C-VI-AQAR/6-5-12122internal_quality.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

To foster the quality culture in the college, The college strives to imbibe the latest in terms of strategies, pedagogy, infrastructure and ICT resources. To enrich the teaching learning process, and learning outcomes appropriate policies are formulated at periodic intervals in IQAC meetings and reviewed through IQAC. Gaps are identified in the existing structure and methodologies of operations and necessary action plans are formulated to improvise the gaps.

The IQAC also suggested that the faculty should devote some lectures to latest developments in the field which are not part of the curriculum. The topics to be covered in 4-5 lectures in every semester are based on latest developments in the field and uploaded in college you-tube channel These topics are discussed at the time of revision with the students .This practice has proved to be a successful teaching learning reform because the students have started performing better in technical competitions along with improved performance in placement drives & general examinations.

Online and manual feedback obtained from industry experts and students are analyzed by the relevant committee, which is then discussed in IQAC and finally the needful changes are recommended. The above mechanism positively impacts the teaching learning process.

File Description	Documents
Paste link for additional information	<a href="https://erp.gmncollegeambala.com/documents/NAAC/C-VI-AQAR/6-5-2_2122_incremental_improvements.pdf">https://erp.gmncollegeambala.com/documents/NAAC/C-VI-AQAR/6-5-2_2122_incremental_improvements.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://erp.gmncollegeambala.com/documents/NAAC/C-VI-AQAR/6-5-3_Quality_assurance_initiative_of_the_institution-Paste_web_link_of_annual_report.pdf">https://erp.gmncollegeambala.com/documents/NAAC/C-VI-AQAR/6-5-3_Quality_assurance_initiative_of_the_institution-Paste_web_link_of_annual_report.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

**7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

The Institution takes proactive & sustainable measures by organizing various campaigns and events to sensitize the students, staff and society through ICC, Women Cell, NSS etc. The discipline and the safe environment of the college have led to the college becoming an institute of choice for girls in the region. Events such as NukkadNatak, personal hygiene workshop, Mother's Day & International women day celebration, food festivals, mehndi competition, etc. are organised to disseminate the message of solidarity, innovation, and equality among all. The college has well established Girls Common room in college for girls. The college is committed to ensure the safety and security of female students and ensures zero tolerance for any kind of abuse, harassment or unfair criticism towards females. This is taken care of by women cell and ICC of the college which is open and available for students and staff. The need for gender sensitization becomes most important because currently the majority of our students are girls. Among staff members too, the female staff is in majority and most of the Heads of Departments and Committee Conveners are also ladies. So, the Institution takes measure initiatives for the promotion of gender equity in every possible way.

File Description	Documents
Annual gender sensitization action plan	<a href="https://erp.gmncollegeambala.com/documents/NAAC/C-VII-AQAR/7-1-1_b_202122.pdf">https://erp.gmncollegeambala.com/documents/NAAC/C-VII-AQAR/7-1-1_b_202122.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://erp.gmncollegeambala.com/documents/NAAC/C-VII-AQAR/7-1-1_brochure_202122.pdf">https://erp.gmncollegeambala.com/documents/NAAC/C-VII-AQAR/7-1-1_brochure_202122.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our College uses sustainable modes of waste management like segregation of waste through fivecoloured bin system. The Green-coloured dustbins are meant for wet and biodegradable wastes, Blue dustbins are meant for disposal of plastic wrappers and non-biodegradable wastes and Yellow dustbins are used for papers and glass bottles. The solid waste is removed from the classrooms, laboratories, library, toilets and canteen etc. on a regular basis and waste so segregated is disposed off in an environment friendly manner. Green wastes like fallen leaves, vegetable peels, etc. are collected and transferred to Vermi Compost pits for green manure production, later used for manuring plants of college campus. Surplus manure is provided to staff members free of cost. RO waste water is reused in canteen to wash dishes and for watering plants. Collection, dismantling and recycling of e-waste such as batteries, computers, UPS etc. is done through private organization i.e. Next Generation computers as our college has signed MOU with them.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above



File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**Our college makes several efforts to ensure inclusive environment and cultural diversity. To achieve the objective of inclusive environment, the faculty members and management provide opportunities to the learners from diverse cultural background to create a flourishing atmosphere. They are encouraged to fully**

participate in teaching, learning and social activities. The mentor - mentee system is functional to achieve the objective. The annual magazine 'Gandhi Path' also gives opportunity to staff and students to contribute their ideas through their articles. Annual Talent search competition is organized with great enthusiasm and consistency which helps to identify the diverse talents. The students participate in events like the zonal youth festival and have a great track record of winning competitions like Folk song, Gazal, Kathak, Vocal solo and many more. The college has also celebrated events like National Mathematics day, Hindi Samaroh, educational and excursion tours, Aazadi ka amrit mahotsav, Tree plantation drives, World International Justice day and many more. Student wings such as NSS, Women Cell and NCC are also involved in organizing these events and make them successful.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

