



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		GANDHI MEMORIAL NATIONAL COLLEGE
Name of the head of the Institution		Raj Pal Singh
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		0171-2640321
Mobile no.		9896202266
Registered Email		gmncollege@gmail.com
Alternate Email		rajps7762@gmail.com
Address		Alexander Road Ambala cantt
City/Town		Ambala Cantt
State/UT		Haryana
Pincode		133001
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr Anju Jain
Phone no/Alternate Phone no.	09416281007
Mobile no.	9416281007
Registered Email	dranjoojain@gmail.com
Alternate Email	iqac@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.gmncollegeambala.com/naac.html
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://www.gmncollegeambala.com/iqac.html

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	75.05	2004	08-Jan-2004	07-Jan-2009
2	B	2.55	2011	16-Sep-2011	15-Sep-2016
3	B	2.48	2018	02-Nov-2018	01-Nov-2023

6. Date of Establishment of IQAC	18-May-2004
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Sarva Dharam Sabha for Communal Harmony	16-Jul-2018 01	126
Career Counselling	01-Jul-2018 22	126
Go Green Initiatives *	23-Jul-2018 01	32
Meeting to Appoint Internal COE	14-Aug-2018 01	21
Women Safety and Empowerment Initiatives	18-Aug-2018 01	106
Digital Transaction Initiatives *	06-Sep-2018 01	19
Social Issues Initiatives *	02-Oct-2018 01	33
National Unity and Solidarity Initiatives	31-Oct-2018 01	37
Health Care Initiatives *	20-Dec-2018 01	145
Registration of Alumni Association	18-Jan-2019 01	13
Cleanliness Drive Initiatives *	30-Jan-2019 01	79
Youth and Cultural Initiatives *	22-Feb-2019 01	33
Premarital Counselling	01-Mar-2019 01	52
NAAC Revised Assessment and Accreditation Framework Workshop	17-Mar-2019 01	66
Visit of Dignitary *	09-Apr-2019 01	45
Constitution of Internal BOS	22-Apr-2019 02	16
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Sanskrit	Impress	ICSSR	2019 365	200000
Women Cell	NPE	DGHE	2019 01	50000
NSS	NPE	DGHE	2019 01	50000
Legal Literacy	RSP	Transport	2019	50000

Cell		Department, Haryana	01	
Punjabi	Punjabi Upliftment	Haryana Sahit A cademy, Panchukl a	2019 01	50000
Botany	Science Awareness	ISCA, Kolkata	2019 01	12000
G.M.N. College	Scholarships	State Government	2019 365	1970555
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
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Upload latest notification of formation of IQAC	View File
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10. Number of IQAC meetings held during the year :	19
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The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
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Upload the minutes of meeting and action taken report	View File
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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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12. Significant contributions made by IQAC during the current year(maximum five bullets)

Initiatives on Beti Hammara Abhimaan and Self Defense Training
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Initiatives to nurture , love and respect for the old

Initiatives to promote Industry- Academia interface

To promote placement drives in the campus

To introduce more job-oriented courses for the students

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year
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Plan of Action	Achivements/Outcomes
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Special Care & attention for promoting potential Students	Program Conducted
Incubation Centre	Program Conducted
Faculty Development Programme	Program Conducted
Workshop on Intellectual Property Rights	Program Conducted
Leveraging IT in teaching and learning effectively	Program Conducted
Women Empowerment through Skill Building	Program Conducted
Job-oriented Courses/Short-term Courses/ Value-added Courses	Program Conducted
Celebration of National Unity Day	Program Conducted
Blood Donation Camp	Program Conducted
Women Empowerment through different activities	Program Conducted
Parent Teacher Meeting	Program Conducted
Training Programme on Income Tax	Program Conducted
National Seminars on current issues and subject related themes	Program Conducted
Workshop on "NAAC revised Assessment and Accreditation framework"	Program Conducted
Workshop on Cosmetology	Program Conducted
Placement Drives	Program Conducted
View File	

14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td>Gandhi Memorial National College Governing Body</td> <td>19-Nov-2019</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Gandhi Memorial National College Governing Body	19-Nov-2019
Name of Statutory Body	Meeting Date				
Gandhi Memorial National College Governing Body	19-Nov-2019				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes				
Date of Visit	14-Sep-2018				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	27-Feb-2019				

17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The College has developed an ERP based software for Management Information System(MIS). MIS helps the students to access their assignments, test scores, timetable, attendance details and other academic information on their computers or mobile phones. Faculty members upload the details of their personal achievements, activities of their concerned departments and their contribution in various fields. Different stakeholders fill the feedback forms on ERP which are analysed further analysed for quality improvement in the institution. Fee module helps the students and administrative staff to find the detail regarding fee or fine deposited / pending. The list of modules which are operational are as follows: 1. Feedback module 2. Fee module 3. Attendance module 4. LMS 5. Timetable module 6. Leave module 7. Scholarship module 8. Admission module</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

In consonance with the vision and mission of the college for strengthening participative, collaborative and experiential learning, the curriculum delivery mechanism is clearly defined in the beginning of the session. The college Information Brochure is given to each and every new entrant to the college and also uploaded on the college website containing the description of all the programmes and courses. The college runs total 14 undergraduate programmes including professional programme, namely, BBA (Management) and 5 postgraduate programmes courses in English, Mathematics, Commerce, Political Science and Computer Science. College is running Indira Gandhi National Open University (IGNOU) study center which provides facilities to dropout/other students to do graduation after matriculation and +2. Gandhian Study Center is also being run by our college. A number of teachers of the college, in their capacity as member of the Board of Studies and Academic Council of the parent University take part in designing and developing the curriculum. The college has evolved Internal Board of Studies for curriculum enrichment. A total of 10 certificate courses, 4 diploma courses and 15 value added courses are being run in college. Some of the programmes offered at the undergraduate and post-graduate level have the 'Elective' options. The HOD of each department guides the faculty members for preparing lesson plans. The Lesson Plans for each course clearly divide the entire course into short cycle units to inform, engage and motivate the students. Further, the stated programme outcomes and course outcomes

accessible through the website help the students in terms of knowledge, skills, values and capabilities. The Lesson Plans are uploaded on college website to make students familiar with them. The college has a strong Internal Evaluation System which tests and assesses the comprehension of the students through surprise tests, assignments and class tests. This helps in evaluating students learning levels and accordingly remedial actions are taken through mentoring and other academic counselling mechanisms to enable them to perform better in the end semester examination. Each faculty member gives two assignments in each class for all subjects. Experiential learning is an important part of pedagogy. Guest lectures by expert, workshops, screening of videos and films, special lectures are arranged to relate syllabi with real life situations and make it more interesting. Mentor-Mentee System is followed to encourage and guide the students more effectively. The backbone of curriculum delivery is the college e-library loaded with 31380 text books, 3936 reference books and 18 magazines. Our library also subscribes to more than 6100 e-journals a more than 31 million e-books. Our library uses KOHA-ILMS software. Students belonging to Commerce and Business Administration, Electronics, Computer Application and Medical Streams undertake field projects/ internships. Thus our college has the mechanism for well planned curriculum delivery and documentation

