

## **CURRICULUM VITAE**

### **PREETI MEHTA**

W/O Rakesh Mehta  
ROCK VISTA  
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### **CAREER OBJECTIVE:**

To be associated with the organization that provides me an adequate opportunity & congenial environment to show my skills through hard work and improve my knowledge with the latest trends. Also, to utilize **20 long years of experience** in the field of Library Management and Information Science.

### **EDUCATION QUALIFICATION:**

<b>Name of Exam</b>	<b>Year of Passing</b>	<b>University/Board</b>
Matriculation	1993	Haryana Education Board, Bhiwani
Intermediate Voc. <b>Dip. in Library &amp; Info. Sc.</b>	1995	Haryana Education Board, Bhiwani
BA	1999	Kurukshetra University, Kurukshetra
<b>B Lib &amp; Information Sc.</b>	2000	Kurukshetra University, Kurukshetra
<b>M Lib &amp; Information Sc.</b>	<b>2004</b>	Kurukshetra University, Kurukshetra
MA (Pol. Sc.)	2006	Kurukshetra University, Kurukshetra
<b>M Phil (Library &amp; Info. Sc.)</b>	<b>2008</b>	Madurai Kamaraj University
PG Diploma in Value Education & Spirituality	2010	Annamalai University, TN

### **ADDITIONAL QUALIFICATION**

Fundamental of Computer Data Processing	1995	Computer & Type Training Centre (Police Line, Ambala City)
Certificate course in Computer Sc.	1999	<b>State Board of Technical Education Haryana (HARTRON)</b>

## **PROFESSIONAL EXPERIENCE**

<b>Institute &amp; Place</b>	<b>Post/Appointment</b>	<b>Period</b>	
		<b>From</b>	<b>To</b>
State Central Library, Ambala Cantt	Library Training	April 95	June 95
A. S. Senior Sec. School, Ambala City	Asst. Librarian (Including one year Apprentice ship)	April 96	Sep2000
S.A Jain (PG) College, Ambala City	Library Assistant	Sep 2000 Jan 2001	Dec 2000 Mar 2001
S.D. College, Ambala Cantt	Library Asst. (Ad-hoc)	July 2005	June 2010
Bhartiya Public School, Ambala Cantt	Librarian	July 2010	Aug 2011
S. D. Institute of Education (for Girls), Ambala Cantt	Librarian	Sep 2011	Aug 2018
GMN College, Ambala Cantt	Asst Librarian	14 Aug 2018	Till Date

## **PERSONAL SKILLS:**

- Self confident and determined.
- Enjoy responsibility and like to accept new challenges.
- Tolerant & patient listener.
- Strong will and ability to learn new things.
- Good Communication Skills and Pleasing Personality.
- Hardworking, Energetic, and Believes in Team work.

## **PERSONAL PROFILE:**

Name : Preeti Mehta  
Husband's Name : Sh. Rakesh Mehta  
Nationality : Indian  
Sex : Female  
Marital Status : Married  
Date of Birth : 26<sup>th</sup> August 1978  
Hobbies : Listening Music, Painting, Cooking  
Languages Known : English, Hindi & Punjabi