

**GANDHI MEMORIAL NATIONAL COLLEGE, AMBALA CANTT**

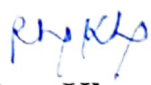
**NOTICE**

**Dated: 24/08/2019**

A meeting of Grievance Redressal Committee will be held on 25/08/2019 at 11:00 AM in the Department of Sociology. The following members are requested to attend the meeting to discuss the problems of the students.

1. 1.Dr. S.S. Nain
2. Sh. Brijesh Kumar
3. Mrs. Neelam Kharanger
4. Mrs. Pinki Gupta


  
Principal

  
Rachna Khanna  
Convener

### Minutes of the Grievance Redressal Committee

The Grievance Redressal Committee meeting was held on 25/08/2019 in the Department of Sociology. The various Grievances pertaining to academic, Library, Canteen were discussed and noted. The report was forwarded to the Principal Dr. R.P. Singh to solve them amicably for the redressal.

The following members were present in the meeting:

1. Dr. S. S. Nain
2. Sh. Brijesh Kumar 
3. Mrs. Neelam
4. Mrs. Pinki Gupta

Submitted by: 

Mrs. Rachna Khanna

Convener

Grievance Redressal Committee

26/08/2019

P.S. Report Attached

### REPORT (2019-20)

A Grievance Redressal Committee was constituted by the Principal of GMN College. Madam Rachna Khanna, H.O.D. Sociology was appointed as the convener and Dr. Nain, Mr. Brijesh, Mrs. Neelan and Mrs. Pinki Gupta were included as the members of the committee. The grievance Redressal Committee (GRC) of the college provided a fair and impartial mechanism to solve the academic as well as non-academic problems of the students. In order to understand the problems of the students, GRC members held periodical meeting with class representative of various classes (offline and online mode).

To gather information, the students sitting in the canteen and reading section of the library were approached. Students were encouraged to express their problems through WhatsApp groups created by the teachers. The GRC committee also worked in coordination with others in charge of different cells. Efforts were carried out to interact. In addition to this, an email address for grievance redressal ([gmncollege2023@gmail.com](mailto:gmncollege2023@gmail.com)) has been created in case a student felt uncomfortable to appear in person.

The problems/complaints lodged by the students were noted and communicated to the Principal by the committee member. The worthy Principal along with GRC members reviewed the measures and made sincere efforts to solve the grievance voiced by the students to maintain a harmonious educational atmosphere in the college. A few notable steps taken in this direction have been mentioned below: -

- ✓ Provision of internet facilities to student in the library (reading section).
- ✓ Instruction issued to the caretaker of the canteen to improve the quality of food items served.
- ✓ Extension of book issuing facilities for students under which more than five books could issue especially during examinations.
- ✓ Counselling provided to new entrants in selection of appropriate subjects as per their interest and caliber
- ✓ Provision of sanitary napkins to girls' students in the college.
- ✓ Provision of newspaper in the girl's common room
- ✓ Extension of security measures at cycle stand for college students.
- ✓ Extension of seating arrangements for students in the canteen.

Submitted by

Mrs. Rachna Khanna

Convener

Grievance Redressal Committee

GMN, College, Ambala Cantt

Report Submitted to NAAC

