

Reetika  
Ambala Cantt,  
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## CAREER OBJECTIVE

Seeking responsibility and challenging opportunity that would utilize and encourage my abilities through dedicated hard work and resources of the company to achieve combine growth.

## ACEDMIC QUALIFICATION

CLASS	BOARD/UNIVERSITY	YEAR/SESSION	%
M.Com	KUK	2017	76.84%
MCA	KUK	2012	63.87%
M.Sc (CS)	KUK	2011	65.56%
PGDCA	KUK	2010	67.87%
B.Com	KUK	2009	58%
Intermediate	HBSE	2005	71.5%
High School	HBSE	2004	74.8%

➤ UGC NET (Commerce) Qualified

## COMPUTER SKILL

➤ MS Office 2003, 2007 (Excel, Word, Power Point) & Internet.

➤ 6 month .Net training from CS InfoTech.

## PERSONALITY TRAITS

➤ Sincere, punctual, co-operative and versatile.

➤ High degree of confidence, positive attitude, good team spirit & hard working capability.

➤ Easily adaptable to changing work environment.

## PERSONAL DETAILS

Father's Name	:	Mr. Gulshan Rai
Date of Birth	:	06 December, 1989
Gender	:	Female
Marital Status	:	Single
Nationality	:	Indian
Language Known	:	Hindi, English, Punjabi
Area of Interest	:	Teaching, Reading, Music

## DECLARATION

I hereby declared that all the above details are true and correct to the best of my knowledge.

Date:.....

Place:

(Reetika)