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Personality Development Code: PD/ST3		01/08/2018	45	YES	YES
Bio Techniques Code: BT/ST6		02/07/2018	45	YES	YES
Economic Botany Code: EB/ST9		01/12/2018	45	YES	YES
Hindi Vyakan KaPrayogikGyan, Code:CHIC01		01/12/2018	45	YES	YES
Yoga Meditation Training Code CYMTC01		01/08/2018	45	YES	YES
Understanding Political system, Code :CUPSC01		01/08/2018	45	YES	YES
NIL	Indian Musicology Code : MISD01	02/08/2018	160	YES	YES
NIL	Cybercrime :Technical, and Behavioral Education	02/08/2018	160	YES	YES

	Code : CLBD01				
NIL	Advance Mathematics Code : AMD01	02/08/2018	160	YES	YES
Web Designing Code : WDC01		02/07/2018	45	YES	YES
NIL	Web Development Code : WDD01	02/07/2018	160	YES	YES
Communication Skill Code:CCSC01		01/08/2018	50	YES	YES
Indian Musical Instruments Code : MISC01		01/08/2018	50	YES	YES
Cybercrime : Safety and Security Code : CLBC01		01/08/2018	45	YES	YES

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Computer Science	02/07/2018
BBA	Pass Course	02/07/2018
MA	English	02/07/2018
MA	Political science	02/07/2018
MSc	Mathematics	02/07/2018
MCom	Pass Course	02/07/2018
BA	Pass Course	02/07/2018
BA	Honours In English	02/07/2018
BA	Honours In Political science	02/07/2018
BCom	Pass Course	02/07/2018
BCom	Honours	02/07/2018
BCom	Insurance	02/07/2018

BCom	Tax and Procedure	02/07/2019
BCom	Computer Applications	02/07/2018
BSc	Pass Course	02/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	452	105

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Gandhi Memorial National College has evolved a comprehensive method to design, collect and analyze the feedback of students, teachers, parents and alumni in terms of the relevance of curricula in catering to needs of society, economy and environment resulting in the development of relevant programmes with flexibility, to suit the professional and personal needs of the students and realization of core values. All the feedback forms are uploaded on the ERP of college and are filled online by the stakeholders. The feedback forms of students are designed with the help of IQAC, concerned teachers and students keeping in mind various Kurukshetra University affiliated programmes, certificate courses, diploma courses and value added courses being run by the college and the pedagogical method being adopted by the college. The questions are related to completion of syllabus, internal evaluation system of the college, the mode of teaching etc. The students are given a time frame in which they have to fill the feedback forms on ERP. By and large the parents of students are not aware of the syllabus. So a Parent teacher meeting is called and they are sensitized towards the syllabus, their suggestions are sought regarding curricula implementation keeping in mind the market demands, parents Feedback forms are designed. Parents of students belong to different sections of society. Some of them have govt. Jobs, others have private jobs and some of them belong to labour class. Since 4050 parents are not computer-savvy, so a</p>

special meeting is held with the help of computer department and such parents fill the feedback forms within the college itself. Others are provided weblink so that they can fill these forms at their homes. A meeting of alumni association is called and a copy of syllabi of all the courses being run by college is provided to each and every member. During the next meeting, the ideas and suggestions of alumni are sought for designing feedback forms based on recent trends and developments. The alumni come up with new ideas and questions are then framed for feedback forms. The Executive members of alumni association are involved in every step of designing feedback forms. The teachers of the college give their suggestions in the designing of feedback forms in staff meeting. The teachers make useful suggestions related to relevant changes in courses. After filling of the feedback forms, the forms are evaluated on a fivepoint scale. Bar diagrams are formulated for every question and the response of stakeholders is analyzed e.g. students are asked a question related to percentage of syllabus covered in classrooms and from the bar diagram we can see majority of students agree that most of the syllabus is covered. Thus the strengths and weaknesses of curricula are identified. The suggestions of stakeholders are presented in the Governing Body meeting as Action Plan for curriculum enrichment. When it is approved by the GB, action plan is uploaded on College Website and due steps are taken by the IQAC in the next session.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1503	136	71	1	19

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
72	61	86	4	10	7
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

For effective student mentoring, diagnostic assessment, formative assessment and summative Assessment are

done in the college. The Identification and assessment of learning levels of the students starts with the departmentwise Induction programmes arranged in the beginning of the session where during interaction, the teachers get a basic idea of learners' strengths and weaknesses, socioeconomic status, percentage in the qualifying examination, interests and aptitudes. The assessment is further reinforced by mentors during their interaction with the students. The college notifies the name of mentor and the roll numbers of the mentees on the notice board. MentorMentee classes are held on second and fourth Thursdays of August, September, October and January, February and March during both the semesters. Mentees are asked to share their problems related to their classes, teachinglearning process, college administration, etc. Mentor identifies the weak and advance learners in the class. They can discuss even their personal problems with the respective mentors. Mentor guides and motivates the mentees to focus on the studies and also to participate in cocurricular activities. Further, faculty members in all departments conduct tests in first year in all subjects within 20 days of the start of academic session to assess their performance and on this basis, the students are classified as advanced learners and slow learners. Students mentoring system is also carried out through group task, class seminars and interdepartmental activities etc. After the completion of every unit of the syllabus teacher makes the groups of the students for group discussion. The students interact with each other in the group and put questions. If the group does not answer the question, than the same is made open for the all students. This makes the learning process more participative and interesting. Class seminars are another method of mentoring the students in the HEI. After the completion of one fourth of the syllabus, teachers organise the seminar for the students. Students present their views on a particular topic and other students put questions related to the presentation. Interdepartmental activities act as a tool for mentoring in the college. The institution makes provision of inter departmental activities for different streams.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1639	72	1 : 23

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
74	52	2	20	40

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution has a transparent system of Continuous Internal Evaluation. Performance of the students is judged on the basis of continuous evaluation system as per directions and compliance of affiliating university, Kurukshetra

University Kurukshetra. There is provision of 20 of total marks as internal assessment on the basis the performance of the students in each semester. The students has to submit the two hand written assignments consisting a weightage of 5 marks each, while 5 marks are for their attendance in that semester which are awarded as per the criteria laid down by university, and rest of the 5 marks are for one written class test in which students are awarded marks as per their performance in the test. In the starting of the semester, the Controller of Examination in the consultation with the Principal decides the schedule of test and two internal assessments to be taken from students. For the information of the students, office displays the schedule of internal assessment and test on the notice board. If any student fails to submit the assessment and test due to involvement in NCC, Sports and other activities, a special chance is also given to the students which is also notified in due course of time. The awards list of the internal evaluation is displayed on the notice board for the students so that they could also check their marks in the internal assessment before appearing in the university examination. In this, every student has the equal opportunity to raise grievances against the assessment, if they feel, they have been awarded assessment wrongly. The grievances are submitted to the concerned HOD for due redressal to the satisfaction of the students. Selective grievances are also brought to the kind notice of the Principal. Besides this each teacher submit the details of absentees as per the notice and schedule as notified by the office. Office enters the absentee record in the register, and informs the parents about the same. The concern teacher evaluates the internal assignments collected from the students and submits the record to the office. Before submitting the internal assessment awards to the university, it is scrutinized by the concerned committees to ensure the accuracy and preciseness of the same. Students are also detained on account of their short attendance. Parents are informed about the progress of the students through the Parents-Teacher Meet (PTM). Punishment and penalties are imposed on the students who falter in fulfilling examination conditions. In the college mentor-mentee concept is also there in which a mentor is provided to small group of students and meet them in the classes as scheduled by the office. This is the unique concept implemented by HEI, has not only the role limited to the act as mentee to the concerned students , but also to keep track of their progress in the house/ class tests and suggest them the ways to improve the performance in the university examination after doing diagnostic evaluation, remedial ways are taken.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