GMN College celebrates Republic Day, Independence day and Constitution day with pride every year to keep the students connected to their nation and its history. The college creates awareness about various National Identities and Symbols through different activities and events. Jaswant Rai Memorial Library of GMN college possesses original copy of The Indian Constitution to promote awareness regarding democracy, ethical values and feeling of nationalism. Various departments like Department of Political Science, Legal Literacy Cell, NSS, & NCC organize various academic and co-curricular activities for the propagation of the Fundamental Rights and Duties of the Indian citizens. Since years the College has been celebrating World Day of Social Justice, Smriti Diwas, Communal social-economic activities, World civil defense day, and many more to imbibe the spirit of nationalism. Flag hoisting, NCC Parade and cultural programmes related to constitutional values are a part of 15th August celebration every year which is witnessed by teaching, non-teaching and students. Cadet Rabnoor of the institution participated in the Republic Day

parade and many other cadets participated in cultural events during the Republic Day celebration. This shows the commitment and zeal that college staff and students have towards their duties as Indian citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://erp.gmncollegeambala.com/documents/NAAC/C-VII-AQAR/7-1-9 a 202122.pdf">https://erp.gmncollegeambala.com/documents/NAAC/C-VII-AQAR/7-1-9 a 202122.pdf</a>
Any other relevant information	<a href="https://erp.gmncollegeambala.com/documents/NAAC/C-VII-AQAR/7-1-9 b 202122.pdf">https://erp.gmncollegeambala.com/documents/NAAC/C-VII-AQAR/7-1-9 b 202122.pdf</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**GMN college observes national and international commemorative days and festivals with great zeal and enthusiasm to spread awareness amongst the students and public in general. Almost every year, the**

College celebrates World Population Day, Kargil Day, World Senior Citizen Day, Teacher's day, National Girl Child Day, Republic Day, World Day of Social Justice, World Civil Defense Day, Martyr's Day, National Youth Day and many more. In addition to this, important cultural days like Teej Festival, Harit Diwas, Hindi Diwas, etc. are organized enthusiastically, to celebrate Indian culture. College also participates in Corporate Social Responsibilities (CSR) related activities. It is through these events and activities that the institution ensures to serve the society. Institution takes pride in expressing that the college has been giving importance to these days and inspires both learners and employees to believe in this mission. The institution is significantly dedicated and committed to celebrate the important days celebration in collaboration with the concerned departments with in and outside the organization. Sincere efforts have been made to engage the maximum number of students and staff of the College with proper arrangements to carry out all the activities effectively and efficiently for the overall growth of organizational environment.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Practice 1 - The Green and Clean Campus -Sustainable development** is a way of life that we need to adopt to preserve resources for future generation. College has taken multiple initiatives towards the Green and Clean Campus scheme. The campus has an in-house Herbal Park which has many varieties of medicinal, herbal and shade giving plants. Regular tree plantation drives are being organised in the campus. Harit Diwas is a big part of college's culture and students always comes up with innovative ideas to spread awareness about the green mission and its maximum

adoption.

Practice 2- Mentor-Mentee Program-The College has started this program to help the students to improve their performance and skills aimed to build career of their dreams. To make this program effective, 25-30 students have been allocated to each mentor and they are required to interact formally with mentees on each Friday. Each mentor is required to prepare a feedback report of the program and discuss it with the head of the department as well as the principal of the college to observe and implement the required concerns of the students. In response to this, improvement in class attendance and active participation has been observed.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.gmncollegeambala.ac.in/images/uploads/feature/13121513495f65c75e432533b4ee2719.pdf">https://www.gmncollegeambala.ac.in/images/uploads/feature/13121513495f65c75e432533b4ee2719.pdf</a>
Any other relevant information	<a href="https://erp.gmncollegeambala.com/documents/NAAC/C-VII-AQAR/7-2-1202122.pdf">https://erp.gmncollegeambala.com/documents/NAAC/C-VII-AQAR/7-2-1202122.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Institutional Distinctiveness through Student Engagement and Holistic Development:**

The institution believes that the student satisfaction is always a key benchmark metric of institutional performance. Thus, in lieu of this, the College focuses on developing curiosity, interest, optimism and passion for learning among the students in and outside the class room. Moreover, the institution is committed to increase student engagement to ensure students' gaining skills and competence to develop their physical, social, emotional, cognitive and linguistic skills. For holistic development, students participate in the co-curricular and extension activities like sports, quiz, group discussions, speech/debate, poster making, slogan/essay writing competitions and cultural events usually organised at college/university level. Several students opting for NSS and NCC participate in camps that are organised for community tasks such as clean drive, tree

plantation and so on. The College organizes Student Seminars and nominates Class representatives and Student Representatives in subject societies/ committees/clubs to inculcate the leadership skills among students. at large makes all the efforts to create learning environments, in which students feel encouraged and motivated to engage in active learning through pedagogy and ICT use. These efforts are aimed to holistic development and make students feel socially responsible, emotionally and spiritually strong.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

The IQAC of the college has identified future plans for academic year 2022-23, which are enumerated as under -

1. To Introduce and continue with Job-oriented and Skill based add-on courses such as (a) Retailing; (b) Business Skill Development; (c) Certificate course in solar renewable energy; (d) Certificate course on Artificial intelligence and Machine Learning; (e) Certificate course in Vedic Math; (f) Certificate course in Yoga and mental health; (g) Certificate course in selling skills for retail and so on.
2. To introduce NCC as an optional subject in graduation.
3. To organise seminars and workshops in various departments of the college.
4. To create research culture in the college. For this faculty will be motivated to participate and present research papers in seminars and conferences. Faculty will be encouraged to apply for Empanelment as Ph.D. Supervisor.
5. To improve and maintain infrastructural, academic and physical support facilities such as laboratories, library, smart classrooms etc.
6. To continue to organize Extension Activities for benefit of society such as awareness for environmental protection.