Lesson Plan MA II Semester

Teacher name: Dr. K K Poonia

Subject: Public Administration ( **Public Administration-II )**

April 2021

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| Bureaucracy- Theories, Types and Roles, Max Weber and his Critics.Civil Servant - Minister Relationship, Downsizing and Modernization ofBureaucracy.Personnel Administration-Recruitment, Training, Promotion, Discipline,Morale Employee-Employer Relations |

May 2021

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| Financial Administration- Budget, Audit.Control Over Finance with Special Reference to India and U.K.Development Planning and Administration in India. |

June 2021

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| Good Governance- Problems of Administration, Corruption, Transparency andAccountability.Administrative Reforms, Right to Information and Crisis Management. |

July 2021

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| Leadership- Role in Decision-Making, Communication,Grievance Redressal Institutions- Ombudsman, Lokpal and Lokayukta.Role of Political Parties, Pressure Groups and Public Opinion in the Process ofPolicy Formation. |