IQAC prepares academic calendar pertaining to conduct of examination, grievance redressal mechanism and other exam related issues in the beginning of the semester. On the recommendation of IQAC different departments make their own academic planner regarding the syllabus and other activities to be carried out during the semester. Departmental level meetings convened by the respective HODs are also held to make the planar feasible and functional. Students are given opportunities in different modes to show and test their learning level throughout the semester. Teachers prepare themselves for the class as per the schedule decided in the planner. The criteria for internal assessment (20 marks) is divided as 05 marks for attendance, 05 marks for class test, 10 marks for two assessments/seminar presentation. The schedule of class tests and assessment is displayed on notice board, web site etc. Besides, routine class tests, surprise tests are also conducted by the concerned teacher to gauge the comprehension level of the students. Student absent in the test are counselled by the teachers and mentor and if necessary, parents are also informed. This practice improves student concentration and learning level in the studies. Students' grievances are taken care of and redressed in a timely manner. Students are permitted to appear for re-test during the last month of the

semester. The award list along with the attendance record of examinees is submitted to office as per the notice and requirement. The class assignments are given twice in a semester. The performance in class assignments, participation and performance of students in class seminars, intra-departmental activities and in various group tasks conducted during the teaching and learning process are properly documented by the concerned teacher. As far as the grievance of the students are concerned they could easily approach their class teachers, mentors and if find necessary Principal of the college is round the clock available for the students grievances and their timely redressal . Grievances regarding the internal assessment and test are handled by the subject teacher. At college level Grievance redressal committee ensure effective redressal of the grievances of the students regarding examination. For any discrepancy related to university examination, university is requested for early redressal. The students, who due to some reasons are not able to write in the examination are provided writer as per university rules. The college administrative office has separate provision to deal with examination related grievances. Whenever a grievance regarding non-declaration of their individual result is received, the administrative office checks the details and verify the complaint and after that letter is sent to the Controller of Examination and related branch of the examination for information and necessary action, and hence the grievances are dealt in a time bound manner. The semester examination and re-appear schedule is communicated to the students by displaying the semester examination date sheet for the display on the students' notice board and information of the same is also made available on the college website for the convenience of students.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.gmncollegeambala.com/images/uploads/documents/3683c3d48eafc2f015e6f9e6946f80d5.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.gmncollegeambala.com/images/uploads/feature/c461106ea20c4c183708388545279f5c.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Impact of Genetic Modified Crops in Modern Agriculture	Botany	24/08/2018
Importance of Experiments in Physics Education	Physics	04/10/2018
Preparation of Soaps Detergents	Chemistry	10/10/2018
Basic Experimental workshop and Experimental Techniques	Physics	15/11/2018
Bioinformatics in Pharma Industry	Zoology	17/11/2018
Optical components and Devices in Physics	Physics	15/03/2019
Dyeing Technology	Chemistry	12/02/2019
Instrumentation in Chemical Sciences	Chemistry	20/02/2019
Application of Plant Biotechnology in Industrial Agriculture	Botany	04/02/2019
Importance of Nanotechnology in Experimental Physics	Physics	01/03/2019
Digital Marketing and Internet of things	Computer science	27/03/2019
Intellectual Property Rights and Patents	Commerce	12/03/2019
Intellectual Property Rights: An Overview	English	15/03/2019
Copyright Issues in Research	Library Science	25/03/2019
Awareness of Plagiarism	Library science	09/04/2019
Role of Microbes in Industrial Microbiology	Botany	12/04/2019
Intellectual Property Rights	Library Science	06/05/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation	Name	Sponsored By	Name of the	Nature of Start-	Date of
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Center			Start-up	up	Commencement
No Data Entered/Not Applicable !!!					
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
7	5	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Commerce	2
English	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
20.5	19.94

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Existing
Classrooms with LCD facilities	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with Wi-Fi OR LAN	Newly Added
Seminar halls with ICT facilities	Existing
Seminar halls with ICT facilities	Newly Added
Video Centre	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Class rooms	Newly Added
Class rooms	Existing
Laboratories	Existing
Laboratories	Newly Added
Seminar Halls	Existing
Seminar Halls	Newly Added
Others	Existing
Others	Newly Added
Campus Area	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Fully	17.05	2017

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
View File			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	202	5	18	4	0	16	42	25	3
Added	13	2	16	20	1	2	11	50	6
Total	215	7	34	24	1	18	53	75	9

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Media Centre, Smart Rooms, Language Lab, Library, Computer labs, Browsing Centres, Computer Centre	https://www.youtube.com/channel/UCyXz6U4gK8etIlBifgZ6DTg/feed

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
49.43	47.77	31.9	27.86

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are predefined policies and procedure for utilization and maintenance of academic, physical and other support facilities. The Principal along with HODs and conveners of various cells keep an eye on the quality and requirement of various equipments and infrastructure of the college. For this purpose, a number of committees have been constituted such as Purchase, Construction, Repair, College Property, ICT facilities, Library, Cultural, Sports etc. For infrastructural development the Principal holds the meeting of Advisory Committee and after due discussion with senior staff members, the requisition list of infrastructural facilities is duly prepared. The proposal is presented before the Governing Body for approval. After their approval, purchase committee along with Construction and Repair committee facilitates further action as per the college policies. Likewise all the HODs, Librarian and

incharges of various cells give their respective requirements to the Principal and the same process is followed for the purchase of various equipments, books and other materials. The approval of GB is also sought for any kind of capital expenditure. Quotations are invited for item having value of more than Rs.

5000/. The order is placed after negotiations to the lowest bidder. Under certain circumstances the committee purchase on the spot from the market for urgent requirements. The college maintains its facilities like Computer labs, Gymnasium, Library, Generator, RO, Canteen etc. on a regular basis. The building is white washed as and when required. Equipments like RO, ACs and Solar Panels are serviced from time to time. The college utilizes its premises at an optimum level. Staff Room, Departmental and Medical Room and Gymnasium is fully utilized by the staff members. The auditorium is used for cultural and extra cocurricular activities of the students as well as outside agencies. The class rooms are not only used for college students but they are given to IGNOU for conducting the classes by their counsellors, conducting competitive exams on Sundays and holidays. Computer labs equipped with 24x7, WiFi facility is also issued to students, staff of other school and colleges under the supervision and guidance of our faculty of Department of Computer Science. The sports complex located in Shastri Colony is also given to outside agencies for holding football tournaments and other events.

<https://www.gmncollegeambala.com/images/Procedures%20and%20policies%20for%20maintaining%20and%20utilizing%20Physical.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
155	155	4

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

College creates a platform for the active participation of the students in the various academic and administrative bodies including other activities. Though there was no formal student council till September 2018 due to state government decision, however, from the current academic session (201819), the college has an active student council. Its main objective is to promote healthy corporate life on the campus, to ensure maintenance of proper academic atmosphere, orderliness on the campus to assist in organizing various cultural and sports functions. This empowers the students in sharpening their leadership skills along with inducing feeling of responsibilities, rules, regulations and execution skills. It is constituted through the process of democratic election setup. As per rules and regulation laid by Kurukshetra University, Kurukshetra and state Government, "Under graduate students between the ages of 17 and 25,

may contest elections, for Post Graduate Students the maximum age limit to legitimately contest an election would be 25 years, should have scored at least passing marks in all papers of previous year for last result declared, should in no event have any academic arrears in the year of contesting the election, should have attained the minimum percentage of attendance 75 with no criminal record" can contest election. Every student who is regularly enrolled in college is a voter. Voters of various classes elect their class representative. A total of 17 class representative are selected and 16 are nominated by the Principal of college. These 33 representatives elect their four office bearer and five executive members. The panel of office bearer for the session 201819 has Ms. Bharati, student BA II (English Honors), as its President, Ms. Anju Malik, B.A. I, as VicePresident, Mr. Kamal Preet Singh, M.A.I (Political Science) , as Secretary and Mr. Aaryankush, B com I, as its Joint Secretary. The Executive members are Mr. Kiran Kumar, student of B Com I (Honors), Mr. Kamaljit Singh, of B BA I, Ms. ShrutiVerma, of BA III, Mr. Shushant, BA III, Ms. Terina, MA II (English). There is a separate office for student council in which they organize their meetings, discuss various issues to be taken up with authority and find solution of problems. The students have an active role of participation in its various academics and administrative bodies of college. Cultural, NSS, NCC, Sports Committee, Discipline AntiRagging Committee Youth Red Cross, Women cell, Red ribbon society has student members, participate in their respective committee meeting, and make suggestions to formulate strategies. On the IQAC, two students are nominated as members by the principal of college. All the departments of college have their subject societies, which has office bearers from students of the same subjects. All the activities, functions of departments are student centric.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni is the strongest support system of our HEI and they come forward in all possible ways to take HEI to the pinnacle of glory. Nobody is concerned about an institution more than its alumni. The college ever trains its students to achieve main objective "Come to learn, go to serve" and there after return back either financially or nonfinancially to your Alma mater. Gandhi Memorial National College, Ambala Cantt. has a registered Alumni Association named GMN College Alumni Association which is registered with the Department Of Industries and commerce, Haryana under section 9 (1) of the Haryana Registration of Societies act (2012), bearing registration No 01191 dated 6th March 2019 with five office bearers and four executive members. The main aims and objectives of society are to foster unity among old students, preach love, peace and development of GMN College, Ambala Cantt. The office bearer of association comprise for the academic session 201819 are Col Sat Parkash Marwah as its president, Ms. Anjali Wahdawan, as vice president, Sh. Surender Jit Singh, as General Secretary, Sh. Kewal Krishan Jain, as Joint Secretary, Sh. Navneet Mittal, as its Treasurer. The executive members are Sh. Anil Jain, Sh. Harpal Singh, Sh. Gurmit Singh and, Sh. Ravinder Singh. The association was formed to strengthen the ties with the alumni who belong to the domain of academia, bureaucracy, sports, politics, and professionals and solicit their support for the various ventures of college. All the office bearers interact with alumni and solicit their support to various ventures of the college. It helps to develop ourselves among old students morally, academically, and mentally, contribute positively among surrounding society. To inculcate discipline among the student of college, to provide financial assistance to current students. This initiative and practice has developed special bonding between alumni and our current students. Annual reunions since its inception for its members has provided platform for interaction, socializing, provide

great opportunities to reinvigorate constituents and share with them what your institution has been doing with their generous donations. List of our alumni members whom we are proud of, includes :Late Prof. (Dr.) Satya Vrat Shastri International Scholar of Indology, Sanskrit and has been awarded Padma Shree, Padam Bhushan, Gian Peeth Award and President's Certificate, Mr. Roy - Padam Bhushan, Dr.S.K.Sama-Padam Shree and Honorary Physician to President of India, Delhi. Late Sh. Prof. Bhisham Sahani, writer of International Repute, Prof. Sawdesh Deepak playwright of International Repute and Sahitaya Academy awardee, Sh. Vinod Sehgal - Music Director Bollywood, Bombay. Chintu Gogoi - Kargil Hero sacrificed his life to protect the name of the country in Kargil War Lt. (Gen) Monohar Popli - Defence Services, NOIDA, Maj (Gen) NJS Sidhu, Defence Services, Wing commander BS Chiller-Air Force, Leading administrative officer are Sh. Gurdev Singh-IAS, Mrs. Amanpreet Duggal - IAS, Sh. Vatsal Vashisth-HCS, Ms.Bharti Moor - HCS, Sh. S.K. Garg - Consultant, Finance and Income Tax, New Delhi,Late Sh. Charan Dass Shove Wala - Ex. Finance ,Sh. Faquir Chand Mullana - Ex. M.P. (Rajya Sabha), Ambala, Haryana, are other leading alumni of our college.

5.4.2 – No. of enrolled Alumni:

6143

5.4.3 – Alumni contribution during the year (in Rupees) :

559600

5.4.4 – Meetings/activities organized by Alumni Association :

Five alumni association meetings were held First meeting was held on July 11, 2018, 09 members attended the meeting and resolved to participate in Havan on the inaugural day of new academic session, to organize a Tree Plantation Drive in the college on July 16, 2018, organize a Badminton (Men) Match between the Alumni. Second Meeting was held on Dec. 12, 2018 -13 members attended the meeting, resolved to hold an interaction with students of the college, to give the students valuable tips regarding Stress and Time management during Exams, motivate them to work hard to shine in university merit positions, to extend full support and cooperation for a better functioning of the college. Third Meeting was held on Jan. 18, 2019 - 05 members attended and decided to get the association registered with the registrar of the society, to increase the number of Executive members of the association and to open a new bank account in the name of GCAA. Fourth Meeting was held on Feb. 05, 2019 and decided to organize Extension lecture for the present students of the college so as to enlighten them about various important topics including "The Role of Police and Advocates in Curbing Crimes", to organize a one-day Trip to Morni Hills in the second week of March 2019 ,to organize a "Bhojan Daan Abhiyan" for the patients of Civil Hospital, Ambala Cantt. in the last week of April 2019. Fifth Meeting was held on April 24, 08 members attended the meeting. Col. (Retd.) S.P. Marwaha, President, decided to organize alumni of pass out college of last three sessions i.e. 2015-16, 2016-17 and 2017-18 on May 05, 2019. Activities • Ms. Anjali Wadhawan, an alumna addressed the students regarding "Girls' Education and Safety" on July 16, 2018 and participated in tree-Plantation Drive. • Dr. Inderjit Sandhu delivered lecture on the topic, "Satellite Communication" on Sept. 24, 2018. • Mr. Anil Jain delivered lecture on the topic, "Importance of Experiments in Physical Education" on Oct. 04, 2018 . • A Badminton match was organized on Nov. 18, 2018 between the alumni • On Dec. 12, 2018-Members of Alumni Association interacted with the students of the college • An Extension Lecture was delivered by Mr. Lalit Chaudhary, Advocate, on the topic, "The Role of Police and Advocates in Curbing Crimes" on Feb. 16, 2018. • A one-day Trip to Morni Hills was organized by Alumni Association for B.Com. Pass out students (Batch 2017-18) on March 13, 2019. Mr. Harpal Singh, 1991-92

Batch alumnus of the college accompanied the students. • "Bhojan Daan- Maha Kaam Abhiyan" was organized at Civil Hospital, Ambala Cantt at civil hospital on April 02, 2019. • Shri SC Garg donated books of worth Rs 50000 to college library. • Ms Anjali Wadhavan donated a sum of Rs 51000 for ten father less girl students. • Dr Vinay Kumar Malhotra provided financial assistance of Rs 5000 to two meritorious and needy students of college. • The association organized an Alumni Meet "Yadgar" on May 5, 2019 .

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralisation has a very significant impact on policy, planning and management of higher education in which the Governing body, Principal, IQAC members, teaching staff, nonteaching staff, student representatives, Alumni and other stake holders are jointly empowered to propose, design, formulate and execute their academic initiatives within the framework of NAAC guidelines/ DGHE/ KUK regulations for good governance and quality education. CASE STUDY 1: In the various meetings of the college with management, teaching staff and other stakeholders, it was time again stressed by IQAC of the college that affiliating university prescribed syllabus for various courses/ programs is not sufficient to equip the students for market/practical world. It was a totally centralized system controlled by affiliated university. Senior faculty members along with students urgently wanted to add some courses etc. to increase the active participation of the stakeholders. Suggestions of stakeholders are taken by means of feedback. Hence, the need for starting more shortterm courses/diploma courses was felt for the holistic development of our students. Keeping this in view, an internal board of studies was constituted with External Board members: Dr. Kuldeep Singh Dhindsa (Professor Emeritus) and Professor Narinder Singh (Chairman, Department of Commerce, KUK) and internal board members from senior faculty of the college. CASE STUDY 2: In the beginning of the session, expenditure on Books/Journals in Library is clearly reflected in the Annual Budget which was then approved by in the G. B. Meeting. Then, the estimated budget on Books/Journals is discussed in the Library Committee to evolve a strategy for the purchase of the books. The Jaswant Rai Memorial Library of the college organized a book exhibition in the college premises (College Auditorium) and invited all the faculty members and students to visit the same as per their convenience. A book requisition form designed by the library was made available to the publishers and book vendors who were participating and displaying their latest book collection in the exhibition. Faculty members and students, who visited the exhibition, recommended their desired book and filled the details of the same in the requisition form which was then signed by their respective head of the department. These recommendations were checked in the KOHA ILMS in the library for the duplicate record, after that adequately verified and signed by the library committee and forwarded for the approval by the Principal. After the approval, purchase order was prepared by the library with all details given in the recommendation forms and sent by email to respective publisher/vendor through head of the institution with terms and conditions decided by the library committee. After receiving the order, all books were duly checked and verified and proceeded further for the entry in the accession register, proper stamping, recording in KOHA ILMS and their barcoding. After verification by the library committee, the bills were forwarded to the account section of the institution for payment.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<ul style="list-style-type: none">• Academic Council Kurukshetra University, Kurukshetra and Internal Board of Studies design the curriculum.• The coordinators of different short term and valueadded courses design the curriculum with the assistance of other faculty members and the same is recommended by BOS which is then validated by the IQAC of the college.• Feedback of different stakeholders is considered. Academic activity calendar and outreach activity calendar is also prepared.• Elective options within a Programme are offered to the students as per their interest and aptitude.
Teaching and Learning	<ul style="list-style-type: none">• The Academic calendar of Kurukshetra University, Kurukshetra is being followed by the Institution.• You tube lectures by faculty members are available to the students.• Use of smart class rooms along with traditional chalk and board method.• Inclusion of ebooks and modernization of labs to accommodate the latest trends in industries.• Well planned delivery of teaching material according to lesson plan (available on the website of the college) is the daily practice of faculty members.• Opportunities for students to gain extra by taking up value added courses.• Regular classes start as per the academic calendar of the university and the entire syllabus is covered by the end of the session.• Extension lectures/ workshops/seminars/group discussions are held to make teaching learning an enjoyable practice for students.
Examination and Evaluation	<ul style="list-style-type: none">• The Institution follows the guidelines and directions of Kurukshetra University for examination and evaluation.• It is mandatory for all the students to appear in one class test and two hand written assignments for which evaluation work is carried by the teachers. After evaluation the result is put in the notice board/website.• Senior faculty members perform duty of observer, deputy and superintendent. Rest of the teaching staff perform the duty of invigilator during the university examination.•

Those students who are in sports, NSS/NCC/cultural activities are given special chance for assessment and class test. • Examination Grievance redressal committee takes up and resolves students' complaints regarding assignments, class test and delay in declaration of results by university etc.

Research and Development

• Major Research project has been granted by ICSSR under IMPRESS SCHEME to Sanskrit Department. • Seminar Proceedings Published in the form of books with ISBN No. 9789351249887, 9788193763013 • Dr. Rajendra, Department of Sanskrit is also working as coinvestigator of the Major Project "Philosophy of Bairagi Sect", sanctioned to S.D. College, Ambala Cantt. • National and International Seminars were organized during the session for creating research culture. • Research papers of many staff members were presented in Seminars and Published in UGC approved Journals. • Institution has applied for UGC approval of Multidisciplinary research Journal. • Regular reviewing and up gradation of Research committee is under process by including eminent scholars. • The application of Patent is under process. • The institution provides financial support for promoting research activity in the form of registration fee, TA, DA etc.

Library, ICT and Physical Infrastructure / Instrumentation

• The library is fully automated with KOHAILMS. • ELibrary facility with 14 (I.3) computers and Internet facility is being provided to the readers. • The teachers and students of various departments use ICT tools in form of PPT Presentation. Interactive boards have been installed in the smart classrooms. • Many computers and musical instruments were purchased during the session.

Human Resource Management

• Apart from academic activities all teaching and nonteaching staff performs duties in college functions. • Participate in community service through cocurricular activities like NSS etc. • Proctorial duty is being performed by teaching and nonteaching staff. • All staff members are involved in sensitization, FDPs, PDPs etc programs. • Teaching members perform duties as invigilators/deputy supdt.

	<p>/centre supdt. /observer etc during examination. • Nonteaching staff members are also assigned duties in examination.</p>
Industry Interaction / Collaboration	<p>A number of MoU's like Society for public welfare initiatives have been signed with various public and professional agencies to conduct training programs for students over the period of time. The college in collaboration with different industries like AELab, Bata Trading, Amasons, Gupta Scientific, IDDC, Visheshka has conducted training courses in related skills. It would expose the students to latest technology in case of science and engineering courses. Students take up field projects/ internships as per MoUs/ Linkages/collaborations of the college with various industries and this gives our students of all courses to get the experience of working in a more professional environment. A strong and healthy linkage between the institution and the industry have several benefits to the institution, students and the industry as well. Finally, the industry is benefited with the choice of skilled personnel to choose from. Students on the other hand would seek employment for themselves.</p>
Admission of Students	<p>The admission process during 201819 was government centric. Applications for admission were invited online and the admissions were made by DHE, Haryana through online on merit. The college faculty guided the students in the process as per their competency levels. The slow learners were advised to take admission accordingly. Scholarships provided to Merit holders. Institute has the provision of career counselling at the time of admission for the students and maintain record and list of students who do not take admission or seat are full as waiting list.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	<ul style="list-style-type: none"> • Using Gmail/Whatsapp for sending notices and agendas to the staff. • Submission of lesson plans through emails. • Feedback from different stakeholders through ERP for analyzing and further development. • Seminar/ functions invitations are sent and received through Email. • Procedures,

	<ul style="list-style-type: none"> various policies, code of conduct for teacher, student and management are displayed on college website. Lesson plans/ study material are shared with students through website and ERP Month wise academic planner is displayed on website.
Administration	<ul style="list-style-type: none"> Notices/proceedings/other relevant documents pertaining to GB meetings are sent to the members through Email. Action taken plans as prepared after GB meetings is displayed on the website. All day to day activities like Quotation purchase order etc through email (like letter for practical examination). Electronic data exchange with University and DGHE and GB for various college activities. Saving operational cost. Biometric Attendance system for teaching and nonteaching staff. Accepting leave from staff through Email. All important and urgent notices shared with students and staff through digital display board and ERP
Finance and Accounts	<ul style="list-style-type: none"> Salary of staff is transferred direct into Bank Accounts. Balance sheets and report generation are digitally prepared. Payment through cashless mode related to registration fee/TADA etc. Fee and fine is collected and recorded through software.
Student Admission and Support	<ul style="list-style-type: none"> Admissions through web enabled services. Access to elibrary. Submission of feedback forms through ERP. Online filling of scholarship forms. Services like ID cards, timely alert through SMS. Student can register their grievances through ERP.
Examination	<ul style="list-style-type: none"> Filling of examination forms online. Online Roll Numbers. Online filling of Assessments and marks of Practical Examination by teachers. Online declaration of results of various programmes. Online Payments of invigilator/observer duties during examination and evaluation.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

No Data Entered/Not Applicable !!!

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	20	6	12

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • Provident Fund as per rules • CPF and NPS as per rules • Reimbursement of Registration fee, TA/DA for research work • Duty leave for participation in seminar/workshop • Duty leave for attending orientation/ refresher course • Loan facility on marginal interest to the staff • Fee concession to the ward of the staff • Health coverage under GIS • Regular health check up camps by specialized doctors • On campus free medical facility with exclusive medical room • GYM facility • Free Internet facility • ATM and Indian Overseas Bank 	<ul style="list-style-type: none"> • Facility for wheat loan • Free uniform (summer and winter) • ESI/EPF for daily wagers • Financial assistance by admitting their wards without charging fee • GYM facility • Health coverage under GIS • Regular health check up camps by specialized doctors • On campus free medical facility with exclusive medical room • Free Internet facility • Residential facility for support staff 	<ul style="list-style-type: none"> • GYM facility • Earn while learn scheme • Financial support to fatherless child • Boys and girls common room equipped with indoor games/newspaper and magazines • First Aid facility in case of emergency in various departments • Dispensary and medical room in the campus • Fee concession to the meritorious, cultural and sports students • Scholarship to the sports, meritorious and cultural students • Free internet facility • Financial assistance for Educational Tours/Trips • Book bank facility • Inclusion of students in

situated in the campus provide an easy access for financial transactions

IQAC /Subject societies to partake in decision making • Constitution of student council through student union election

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college is government aided, privately managed and receives financial assistance from the Haryana govt., GB of the college, Students' fees, grants and scholarships from various agencies and funding organizations besides state govt. and nongovt. agencies. The college bursar along with Convener purchase committee supervise and ensure that all financial transactions are done after due care and as per rules. Internal and External Audits are conducted regularly. All the financial transactions are audited with a systematic mechanism of Internal audit. The conveners of various departments/cells give their requirements which is approved by the Principal followed by the purchase through the purchase committee as per the predefined procedure and rules. The Bursar along with purchase committee keeps a vigilant eye on the purchase system. To make the system more transparent, the bills are perused by the President, Governing body before final payments. The accountant of the college maintains all the financial records in accounting software Tally ERP. All the vouchers and bills are duly audited by qualified and well experienced Chartered Accountant and also conduct audit of the grants received from other funding agencies for organizing academic and research activities. To ensure transparency and integrity, all its expenditures are audited not only internally but externally also. Accumulated Fund's Audit is conducted by college branch of the affiliated university. The Audit of maintenance grant (Grantinaid) is conducted by audit cell in the office of DHE, Haryana. To ensure accountability, the college office prepares the balance sheet clearly indicating the amount spent under different heads. The balance sheet is signed by the Headclerk, Bursar, Principal and the chartered Accountant and put before the Governing body for their perusal and observations.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
View File		

6.4.3 – Total corpus fund generated

404.25

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External Experts	Yes	Principal/President of Governing Body
Administrative	Yes	DHE/KUK/External Experts	Yes	Principal/President of Governing Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• Enforcement of Discipline A close interaction of Parents with teachers is done on a regular basis keeping in view the value of discipline in students' life. In this regard the progress shown by their wards is informed to the parents and workable solutions are found to the problems coming in the way of their development. It helps in their betterment and improvement as the progress of the students depends on the joint efforts of parents and teachers. • Emphasis on Skill development courses - All the issues relevant to academic performance, classroom behaviour, extracurricular activities, social skills and their talents are discussed with the parents. Along with suggestions for academic performance and extra cocurricular activities, new innovative ideas for the academic enrichment are also discovered for further implementation. One such suggestion was the introduction of more skilloriented courses like personality development, business skill development, entrepreneurship development, French language etc. The suggestions were given by the parents in their feedback forms. As such, action plan was prepared after presenting the same in the GB meeting. • Regular Interaction with Parents Parent Teacher meeting is a regular feature of Parent Teacher Association. A number of meetings are held time to time. They are also invited on various important activities such as athletic meet, prize distribution, convocation etc. Parents of the students with outstanding performance in sports, extra cocurricular activities are also honoured.

6.5.3 – Development programmes for support staff (at least three)

1. Calculation of Income Tax and Financial Planning 2. Facility to upgrade Qualification through IGNOU 3. Training on how to access Eresources 4. Training on use of ELibrary

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Strengthened ICT based learning through enhancing smart classrooms 2. Linkage with industry for interaction/Collaboration 3. More skill Oriented courses 4. Development of ERP System 5. Leased line Facility 6. Emphasis on Research activities by Teaching Faculty

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants

			Female	Male
Workshop on dealing with stage freight	26/03/2019	26/03/2019	29	32
Self Defence Training Program	18/04/2019	18/04/2019	36	0
Extension lecture on 'Rights of women and their education'	02/05/2019	02/05/2019	28	31
Slogan writing competition on female foeticide	18/05/2019	18/05/2019	22	26
First Aid training for girls students	16/05/2019	16/05/2019	56	18
Extension lecture on women empowerment by YRC	31/01/2019	31/01/2019	36	98
Extension Lecture on Sexual Harassment	18/08/2018	18/08/2018	106	0
Appointment of Committee Members, She Teams & Gender Champions	23/08/2018	23/08/2018	12	5
Rally on Beti-Bachao Beti Padhao	24/08/2018	24/08/2018	110	63
Deworming Day	31/08/2018	31/08/2018	84	40
Workshop on use of vending Machine & Incinerator	05/09/2018	05/09/2018	54	0
Poster making competition on women Rights	19/09/2018	19/09/2019	20	25
Girl Child Day	24/09/2018	24/09/2018	106	36
Extempore competition sexual harassment	26/09/2018	26/09/2018	24	26
Awareness rally on women safety	28/09/2018	28/09/2018	60	80

Self Defence by SHE Team	11/01/2019	11/01/2019	45	20
Workshop on opportunity in Beauty and Wellness Industry	12/01/2019	12/01/2019	61	19
Extension lecture on personal hygiene and sanitation	17/01/2019	17/01/2019	87	0
National Girl Child Day	24/01/2019	24/01/2019	33	13
Nutritional food stall	29/01/2019	29/01/2019	18	28
Extension lecture on 'Awareness about tollfree women helpline number -1097'	08/02/2019	08/02/2019	43	57
Yoga class by SHE team	12/02/2019	12/02/2019	29	48
National Seminar on Challenges in Gender Sensitization	23/02/2019	23/02/2019	109	49
Pre-marital counselling	01/03/2019	01/03/2019	52	0
Blood Screening test of Girl Students	17/03/2019	17/03/2019	39	0
Documentary film on prevention of sexual harassment of women at workplace	16/03/2019	16/03/2019	45	37

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
24.4

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Ramp/Rails	Yes	0
Rest Rooms	Yes	0

Scribes for examination	Yes	0
Any other similar facility	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	0	01/06/2018	365	IGNOU Study centre	Distance Education to local community	147
2018	0	1	17/07/2018	1	Tree Plantation in Cantonment Board	Awareness about Environment	35
2018	1	0	30/09/2018	365	Inauguration of Community Computer Center	To spread Computer Education among local community people	152
2018	0	1	01/08/2018	365	Educating slum children	Sensitize people among about Education	1
2018	1	0	10/08/2018	1	Smiles in your classroom health checkup	Initiative to improve health of students	37
2018	0	1	23/12/2018	1	Rally on Beti Hamara Abhimaan	To spread awareness among people	120
2019	1	0	16/01/2019	1	Awareness about voter cards	Awareness about importance of voter card	112
2019	1	0	19/01/2019	1	Extension lecture on road safety and driving license	Awareness about road safety and driving license	122

2019	1	0	07/02/2019	1	Open Bank Account	Awareness about Banking	123
2019	0	1	22/02/2019	11	Haryanavi folk dance in saras mela at Gandhi ground	Community service	1
2019	0	1	22/02/2019	11	Participation in saras mela	Awareness about Red Cross and Firstaid help	33
2019	0	1	03/04/2019	1	YRC volunteers visit to old age home	Social welfare initiative	35
2019	0	1	10/05/2019	1	The help of PWD (Person with Disability) voters during Lok Sabha Election	Awareness about importance of voting	33
2019	1	0	04/02/2019	2	Book Exhibition	To develop reading habit among students	155
2019	0	1	01/06/2019	28	Internship/Field Projects	Skill Development and Employment	650
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Teachers Management	14/07/2018	The code of conduct sets out the key principle of good conduct and practice in Gandhi Memorial National College. Code of conduct for teachers is based on the university calendar norms. The code is intended to encourage teachers to adopt an informed approach to

		their teaching and its contexts and to reflect on the good and correct practices as a teacher.
Information Booklet	11/07/2018	The Gandhi Memorial National College, code of conduct handbook is a guide for all students of the College. Students are required to engage in responsible social conduct that reflects credit upon the college and to model good citizenship in any community. According to code of conduct handbook any student who found to have committed or to have attempted to commit the misconduct is subject to the disciplinary action. The college expects from students to adopt a mature and professional approach to their studies and their general conduct around the college. So, we expect students to abide by this code of conduct handbook.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Cleanliness drive and oath against social evils	19/12/2018	19/12/2019	145
First aid training and Extension lecture on How to save accidental person at early stage	20/12/2018	20/12/2018	145
Extension lecture on moral values and ethics	21/12/2018	21/12/2018	145
Awareness campaign among slum area peoples	22/12/2018	22/12/2018	145
Extension lecture on role of youth in nation building by NSS coordinator Kapinder singh	23/12/2018	23/12/2018	145
Poster making	24/12/2018	24/12/2018	145

competition on HIV/AIDS			
Extension lecture on Role of discipline in youths	25/12/2018	25/12/2018	145
Awareness about deadly disease	28/12/2018	28/12/2018	126
Republic Day Celebration	26/01/2019	26/01/2019	108
Extension lecture on Promotion of YRC activities and impact of mobile on youths by Shri Manoj Saini	29/01/2019	29/01/2019	104
Youth Red Cross Training Camp	29/01/2019	02/02/2019	104
National Cleanliness Day	30/01/2019	30/01/2019	79
One Day Book Exhibition on Mahatma Gandhi : Ideas and Philosophy	30/01/2019	30/01/2019	157
Extension lecture on Red Cross Vision on youths	30/01/2019	30/01/2019	104
Awareness and Extension lecture on HIV AIDS by Mrs. Neelam Sharma counsellor civil hospital Ambala city	31/01/2019	31/01/2019	104
Road safety and lecture by Shri Anil kumar Inspector Road Safety	01/02/2019	01/02/2019	104
Inter Generational Bonding Awareness Programme	11/02/2019	11/02/2019	110
Seminar on Traffic Rules: Issues Challenger	16/02/2019	16/02/2019	24
National Seminar on "Swachh Bharat Internship Program	22/02/2019	22/02/2019	163
PM Narendra Modi Speech	27/02/2019	27/02/2019	84

Celebration of World Health Day	07/04/2019	07/04/2019	125
Celebration of International Yoga Day	21/06/2019	21/06/2019	93
Sarva Dharma Sabha (Havan)	16/07/2018	16/07/2018	126
Tree Plantation	08/08/2018	08/08/2018	66
Cleanliness drive by NSS volunteers	09/08/2018	09/08/2018	119
Celebration of Independence Day	15/08/2018	15/08/2018	156
Raksha Bandhan Celebration with Trees Plants	25/08/2018	25/08/2018	59
Blood Donation Camp Blood (Painting Slogan) donation day	01/10/2018	01/10/2018	23
Oath on Gandhi Jayanti deaddiction Rally	02/10/2018	02/10/2018	89
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Functional Solar Power Grid of 31 KV 2. Tree Plantation is a regular activity. 3. Environmental studies introduced as per the UGC regulations, in all UG Programme. 4. Every year green audit of green campus have been initiated 5. Plastic water bottles are replaced by glass bottles in different functions. 6. Water harvesting system organic compost pits functioning properly. 7. Labelling of trees with common and Botanical names. 8. Rain water harvesting system at different places. 9. All electrical and electronics equipment's are switched off when not in use. 10. Photographs/ Videos are digitally stored instead of paper albums or plastic tape. 11. Organic compost pits at different places. 12. Use of different colours dustbins at various places to collect garbage for recycling. 13. Herbal Park / Botanical garden with many herbal and medicines plants.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE-1 Title: Community Computer Centre Objectives: (i) Provide technical computer skills to enhance knowledge. (ii) To contribute in academic syllabus by providing texts, science, experiments, multimedia etc. in digital form. (iii) To improve education through the availability of up-to-date information. (iv) To raise awareness in the community about the role of computer. (v) To provide opportunity for vertical mobility to move to higher education in future. (vi) To develop strategies and skills of the students. (vii) Allow students to use software applications. **Context:** The context behind community computer centre is to support the community's development efforts at institutional level. The main focus is on the use of digital technologies to support community for economic, educational and social development. **Practice:** Nowadays information technology plays an important role at work place. People need information to develop their potential through education and training, to

succeed in business, to enrich their working experience, and to take control of their lives. The community computer centre of the college helps the learners to be able to use the current techniques. They will become computer literate in accessing, saving creating and managing documents, e-mails and use of Internet effectively. The aim of the centre is to familiarise the learners with Microsoft window, While learning basic computer, Mouse and Keyboard Skills.

Evidence of Success:- The Community Computer Centre is working successfully in the college. Information technology is one of the key issues for the development of any section of the society. Through this centre we provide computer training to the community students time to time. They learned to operate software, hardware web browser etc. through this centre. We engaged school students, IGNOU students and non-teaching staff in this centre.

Problems: (i) The use of information technology is often seen as thorny problematic issue. (ii) The lack of knowledge of students. (iii) Funding is also a significant challenge in adequately planning the use of ICT in development programs. (iv) Inexperienced computer users. Note: Community computer centre is a way to help to bridge the digital divide. The newly learned skills, in turn, afford students more opportunities to improve their lives in a range of areas, such as furthering their education and finding employment. BEST PRACTICE -2 Title: Educating Slum Children. Objectives: (i) To strengthen the constitutional right, " Right to Education" (ii) To impart value education. (iii) To impart ethical values Indian Tradition. (iv) To eradicate the begging system. (v) To help underprivileged ochildren. (vi) To provide quality education and strengthen their basics. Context: One of the objectives with which The Better India was started is to spread awareness and create a sense of social contribution amidst our citizens. After considerable research and experimentation during the past decade, educators have now come to the conclusion that major changes in the policies and programming are necessary to make the public school a place of learning for the slum children. Our purpose is to provide basic literacy to all the underprivileged children so that they are able to do something innovative. Practice: For most slum families, educating their children is the last thing on their minds. Every child up to the age of 14 is entitled to free schooling, but English and Computing skills are barely taught, and the option of higher education remains and expensive dream. If you visit to the slum area/areas of Ambala Cantt, Railway Station, you will find a huge number of children sitting for begging. Idrish foundation is trying to give education to such type of children. The students of Sanskrit Department and NSS volunteers of our college with collaboration with Idrish foundation are doing a great effort in this direction and gave their contribution to educate slum children of the area. Evidence of Success: (i) Students of Sanskrit Department take the classes of slum students on every Saturday and Sunday. (ii) 25 Children are admitted to different schools. (iii) Donation/Financial help for their education is also provided. Problems: (i) No parent (specially poor people) want to send his/her ward for education. (ii) It is very difficult to make the parents convinced for this purpose. (iii) They feel that their source of income (begging) is being ruined. (iv) The main problem is illiteracy and the poverty. (v) Large family size, poor living condition, poor health and unfavourable surrounding environment. Note: We are trying to convince the slum area people and beggars to send their children to school and for that the student are trying to take initial classes at various places.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.gmncollegeambala.com/igac.html>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and

thrust in not more than 500 words

As per the mission and vision of the institute, there was need to imbibe the ideals of Gandhian Philosophy amongst the students in order to instill in their minds high moral values, Instinct for social justice, awareness and equality, the Gandhian Study Centre and Museum has been established in the college. The objective and vision of Gandhian Study Centre and Museum is to promote, organise, spread and undertake the study of the life and thoughts of Mahatma Gandhi. Establishment of Gandhian Study Centre and Museum: The Centre was established in the year_____ in Gandhi Memorial National College. The centre is functioning effectively to spread the values of Gandhism, humanism and other eternal values among students teachers. Aims and Objectives of the Centre : Many thinkers and activists, in the world today, have started turning to the life, thoughts and values of Mahatma Gandhi to give proper directions to their lives. So, the centre aims to propagate the values, ideals, mission of Mahatma Gandhi, through diverse socio-cultural and educational activities. The centre has the following objectives: (i) To revive the spirit of communal harmony that was generated by Gandhiji in his life. (ii) To highlight the role of Mahatma in Indian National Movement among the students. (iii) To work for peace, tolerance and well-being for all. (iv) To organise lectures, seminars, conferences, symposia, workshops and training programmes on Gandhism Contemporary relevance. (v) To promote and propagate Gandhian Values. (vi) To celebrate birth and death anniversaries of Mahatma Gandhi in Meaningful ways. (vii) To involve other organisations in propagating Gandhian Values. (viii) Organising Programmes to bring about attitudinal changes, development through practical application of Gandhian Philosophy and values. (ix) Organising exhibitions, Poster-making competitions, and documentaries etc. on Gandhi to spread the message of peace and harmony amongst all. (x) To instill the values of truth, Satyagraha, Ahimsa and Non-violence among the students. (xi) To lay emphasis on Gandhi's ideal of simple living and high thinking. Material and Subject Matter in Study Centre Museum : Gandhian Study Centre Museum can boast of providing rare material for propagating Gandhian Philosophy and Research work. (i) Selected works and volumes on Mahatma Gandhi. (ii) Mahatma Gandhi's writing- "Hind Swaraj", "My Experiments with truth". (iii) Some issues of newspaper edited by Gandhi named as "Harijan" and "Harijan Sewak". (iv) Other available newspaper - "Bhudaan", "New Taalim". (v) Some Volumes of Journal- "Gandhi Marg". (vi) Prominent writing/ books on Gandhi edited by Indian and Foreign Scholars. (vii) One handwritten letter of Mahatma Gandhi. Photographs of Mahatma Gandhi: (i) Complete life sketch photographs and portraits of Mahatma Gandhi. (ii) Some rare photographs. Miscellaneous: Some books on Jawaharlal Nehru and other freedom fighter and National Movement Leaders.

Provide the weblink of the institution

<https://www.gmncollegeambala.com/iqac.html>

8.Future Plans of Actions for Next Academic Year

Before beginning of new academic session, the academic calendar is prepared by the IQAC as per the guidelines of the University. Our administration has approved the following plans for next academic year for the betterment of college. • The employability scenario is changing fast. Traditional courses, while still in demand, are losing sheen. Students prefer skillbased, job oriented, innovative courses which can cater to their changing needs. To enhance the quality component of academics of the institution more value aided/certificate, and vocational courses will be introduce in the new session. • To strengthen quality initiative in Teaching Learning, more emphasis will be given on power point presentation, audio visual presentation, handson practice, industrial visit and project works. • To make the Placement Cell more vibrant and effective. The college plans to organize job interviews by local companies and also organize interactive session

of final year students with skilled professionals and alumni. • The college has endeavoured to provide the faculty and the student a fully functional tech - savvy, ICT based teaching - learning environment process but also enhance the quality component. Organization of workshops, seminars by the IQAC to promote the quality improvement strategies in teaching learning, research, extension related and co curricular activities. • Encouraging faculty members to complete their doctoral degrees and to continue research activities through quality publication and research projects. Teachers are required to publish at least four quality research papers in journals. • Promoting post - graduate student term paper project and research activities on the diverse flora and fauna found in the college campus. • Encourage students to participate in social responsibility and extension activities in the new session. • Up gradation of existing laboratories and purchase of equipment to promote students project and research activities of faculty members. • Organization of e - content development at a large scale and duration to promote the use of e resources among all faculty members. The use of learning management system (LMS) for regular teaching, learning and evaluation activities by maximum number of teachers will be encouraged. • New cameras to be installed in library (8 cameras) and corridors (16 cameras) of campus in new session. • To make alumni contribution more strong in fund - raising placement, scholarship, career - guidance and network platform. • To leverage the academia - industry linkages, the IQAC exhorted and assisted all the teaching departments to have MoUs and linkage with various institutions. • Promoting activities such as yoga, physical exercise, meditation etc. related to development of mental and physical fitness of students, faculty and staff members. • Regular mid - term and end term feedback will be taken from students about the functioning of the institution in different areas including academics infrastructure, library facilities, laboratories and administration. • Emphasis will be put on in improving pass percentage in some of the courses in new academic session. In this direction house examination will be held in the month of October 2019. Teachers will be requested